



11333 N. Cedarburg Rd 60W
Mequon, WI 53092-1930
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Parks Department

PARK BOARD
Wednesday, May 18, 2016
South Conference Room
Mequon City Hall
6:30 PM
AGENDA

Call to Order, Roll Call

1. Approval of the March 16, 2016 Park Board Minutes
Action Requested: Review and Approve
2. Visitor Participation/Recognition (residents addressing the Park Board should clearly state their name and address and should limit their comments to three minutes)
3. Election of Officers
Action Requested: Review and Approve
4. 2016 Improvement Projects
Action Requested: Review and Approve
5. Katherine Kearney Carpenter Park Project
Action Requested: Review and Approve
6. Chairperson's Report
7. Director's Report
•Report on current Park Projects and Events
8. Future meeting date.....June 15, 2016
9. Adjourn.....Thank you for attending

Dated: May 12, 2016

/s/ Bruce Barnes, Chairman

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision making responsibility, although they will not take formal action thereto at this meeting.

Any questions regarding this agenda may be directed to the Parks Dept. office at 262-236-2945
Monday through Friday, 8:00 am – 4:30 pm

Persons with disabilities requiring accommodations for attendance at this meeting should contact the
City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

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CITY OF MEQUON
WISCONSIN

PARK BOARD MEETING
March 16, 2016
Mequon City Hall
11333 N. Cedarburg Rd.
6:30 PM

Vice Chairperson Susan Chich called the meeting to order at 6:34 pm with roll call as follows:

Members present: Susan Chich, Mary Glenn Fuchs, Jim Lysaught, Tom Menzel,
Ald. John Leszczynski

Members absent: Bruce Barnes, Fran Rechcygl, and Robert Walerstein

Also present: Parks Director Curran

1. **Approval of Park Board Minutes:**
Moved by Mary Glenn Fuchs and seconded by Jim Lysaught to approve the minutes of the February 17, 2016 meeting. The motion passed by voice acclamation.
2. **Visitor Participation/Recognition:**
None
3. **Park Improvements and Projects:**
As requested at the February Park Board meeting, a list of potential projects and improvements for various parks and nature preserves is included in the packet. A majority of these ideas are included in the Comprehensive Park, Recreation and Open Space Plan; however as in previous years annual budgets most often do not include the funding needed to move the projects forward. Discussion for improvements included adding gravel to Katherine Carpenter Park to alleviate the wet paths, bathroom facilities at Lemke Park, signs along the river, parking lot repairs and invasive species removal. Also mentioned was having a Mequon Park application for smart phones or notice posted giving additional information to park visitors. Discussion included ongoing maintenance items at various parks. Due to budget constraints, immediate improvements will likely include items in need of repair and or replacement. Director Curran will compile a list of recommended projects and estimates to present to the board next meeting.
4. **Chairperson's Report:**
None
5. **Director's Report:**
Director Curran mentioned Arbor Day is April 24 at Logemann Center and will need volunteers.
6. **Adjourn:**
A motion by John Leszczynski and seconded by Jim Lysaught to adjourn at 7:39 pm passed by voice acclamation.

Future meeting date.....April 20, 2016

Respectfully submitted,

CITY OF MEQUON PARK BOARD

**CITY OF MEQUON
PARK BOARD MEMBERS
May 2016**

***Mark T. Gierl** –Aldermanic Representative
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Mequon, WI 53097
Exp. Organizational Meeting 2017

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Exp. 5/17

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Exp. Organizational Meeting 2017

Vacant – Dist. 6

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Exp. 5/18

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Exp. 5/17

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Exp. 5/17

Francine Rechcygl – Dist. 3
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Exp. 5/18

Don Curran
City of Mequon Parks Director
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Bruce Barnes– Dist. 4, Chair
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Exp. 5/18

Pam Szymanski
Administrative Assistant
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Office of the Parks & Operations Director

TO: Mequon Park Board
FROM: Don Curran, Director of Parks and Operations
DATE: May 13, 2016
SUBJECT: 2016 Improvement Projects

As part of the March Park Board meeting there was a discussion regarding potential improvement projects that could be addressed during 2016. It was requested that I submit a list of ideas that could be discussed as part of the May meeting. Listed below is a list of projects that could be planned for based on the amount of funding in the account identified for improvements. There is approximately \$17,000.00 that can be applied to park improvement projects.

