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SEWER UTILITY DISTRICT COMMISSION
Tuesday, May 17, 2016
6:15 PM or Immediately Following Water Utility Commission
Christine Nuernberg Hall

Agenda

- 1) Call to Order, Roll Call
- 2) Approval of Minutes from April 12, 2016
 - a. April 12, 2016 Minutes
- 3) Resolutions
 - a. **RESOLUTION 3381** - Approving a Transfer of Funds within the Sanitary Sewer Capital Budgets
- 4) Capital Project Update
- 5) Adjourn

Dated: May 12, 2016

/s/ Dan Abendroth, Mayor

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Works Office at 262-236-2913, Monday through Friday, 7:00 AM – 3:30 PM

CITY OF MEQUON
WISCONSIN

Sewer Utility District Commission
Tuesday, April 12, 2016 – Christine Nuernberg Hall
MINUTES

PRESENT: Mayor Abendroth, Commissioners' Strzelczyk, Pukaite, Mayr, Leszczynski, Gierl, Hawkins, Nerbun, Adams.

STAFF

PRESENT: City Administrator Jones, City Attorney Sajdak, Director of Public Works/City Engineer Lundeen, and Administrative Secretary Deuster.

Mayor Abendroth called the meeting to order at 7:20 p.m.

- 1) The minutes of the meeting held October 27, 2015 were moved for approval by Commissioner Leszczynski, seconded by Commissioner Mayr, and unanimously approved by the Commission as written.
- 2) Director of Public Works/City Engineer Lundeen provided an overview recommendation to endorse approval of the contract for the Replacement of a Generator and Transfer Switch at Lift Station A to Frank Gillitzer Electric, of Mequon, in amount of \$47,489.

Following discussion, it was moved by Commissioner Mayr, seconded by Commissioner Leszczynski, and unanimously approved by the Sewer Utility District Commission to recommend Resolution 3371, approving the award of the Contract to Frank Gillitzer Electric, to the Common Council for approval.

- 3) There being no further business to conduct, the meeting was unanimously adjourned at 7:22 p.m.



TO: Sewer Utility District Commission
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: May 10, 2016
SUBJECT: Resolution 3381 - Approving a Transfer of Funds within the Sanitary Sewer Capital Budgets

Background

This is an administrative item to address the reallocation of sewer capital funds from accounts where the projects are complete, to projects where additional funding is or will be required. Some of the transfers will cover the required budget authorized in Resolution 3335, which funded the 2016 Capital Improvement Program. Other transfers are anticipated to cover future years of the Capital Improvement Program. For the accounts where the project is complete, the final balance will be \$0.

Any contract awards for the use of funds from the capital budgets will be forwarded to the Sewer Utility District Commission for a recommendation and to Common Council for final action.

Analysis

Staff proposes a reallocation of funds as follows:

FROM	TO	TRANSFER AMOUNT	ENDING BALANCE
Account #611799-12008 Lift Station H and C Force Main Design	Account #611799-12003 East Trunk Sewer Design	\$42,928.91	\$200,120.15
Account #611799-12018 Lift Station H Force Main Construction	Account #611799-12033 Lift Station L Force Main Construction	\$56,210.74	\$243,243.74
Account #611799-12022 Lift Station C Force Main Construction	Account #611799-12023 Cedarburg Road Interceptor	\$94,057.40	\$1,042,448.03
Account #611799-12027 Wauwatosa Road Design	Account #611799-12003 East Trunk Sewer Design	\$1,907.15	\$200,120.15

Fiscal Impact

This resolution addresses existing fund balance reallocation and does not result in a request for funding or budget increase.

Recommendation

Staff recommends that the Sewer Utility District Commission recommend and the Common Council approve Resolution 3381 approving a transfer of funds within the sanitary sewer capital budgets.

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3381

Resolution 3381 - Approving a Transfer of Funds within the Sanitary Sewer Capital Budgets

WHEREAS, the Sewer Utility District Commission has reviewed and recommended to the Common Council to transfer balances from sanitary sewer capital accounts and allocate funding to projects authorized in the 2016 Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Mequon, Ozaukee County, Wisconsin, that the amounts indicated be transferred from the designated accounts to the project allocations indicated:

Transfer the account balance of \$42,928.91 from Account #611799-12008 Lift Station H and C Design to Account #611799-12003 East Trunk Sewer Design.

Transfer the account balance of \$56,210.74 from Account #611799-12018 Lift Station H Construction to Account #611799-12033 Lift Station L Force Main Construction.

Transfer the account balance of \$94,057.40 from Account #611799-12022 Lift Station C Construction to Account #611799-12023 Cedarburg Road Interceptor.

Transfer the account balance of \$1,907.15 from Account #611799-12027 Wauwatosa Road Design to Account #611799-12003 East Trunk Sewer Design.

Approved by: Dan Abendroth, Mayor

Date Approved: May 17, 2016

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 17, 2016.

William H. Jones, Jr., City Clerk



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Office of Engineering

TO: Sewer Utility District Commission
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE:
SUBJECT: Capital Project Update

PPI/I

The City's first pilot program for the private property inflow and infiltration (PPI/I) was approved in 2015. The program utilizes MMSD funding to reduce I/I on private property through lateral rehabilitation. Next steps for the project include public information and outreach. Efforts will be resumed with the hiring of the Deputy Director of Utilities.

East Trunk Sewer

With Commission approval of the preferred alternative last fall, AECOM completed the analysis of the modeling and potential alignments. The next steps are to finalize and present the engineering report, expected at the next SUDC meeting. Once accepted, Staff will pursue a request for proposal (RFP) for design services. This project will be a priority of the Deputy Director of Utilities and Staff intends to pursue the design RFP in late summer.

Lift Station L Force Main Replacement

RA Smith is in the final stage of design and will meet with Staff in the field to finalize the specifics of the project before releasing the project for bidding. Design considerations include installation of the new force main by pipe bursting or directional drilling, to work within the confines of the existing sanitary sewer easement and to minimize disruption to residents on a private road. The contract award for the project will come before the Commission for approval. Construction will take place in late summer or early fall.

Cedarburg Road Interceptor

The plans for the lining project are complete. Staff is coordinating with Thiensville and Graef for the terms of the bypass plan. The terms will include a requirement for the contractor to provide accommodations to affected business owners and residents for the estimated 30 hour timeframe when the lateral will be plugged for the installation and curing of the lining. The project should be bid within the next two months and constructed over the winter during low flows.

Wauwatosa Road Interceptor Sewer

Pipe installation was completed last fall. As weather permits, Staff will verify proper restoration and issue final payment to the contractor. With that final payment, all of the costs associated with the project are known, so the final value of the assessment will be determined. If the original assessment was in excess of the final project costs, which is anticipated, then the individual assessments will be reevaluated and credits applied or refunds issued as applicable.