

COMMON COUNCIL  
OF THE  
CITY OF MEQUON

RESOLUTION 3739

A Resolution Establishing a 2020 Policy for Mequon Community Pool and Parks Operations

A. COVID-19, a novel strain of coronavirus, was detected in December of 2019 and has subsequently spread throughout numerous countries and the United States, including Wisconsin.

B. On March 24, 2020, Governor Evers issued a Safer at Home Order, which was then extended through the Department of Health Services until May 26, 2020.

C. However, on May 13, the Wisconsin Supreme Court overturned the State's Safer at Home Order extension and, as such, removed all measures to reopen the state in a gradual manner.

D. In order to fill the void and to protect the health and well-being of residents and visitors, it is appropriate for the City of Mequon to avail itself to a gradual reopening of City parks and other lands

E. Health organizations have issued guidelines for reopening recreation and amusement facilities, such as parks and pools.

F. Meeting the guidelines impacts the City's budget for staffing, sanitizing products and revenues related to the pool and parks facilities.

G. Not meeting the guidelines has the potential to put the public and staff at risk.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Mequon, that:

1. If the risks or public health and safety concerns surrounding COVID-19 change to the extent that the uses described below cannot operate safely or meet prevailing guidelines, some or all of the allowances may be repealed by the Common Council. If modified or repealed, the City shall not be responsible for financial hardships of individuals or entities that may be impacted by the change.

2. Unless specified below, Section 6 of COVID-19 Emergency Proclamation No. 5 remain in effect.

3. Pool. The Mequon Community Pool shall be open, but operations for the 2020 season shall be regulated by the provisions of the attached Exhibit A.

4. Parks. Residents continue to be encouraged to use the City's parks; however, social distancing shall be required, and following the recommendations of the Center for Disease Control and the Washington Ozaukee Public Health Department is encouraged.

(a) Playgrounds. Residents and park patrons may use playgrounds, but signage shall be posted informing them that the City is not performing any sanitation of the play structures. Residents are encouraged to follow the recommendations of the Center for Disease Control and the Washington Ozaukee Public Health Department.

(b) Athletic Fields. User groups may utilize athletic fields beginning on May 30, 2020, provided (i) they have a COVID-19 Response Plan on file with the Parks Division that complies with the requirements of the attached Exhibit B; (ii) they follow the plan submitted; and (iii) they satisfy the other usual and customary policies and requirements of the City for rental of athletic fields. Exhibit B may be amended by the Park and Open Space Board as needed to reflect current recommendations of the Center for Disease Control and the Washington Ozaukee Public Health Department. User groups who secured facilities prior to the effective date of this resolution who cannot meet the terms of Exhibit B are subject to a full refund or reschedule, without penalty.

(c) Restrooms. Public Parks restrooms shall be opened as soon as practical, subject to obtaining staffing for cleaning in accordance to the guidelines of the Center for Disease Control and the Washington Ozaukee Public Health Department.

(d) Parks Facilities or Pavilions. Renters may rent park facilities or pavilions (i) subject to the requirements of the attached Exhibit C and (ii) subject to the satisfaction the other usual and customary policies and requirements of the City for rental of such facilities. Exhibit C may be amended by the Park and Open Space Board as needed to reflect current recommendations of the Center for Disease Control and the Washington Ozaukee Public Health Department. Renters who secured facilities prior to the effective date of this resolution whose event cannot meet the terms of Exhibit C are subject to a full refund or reschedule, without penalty.

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Approved by: John Wirth, Mayor

Date Approved: May 27, 2020

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 27, 2020.