Create an additional landing area at Villa Grove Park that could be designated for canoes and kayaks. This is a desire of the River Advisory Committee as they believe it would relieve the congestion around the pier area, and also provide easy shoreline access for non-motorized watercraft. The area would be improved by Parks Department staff and would include tree and brush removal, adding gravel for access, creating a sloped entry area and any needed signage. Cost estimate is approximately \$2500.00.

Improve the accessibility at the Little Menomonee site. There is currently a small gravel parking lot that allows parking for three to four cars. There is also a sign that identifies the site. The Comprehensive Plan calls for walking trails in the grass area along with additional trails through the woods. Due to the wet conditions an exact plan has not been formally developed. It is anticipated that a walking trail could be constructed from the parking area into the woods and then circle back to the original starting point after crossing the grass area. Due to the current work load, staff could probably not address this work. When conditions allow a cost estimate will be provided. Some of the work could possibly be directed towards an Eagle Scout project.

It was also suggested that we investigate the costs associated with improving drainage and improving the walking trails at Carpenter Park. An outside contractor provided a quote of \$38,000.00 to complete this work, an amount that exceeds the available budget. As a temporary solution I would recommend routine maintenance that would include filling potholes and washed out areas as needed. If time allows this fall, DPW staff could expand that effort if time is available.

Any remaining funds could be utilized to purchase additional tables, benches and bleachers. There are several areas in need of new tables and sports fields that do not have adequate seating for spectators. Picnic tables are approximately \$900.00 and depending on size bleachers are approximately \$3500.00 per set.

Any additional ideas can be discussed as part of the May 18th meeting.



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Office of the Parks & Operations Director

TO: Mequon Park Board
FROM: Don Curran, Director of Parks and Operations
DATE: May 13, 2016
SUBJECT: Katherine Kearney Carpenter Park Project

I recently met with a local Boy Scout that has expressed an interest in creating a dog obstacle course at KKCP. The project would assist him with his effort to earn the Eagle Scout award. The project would consist of multiple stations that dogs could exercise and train on. Different obstacles would be built and dog owners could run their dogs through the course as part of their visit to the park.

The Boy Scout is proposing to build the different stations and locate the course on the lawn area south of the Zedler Lane parking area. Plans for the course and the exact location are shown on the attached sheet. In an effort to determine the level of interest the Boy Scout gathered signatures from park patrons that supported the idea. He believes the number of signatures indicated that the project would be well received and it would see a lot of use. The majority of the materials needed would be donated or purchased with outside funding. I have suggested that park funding be used to purchase materials for a split rail fence that would enclose the obstacle course. Parks department staff would assist with auguring the holes required for the fence posts.

Ideas similar to this have been discussed at past Park Board meetings. This would be a new feature that would allow for more unique opportunities at the park. It would be staff's recommendation to support this project.

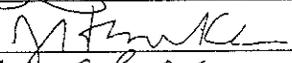
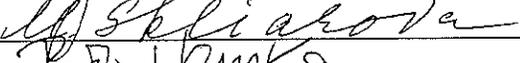
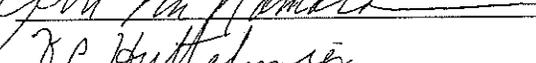
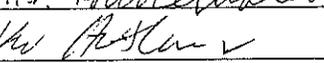
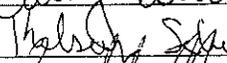
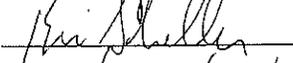
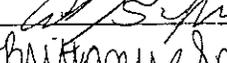
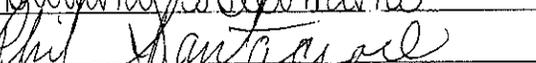
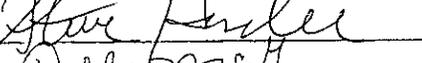
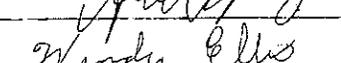
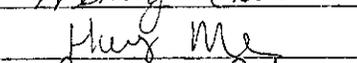
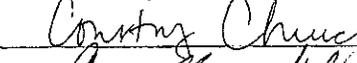
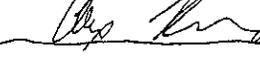
Boy Scout Eagle Project Dog Agility Course



