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PUBLIC WORKS/ENGINEERING

November 29, 2018

<Name>
<Address>
Mequon, WI 53092

Subject: Notification for Exemption from Sewer Utility Tax and Sewer Service Area Amendment
<Parcel ID>

Dear <Property Owner>

This letter is to inform you that your parcel was exempted from charges by the City of Mequon Sewer Tax District in 2018, and that your parcel is eligible to become exempt from any future sewer charges via removal from the Sanitary Sewer Service Area. The Common Council recently approved a resolution to exempt certain properties from associated charges in 2018 including your parcel. The next step is confirming your preference to continue the exemption from charges by removal of your parcel out from the City's Sewer Tax District and Sanitary Sewer Service Area, or to determine your preference to remain in the utility service area and incur future charges.

A public information meeting is scheduled for January 9, 2019 at 6pm at City Hall to discuss the Common Council resolution and path forward. In general, removal from the City Sewer Tax District also removes your parcel from incurring any future utility charges. The implications of requesting to remain in the City Sewer Tax District will be discussed and that includes incurring future sewer charges. The outcome of your parcel being removed out from the City of Mequon Sewer Tax District and Sanitary Sewer Service Area is also planned for discussion to explain that removal from the SSA results in not being allowed to connect to the public system.

A follow up post card reminder of the January 9th Public Information Meeting will be sent. It is important that your input is provided to the City in this process for amending the sewer service area. Please find enclosed the Sewer Utility Tax Exemption Form. The City is requesting that you indicate your preference for one of two options: "Yes, you prefer removal from the City Sewer Tax District," or "No, you prefer the opportunity to remain in the utility service area and incur charges." We request you to review and sign the form then you may return the hard copy to City Hall or email an electronic copy to bvento@ci.mequon.wi.us before January 16, 2019. You may also complete and turn in the form to me at the public information meeting after your questions have been answered. If you have any questions or comments regarding your Exemption from the Sanitary Sewer Service Area please visit the City's Utilities web page at <https://www.ci.mequon.wi.us/utilities> or call me (262) 236-2937 to discuss. I look forward to hearing back from you on this important aspect for your property.

Sincerely,
CITY OF MEQUON

Deputy Director of Utilities
Kevin R. Driscoll, P.E.