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Caroline Fochs, City Clerk

EXHIBIT A  
CITY OF MEQUON  
2020 MEQUON COMMUNITY POOL GUIDELINES

1. Risk. Despite the City's best efforts to provide a safe environment at the Mequon Community Pool, even with the guidelines outlined, there is risk of potential exposure to COVID-19 if attending or swimming at the pool. Signs will be posted to educate users of that risk. [1]
2. Symptomatic Persons Prohibited. Symptomatic persons shall not enter the pool and should stay home. If someone becomes symptomatic while at the pool, they shall notify the bath house attendant and then leave immediately. [2] [4] No refund will be provided. [1]
3. Temperature Checks. Staff [4] and patrons shall be required to have a temperature check at the entrance prior to entering the pool area. Staff [4] and patrons with elevated temperatures at 100.4° F or above are prohibited from entering the pool area that day.
4. Social Distancing. Unless patrons are members of the same household, attendees shall stay at least 6 feet apart. [2] [3] [4] Violators will be asked to leave the pool for the day. Multiple violations may result in restriction from attending the Mequon Community Pool for the remainder of the 2020 season. No refunds will be provided. [1]
5. Face Coverings. Unless the patron is in the pool, or preparing to enter the pool, patrons are encouraged to use face coverings. Staff is required to wear face coverings, unless it prevents proper execution of duties (i.e., life saving measures). [2] [3] [4]
6. Contact Tracing. Patrons shall provide their contact information prior to entering the pool area. [2]
7. Limitation to Residents of Mequon and Thiensville. For the 2020 pool season, patrons of the pool shall be limited to (a) residents of Mequon and Thiensville, (b) parents, babysitters and child care workers who accompany children who are residents of Mequon or Thiensville; and (3) minor friends who accompany children who are residents of Mequon or Thiensville. Staff shall implement procedures reasonably designed to accomplish these limitations.
8. Capacity. Attendance including staff shall be limited to 25% capacity [6]. Patrons who arrive at the pool after the maximum capacity has been reached shall be denied entry. [4]
9. Bath House. The bath house will be closed and use of the showers is prohibited. Patrons should arrive at the pool dressed for their intended participation. [3] [4]
10. Pool deck. The City will not provide chairs or tables on the pool deck. Patrons may bring portable chairs with them for use at the pool. The City is not responsible for lost or stolen items. Chairs must be removed as the patrons leave. [3] [4] [5]
11. Lap Swimming. One patron per lane at a time for lap swimming. Patrons shall attempt to swim in the middle of the lane to allow for maximum distance between heads (approximately 7 feet). [4] [6]
12. Diving Boards. Diving boards will be closed for the 2020 season. [4]
13. Drinking Fountain. Drinking fountains will be closed. Staff and patrons shall supply their own drinking water. [5]
14. Daily Pass. For the 2020 season, all patrons shall be admitted by Daily Pass only. No season or Super Passes will be issued. [1]
15. Dates. Under normal operating conditions, the Mequon Community Pool was scheduled for a soft opening on June 5<sup>th</sup> and 6<sup>th</sup>, with full operations starting June 12<sup>th</sup>. At this stage

of preparation, while staff will make all efforts to open as scheduled, the Mequon Community Pool cannot open until all of the terms of these guidelines can be met. If the pool opens, it will close on August 21st as planned, unless these guidelines cannot be met, in which case the pool may close early.

16. Hours.

- a. Staggered hours. [3] [4] To provide for sanitation and staff change, the public hours at the pool shall be split into two roughly equal shifts with a half hour cleaning period in the middle. All pool patrons must leave during the half hour cleaning period. Re-entry to the pool is subject to an additional daily pass fee.
- b. Alternate hours for at risk patrons. [4] On days when the pool is open, the first hour of operation after swim lessons, if any, shall be reserved for adults over the age of 50. Staff may reduce the number of days of these alternate hours, or eliminate them, if staff determines, in its reasonable discretion, that usage does not warrant this accommodation.