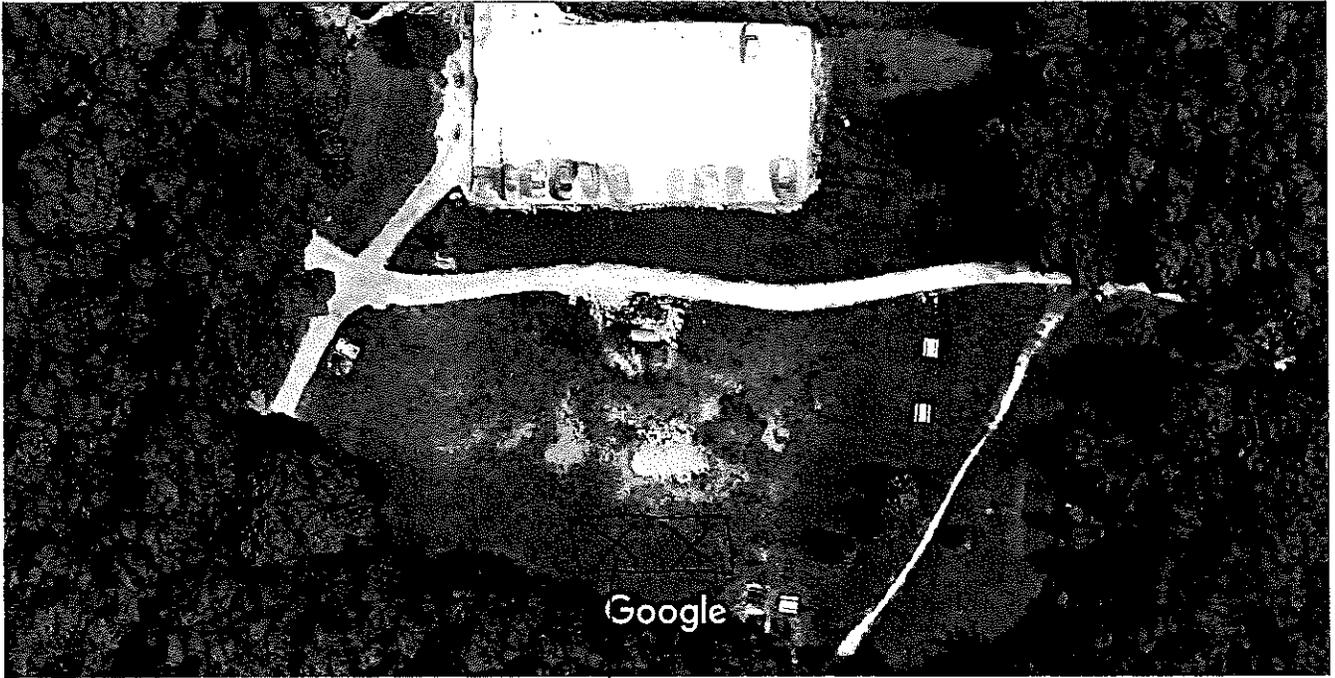
Arthur Liebau
Troop 865
2016

Arthur Liebau April 17, 2016

Signatures for agility course at Dog Park. Eagle Scout project Arthur Liebau Troop 865.

