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Department of Community Development

**APPLICATION FOR HOME OCCUPATIONAL PERMIT**

Permit Fee: \$40.00

Name of Occupation:	
Detailed Description of Occupancy Type or Work Performed:	
Occupant:	Phone: ( ) - Email:
Street Address:	Tax Key:
City, State, Zip:	
Owner of Building:	Phone: ( ) - Email:
Street Address:	
City, State, Zip:	

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Home Occupany Requirements**

Home occupations and professional offices which are clearly incidental to the principal residential use subject to the following:

- a. The home occupation shall be carried on wholly within the principal residential building or within a building accessory thereto, and only by residents occupying the premises and one additional person not a resident on the premises.
- b. No article or service shall be sold or offered for sale on the premises.
- c. The home occupation shall not normally generate customer or client traffic to the residential premises.
- d. Any off-street parking area shall be maintained reasonably dustless, and adequately screened from adjoining residential properties.
- e. The home occupation shall not include the conducting of any retail or wholesale business on the premises, nor the removal of sand, gravel, stone, topsoil, or peat moss for commercial purposes.
- f. The home occupation shall not include outside storage of materials or other operational activity resulting in offensive noise, vibration, smoke, dust, odors, heat, or glare which may create a nuisance or be otherwise incompatible with the surrounding residential area.

Approved By \_\_\_\_\_ Date \_\_\_\_\_