17. Staff. If the City is unable to provide the required staffing levels as outlined below, the Mequon Community Pool will not open for the 2020 season. If on any given day the required staffing levels cannot be met, the pool will be closed for that day. [1]

- a. Lifeguards. As required by the City's pool license, the minimum number of lifeguards will be provided pursuant to Table ATCP 76.23 A of the Wisconsin Administrative Code.
- b. Supervisor. As required by the City's pool license, one supervisor will be provided pursuant to ATCP 76.21(1) of the Wisconsin Administrative Code.
- c. Admissions. The admissions staff shall be responsible for admission, including taking payment, assessing symptoms and contract tracing, as outlined in this exhibit.
- d. Social Distancing Coordinator. The City shall have a dedicated social distancing coordinator on each shift. While on duty, they shall not have lifeguard responsibilities, but may be employed in that capacity on other shifts. [4] [5] [6]
- e. Sanitizer. The City will employ personnel responsible for sanitizing the pool equipment including, but not limited to lifeguard chairs, bathrooms, handrails for ladders, and other common pool elements. The number of sanitizers will be based upon the number of facilities open for the season. [4]

EXHIBIT B  
CITY OF MEQUON  
2020 PARKS ATHLETIC FIELD USER GROUP GUIDELINES

1. Acknowledgement. All renters who secured a venue prior to the adoption of this resolution shall sign a copy of this exhibit acknowledging the guidelines. Failure to do so shall result in forfeiture of the rental and a full refund. For the remaining 2020 season, all athletic field rentals will be conditioned upon acknowledgement of this resolution. [1]
2. COVID-19 Response Plan. Prior to first use of the athletic field, user groups shall file a COVID-19 Response Plan which includes, at a minimum, the following requirements. [1] The response plan should include rules for personal hygiene and sanitizing shared equipment [10], as well as the requirements provided below. The Plan shall be subject to review and approval by City staff pursuant to the following requirements.
3. Social Distancing. Unless members of the same household, all users and spectators shall maintain 6 feet of separation, except as necessary during play. [6] [8] Each user group will be required to designate a person to enforce social distancing. Failure to do so, or failure to provide proper social distancing for the user events, will result in cancellation of the event. If multiple violations occur, the rental agreement may be terminated and no refund will be provided. [1]
4. Symptomatic Persons Prohibited. [6] User groups shall be responsible for managing symptomatic users, spectators and attendees. It should establish parameters for the organization in accordance to health organizations and provide them to all users. [1]
5. Contact Tracing. User Groups shall maintain a list of all attendees and their contact information in case of a confirmed case. This list shall be maintained by the event host or renter for at least 21 days. [2]
6. Limit or Eliminate Contact. Update user group rules for 2020 to limit or eliminate contact including handshakes, high fives, hugging, etc. [10]
7. Shared Equipment. Users are discouraged from sharing equipment. [3] [6]
8. Tournaments. Tournaments are not permitted by this resolution. At a subsequent meeting, the Common Council will consider allowing tournaments and regulations involving such tournaments.
9. Education. User groups are responsible for educating their members, participants and spectators as to the risks of play and acceptable guidelines for play. Recommended documents include, but are not limited to: [1]
  - a. Centers for Disease Control – *Considerations for Youth Sports*
  - b. Department of Health Services – *COVID-19: Community and Faith-Based, Youth Sports*
  - c. Washington Ozaukee Public Health Department *Blueprint for Reopening Washington and Ozaukee Counties – FAQ*
  - d. World Health Organization – *Considerations for sports federations/sports event organizers when planning mass gatherings in the context of COVID-19*
10. Concession Stands. Food and beverage distribution associated with a user group rental shall be restricted to pre-packaged, individual serving items. [1]