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Google Maps

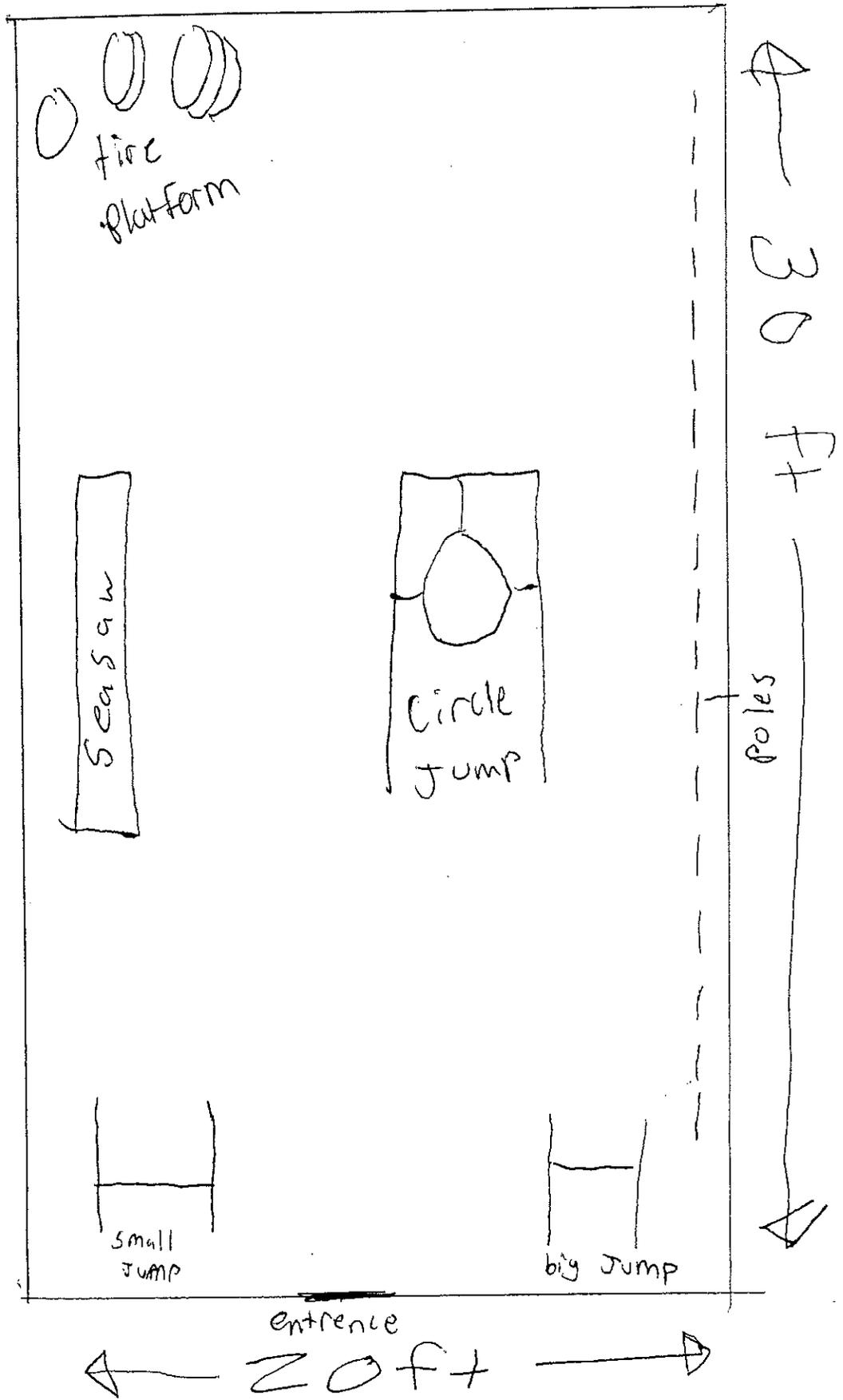


