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Department of Community Development

APPLICATION FOR SHORT TERM RENTAL PERMIT

Permit Fee: \$60.00

Name of Home Owner:	
Property Address	
Owner Phone Number:	Phone: (_____ - _____ - _____)
	Phone: (_____ - _____ - _____)
Owner Email:	
<input type="checkbox"/>	Floorplans are required to be submitted with this permit.

Applicant Signature _____ Date _____

Short Term Rental Requirements

Short Term Rental Permits which are clearly incidental to the principal residential use subject to the following:

1. Shall only be used as an accessory use to the principal residential use of the property in designated district.
2. Owner of the dwelling must obtain a short term rental permit prior to the dwelling being allowed to be used for short-term rental.
3. Any permit may be revoked by the Common Council if:
 - a) Property taxes are overdue
 - b) The owner otherwise owes money to the city beyond any applicable due date.
 - c) If there are any uncorrected municipal land use violations.
 - d) If the property is a nuisance property.
4. The owner shall be responsible for the conduct of all renters and shall be subject to citation for municipal violations to the same extent as such renters.
5. A parcel may not be used for short-term rental while it is being used for long-term rental and may not have more than one short-term rental use at any time.
6. The maximum number of people occupying a dwelling at any time during a short-term rental shall not exceed the number of occupants allowed under chapter 10.
7. A short-term rental occupancy period shall be the shorter of the following periods: (1) the period specified in a written or oral rental agreement for such rental; or (2) the period in which substantially the same people occupy the dwelling without material interruption.
8. Each short-term rental occupancy period shall be for a minimum of two consecutive nights. Single night rentals shall not be allowed.

Approved By _____ Date _____