EXHIBIT C  
CITY OF MEQUON  
2020 PARKS FACILITIES AND PAVILION GUIDELINES

1. Acknowledgement. All renters who secured a venue prior to the adoption of this resolution shall sign a copy of this exhibit acknowledging the following requirements. Failure to do so shall result in forfeiture of the rental and a full refund. [1]
2. Social Distancing. Unless the event or rental consists of members of the same household, event hosts or renters shall ensure that 6 feet of separation is maintained between all attendees who are not members of the same household. [2] [3]
3. Face Coverings. Unless the event or rental consists of members of the same household, event hosts or renters shall encourage the use of face coverings. [2] [3]
4. Symptomatic Persons Prohibited. Event hosts or renters shall require that all symptomatic persons stay home and if someone becomes symptomatic while at the event, request them to leave immediately. [2]
5. Contact Tracing. Event hosts or renters shall maintain a list of all attendees and their contact information in case of a confirmed case. This list shall be maintained by the event host or renter for at least 21 days. [2]
6. Capacity. The maximum size of a rental shall be 25% of the facility or pavilion capacity, in accordance with the Washington Ozaukee Public Health Department. Capacity limitations may increase to follow the Blueprint for Reopening Washington and Ozaukee Counties. [5]
7. Essential Attendees Only. The user groups shall restrict events to the minimum number of attendees as required to hold the event. [10]

## References

- [1] C. o. M. Staff, 2020.
- [2] Wisconsin Department of Health Services, "Badger Bounce Back," 22 May 2020. [Online]. Available: <https://www.dhs.wisconsin.gov/publications/p02653a.pdf>.
- [3] Wisconsin Economic Development Corporation, "Public Facility Guidelines," 7 May 2020. [Online]. Available: <https://wedc.org/wp-content/uploads/2020/05/COVID-19-Public-Facilities-Guidelines.pdf>.
- [4] Wisconsin Economic Development Corporation, "Outdoor Recreation Guidelines," 7 May 2020. [Online]. Available: <https://wedc.org/wp-content/uploads/2020/05/COVID-19-Outdoor-Recreation-Guidelines.pdf>.
- [5] Washington Ozaukee Public Health Department, "Blueprint for Reopening Washington and Ozaukee Counties - FAQ," 21 May 2020. [Online]. Available: [http://www.washozwi.gov/Portals/WashOzHealthDept/BlueprintFAQ\\_v\\_14\\_521.pdf](http://www.washozwi.gov/Portals/WashOzHealthDept/BlueprintFAQ_v_14_521.pdf).
- [6] Department of Agriculture, Trade and Consumer Protection, "Guidelines for Reopening Pools and Water Attractions," 21 May 2020. [Online]. Available: <https://datcp.wi.gov/Documents/ReopeningPoolsCovid19.pdf>.
- [7] Wisconsin Park and Recreation Association, "Plans to Reopen Wisconsin's Parks, Aquatic Resources and Recreational," 23 April 2020. [Online]. Available: <https://www.wpraweb.org/assets/docs/WPRA-COVID-19%20Memo.pdf>.
- [8] Center for Disease Control and Prevention, "Guidance for Administrators in Parks and Recreational Facilities," 10 April 2020. [Online]. Available: <https://www.cdc.gov/coronavirus/2019-ncov/community/parks-rec/park-administrators.html>.
- [9] Center for Disease Control and Prevention, "Get Your Mass Gatherings or Large Community Events Ready," 7 May 2020. [Online]. Available: <https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/mass-gatherings-ready-for-covid-19.html>.
- [10] Center for Disease Control and Prevention, "Considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19," May 8 2020. [Online]. Available: <https://www.cdc.gov/coronavirus/2019-ncov/community/parks-rec/aquatic-venues.html>.
- [11] Wisconsin Department of Health Services, "Guidelines for Reopening Pools and Water Attractions," 21 May 2020. [Online]. Available: <https://datcp.wi.gov/Documents/ReopeningPoolsCovid19.pdf>.
- [12] Wisconsin Economic Development Corporation, "Entertainment and Amusement Service Guideline," 7 May 2020. [Online]. Available: <https://wedc.org/wp-content/uploads/2020/05/COVID-19-Entertainment-and-Amusement-Service-Guidelines.pdf>.