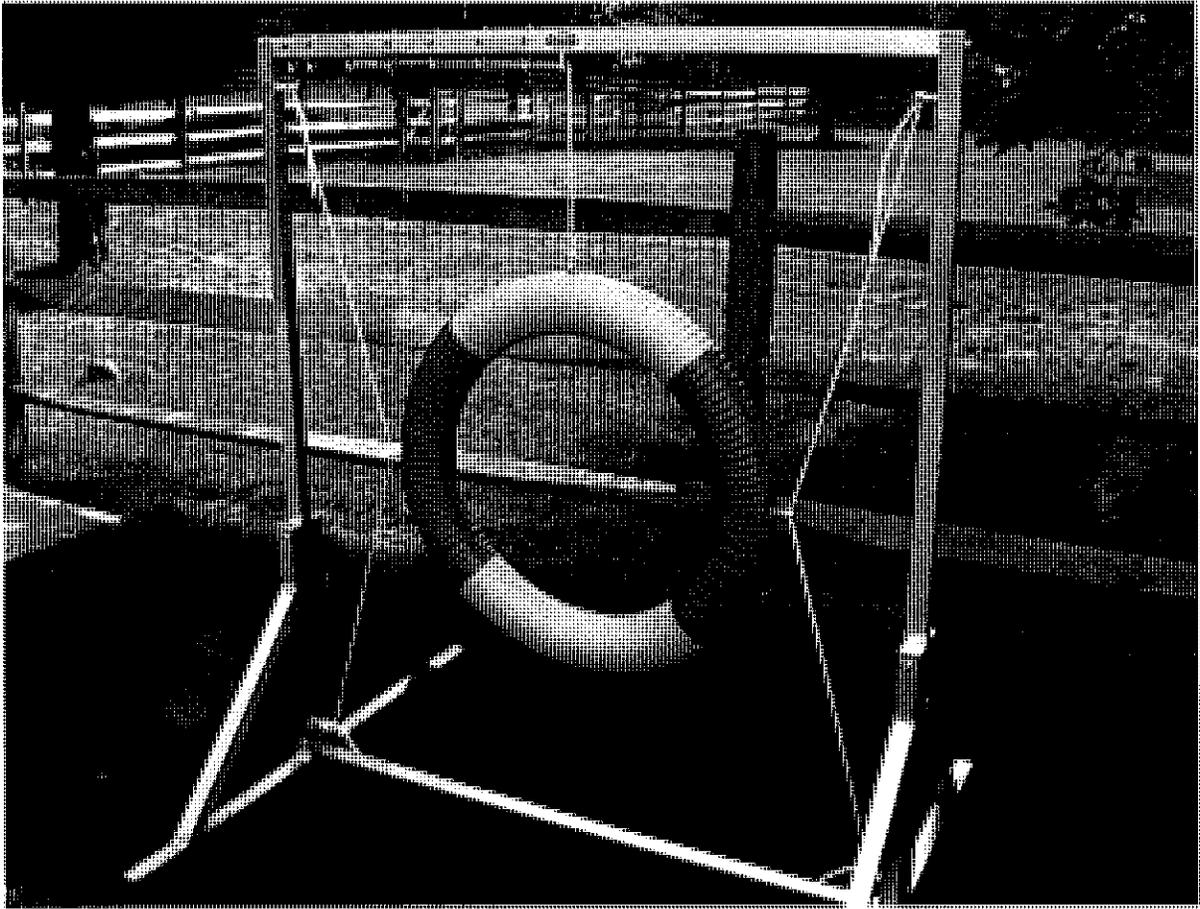
Imagery ©2016 Google, Map data ©2016 Google 20 ft

Google Maps

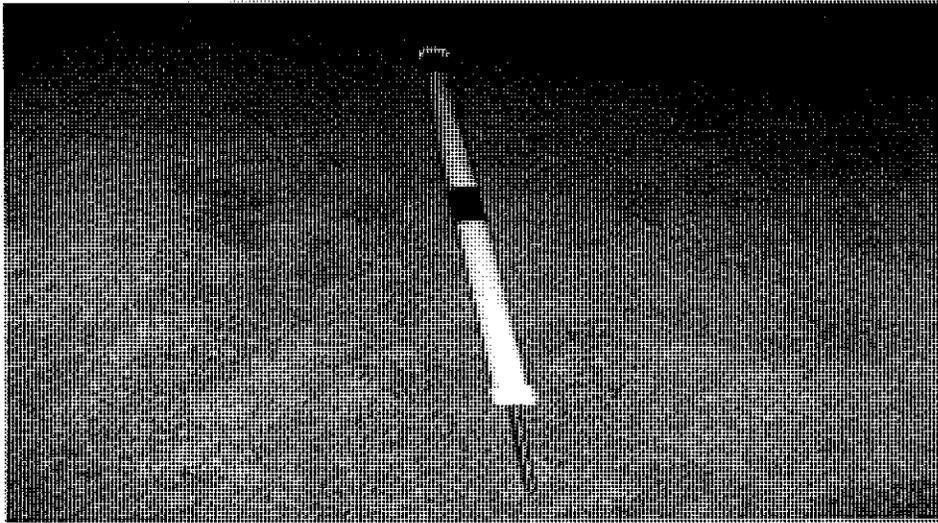
proposed
AREA

Parking lot Parking lot

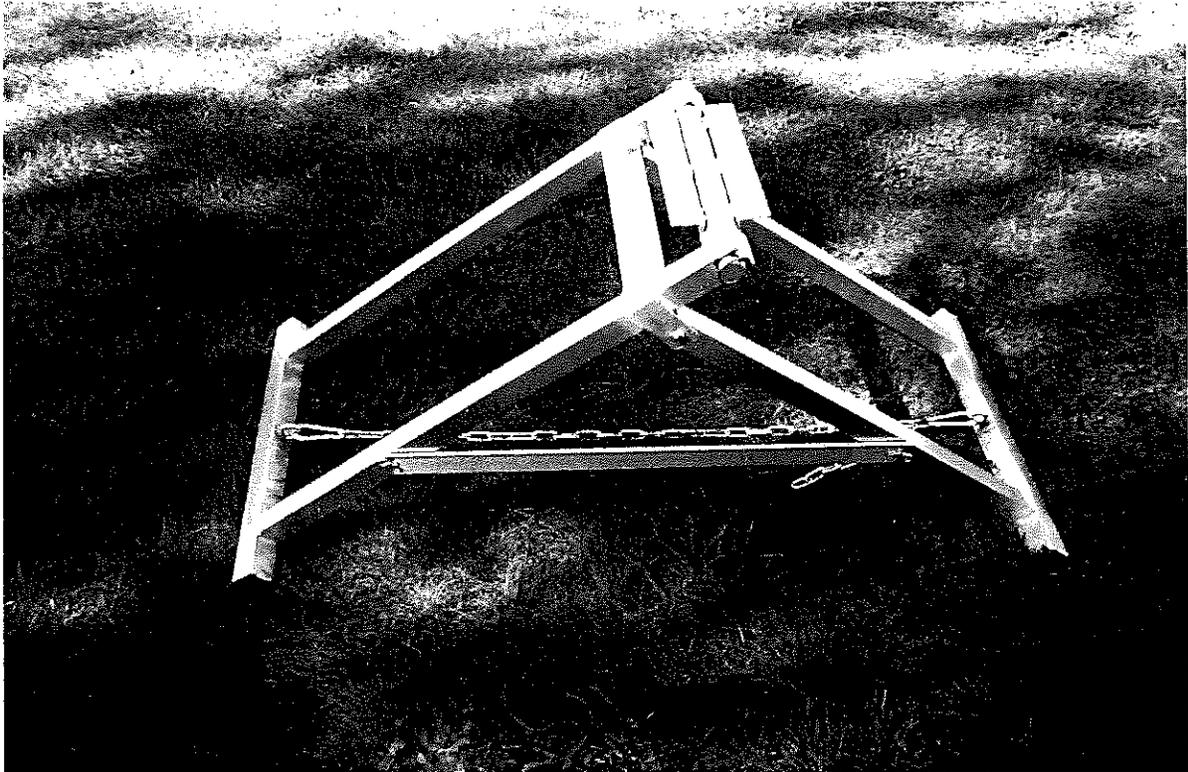




\$300



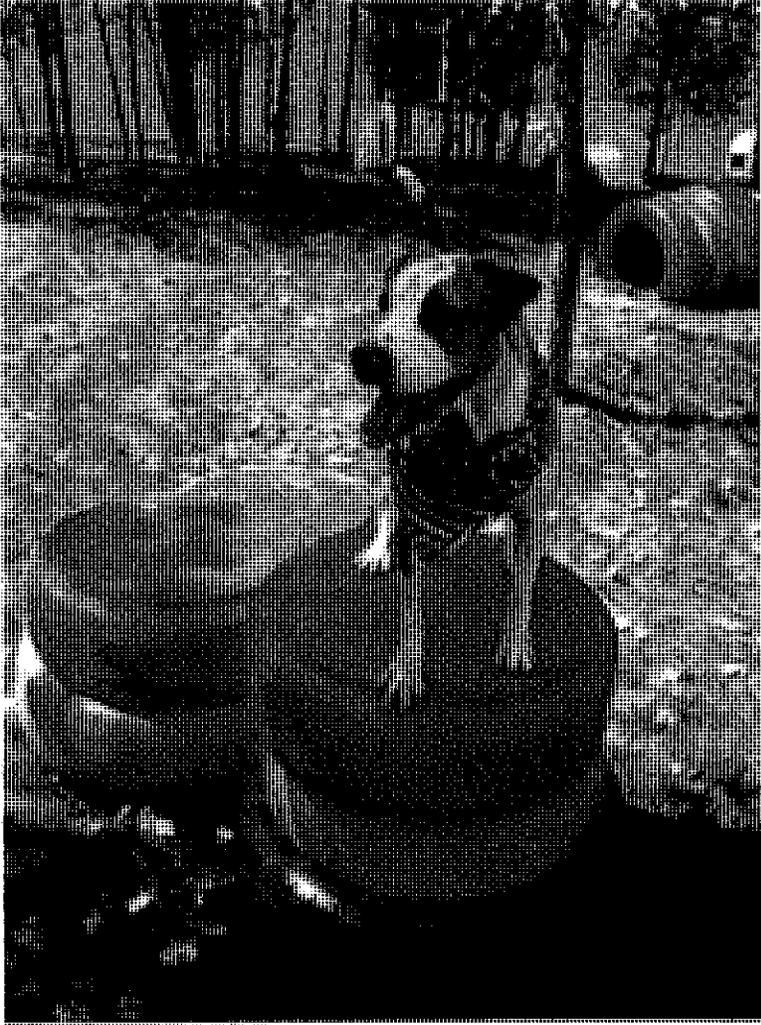
12 for \$120... 24 for \$240



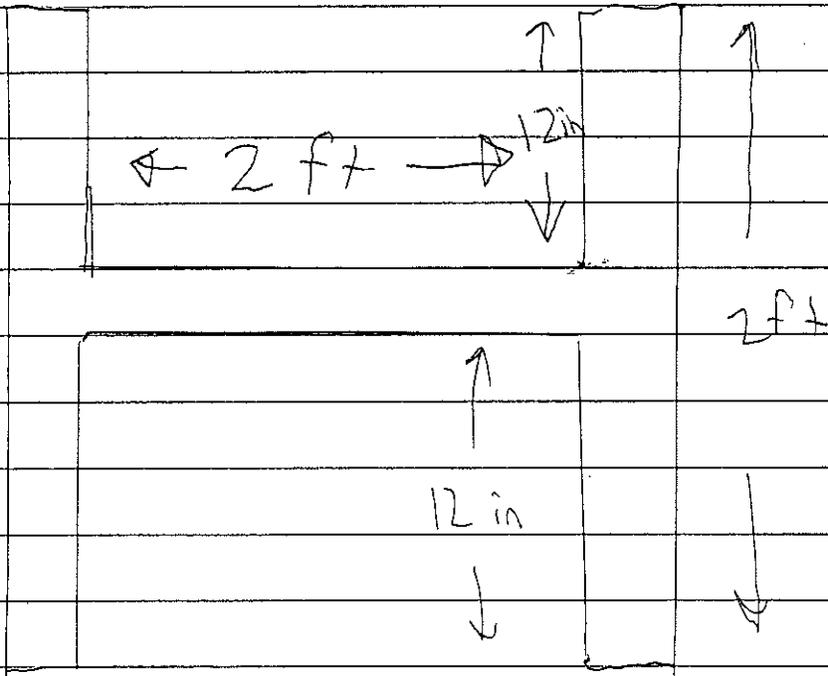
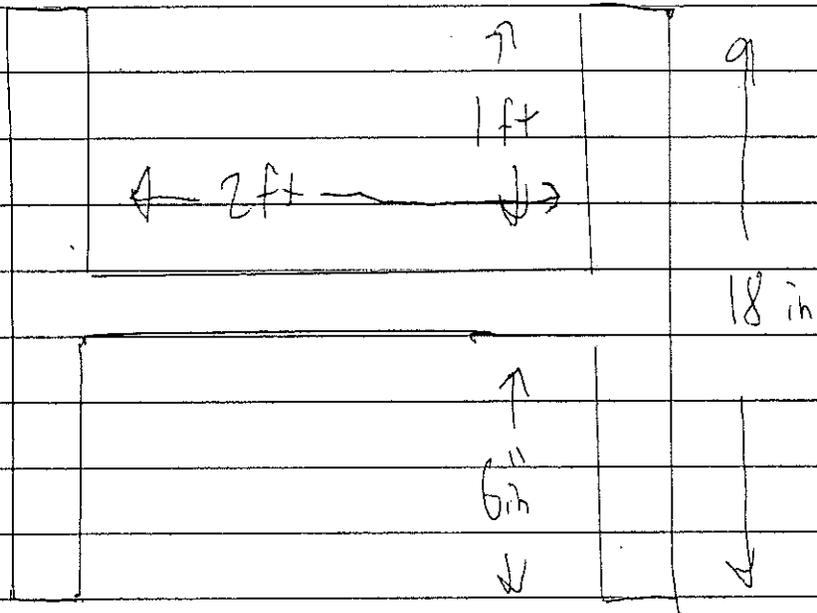
Teeter base \$180 uses a 12ft by 2*12 plank



Poop bag holder \$40



* made of pipe





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Office of the Parks & Operations Director

TO: Mequon Park Board
FROM: Don Curran, Director of Parks and Operations
DATE: May 13, 2016
SUBJECT: Monthly Report

Grasslyn Nature Preserve

A bundle of 25 seedling trees were recently delivered that will be planted by volunteers at the Grasslyn Nature Preserve. Metal stakes along with protective wire mesh was also provided to assist with preventing any damage to the small trees by deer and other small animals. Several hundred new trees have been added over the past few years. I will also be working with an individual that would like to donate a decorative bench.

Katherine Kearney Carpenter Park

I recently met with a Boy Scout who presented a plan for adding a dog obstacle course on part of the lawn area near the east parking lot. The project would assist him with obtaining his Eagle Scout award. Additional information including the plans will be a separate agenda item for discussion.

Lemke Park

Restitution was received for the cleanup costs associated with the off road driving and damage to the shoulders along the driveway and parking lots. The Mequon Police department apprehended the individual responsible for the damage.

Mequon Community Park

It was recently discovered that part of outfield lighting system was not working and was in need of repair DPW staff along with an electrical contractor discovered a short circuit due to a broken wire in the right field area. The area was excavated and the short was located and repaired.

The annual pool start up is scheduled for the week of May 16th. The pool will be drained and cleaned and any necessary repairs will be made prior to refilling and starting the filtration system.

Villa Grove Park

The pier has been installed in preparation for the 2016 boating season. The Mequon Fire Department will also be installing the navigational buoys. It was also noted that there were several incidents of vehicles driving over the lawn area creating ruts due to the soft, wet conditions.

I have been working with the River Advisory Committee to continue the effort of creating a canoe/kayak launch area at the east end of the park. With a minimal amount of work a new area could be created that would relieve some of the pressure and parking issues near the pier. This idea will be discussed further as part of the 2016 improvements. In a related River Advisory

issue Highland Road identification signs have been installed on the bridge over the river. The signs will assist boaters unfamiliar with the river with navigating and determining where they are. Signs identifying landing locations are also being discussed.

Miscellaneous Activities

Grass cutting and field maintenance has begun as baseball, soccer and lacrosse practices and games are all underway. Pavilion rental activity has also started.

Several onsite meetings have taken place with Gathering on the Green officials to determine what will be needed for the 2016 event, and some of the requirements that will assist with the Huey Lewis and the News performance. Several trees needed to be pruned to allow access to the gazebo area by the large truck that accompanies the performance. Efforts will continue leading up to the July event.

Family Fun Before the Fourth is scheduled for Saturday, June 25th. As in previous years Parks Department staff will assist the Village of Thiensville with setup and cleanup of the community event.

The first of three recycling events is scheduled for Saturday, May 21st. The event will be held from 9:00AM-1:00PM in the parking lot behind the Public safety Building.

Students seek help to take out teasel

Invasive species prevalent in many Mequon neighborhoods

By Gary Achterberg
News Graphic Staff

MEQUON — At first, teasel looks like a pretty plant with its rosette leaves and colorful bud-shaped flowering top — but that's deceiving.

It's an invasive species that has a tendency to take over vast areas, choke out other plants and spread its seeds further when attempts are made to clear it by mowing.

It has become firmly rooted in Mequon and members of Homestead High School's Interact Club — a student group associated with Rotary International — are organizing a day-long effort to eradicate it.

"Teasel is a relatively unknown invasive species," said Katie Cao, a HHS junior who is helping to organize the Teasel Take-Out Day on Saturday, April 23. "But it's a big problem — and it's very visible."

The 25-member student chapter,

How to help

Members of the community are invited to participate in Teasel Take-Out Day from 10 a.m. to 2 p.m. Saturday, April 23. Meet at Oriole Lane Elementary School, 12850 N. Oriole Lane in Mequon. Bring work gloves and waterproof footwear. To RSVP or for more information, contact Katie Cao at Katie.cao99@gmail.com.

which is being mentored by Rotarian and former Mequon Mayor Connie Pukaite, hopes to recruit 100 volunteers to work alongside them as they clear one of the worst patches of teasel in the city on the grounds of Oriole Lane Elementary School, 12850 N. Oriole Lane.

They plan to start working at 10 a.m. and wrap up around 2 p.m. If they have enough volunteers to help, they'll extend their efforts across Highland Road to another large patch on the edge of the River Forest subdivision.

Once the Interact members and other volunteers clear out the teasel patch at Oriole Lane, they will be followed by representatives from the Ozaukee Washington Land Trust, who will apply herbicide with the aim of preventing it from coming back.

The group already has enlisted volunteers from the Mequon-Thiensville Sunrise Rotary and a Cub Scout troop that meets at Oriole Lane. They are inviting others from the community to join them for all or part of the Teasel Take-Out Day.

Interact members are not confining their efforts to their four-hour eradication effort. They have printed door-hangers with information about teasel. They're going to make the rounds in neighborhoods where they've identified teasel infestations. They hope to educate residents that the pretty plant is not a good neighbor.

"We want people to learn how to recognize it, get rid of it and realize how bad it can be," said Jared Kashou, a Homestead senior and Interact member.



Photo by Gary Achterberg

Katie Cao and Jared Kashou are among members of Homestead High School's Interact Club organizing a day-long effort to remove teasel, an invasive species prevalent in Mequon.

The Interact Club at Homestead was formed approximately four years ago. It is connected with the M-T Sunrise Rotary. The group organizes several service projects

every year. Some are community-oriented and others have an international focus.

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