



**Board of Review  
October 22, 2015  
MINUTES**

**Present:** Chairman Franklin, Members Baumann, Chudnow, Shneyder, Voeller, City Assessor Grota, Deputy City Clerk Fochs, City Attorney B. Sajdak, Assessor Technicain Vogel, and Court Reporter Theis, Gramann Reporting

The meeting was called to order at 8:00 AM.

**1) Introduction of City Assessor**

Assessor Grota provided a summary of accomplishments in preparing the tax rolls.

**2) Approve the meeting minutes of June 4, 2015**

Moved by Member Voeller, seconded by Member Chudnow to approve the meeting minutes of June 4, 2015. The motion passed by voice acclamation 4/0.

**3) Report of Board Member certification/training**

Deputy City Clerk Fochs reported that Members Baumann, Bersell, Evers, Franklin, Chudnow, Shneyder, and Voeller have completed and/or are current with the Board of Review certification training, meeting requirements set by State Statute. One Member is expected to complete his training shortly. This was reported to the State.

**4) Accept Assessor Affidavit**

a) Assessor Grota placed the affidavit into the record and it was accepted by the City Clerk. He also reported on the Open Book results/status. There were 780 notices sent to homeowners and Open Book was lightly attended.

**5) Hear and receive personal property assessment adjustments/corrections, if needed**

There were 5 late Open Book changes that were digitally transponded to the County and are included in the assessment rolls.

**6) Member review and acceptance of 2015 assessment roll**

Assessor Grota presented the 2015 assessment rolls of real and personal property to the Board.

Moved by Member Baumann, seconded by Member Chudnow, to accept the 2015 assessment roll. The motion passed by roll call vote 4/0:

Favor: Baumann, Chudnow, Franklin, Voeller

Opposed: None

**7) Hear any requests for oral/written testimony**

There were no requests submitted.

**8) Hear any waiver requests**

Discussion ensued on waiver validities, agent authorization forms and process. Mr. Chad Zeznanski was sworn in by Clerk Fochs. He confirmed that he is the authorized agent for all seven commercial properties that have filed waiver requests.

Moved by Member Voeller, seconded by Member Chudnow for the Board to waive the hearing without signing waivers presented by Agent Mr. Chad Zeznanski for all seven properties he represents. The motion passed by voice acclamation 4/0.

Chairman Franklin asked the City Attorney if it would be proper procedure for Alternate Member Shneyder to vote on the cases being heard today. Attorney Sajdak stated it is proper and he is able to deliberate and vote.

**9) Hear and/or schedule property assessment objections**

Case #1: Manish and Ruchi Mathur #141 470 010 000

Property Address: 7921 W. Rolling Field Drive

Action: Motion to sustain the current assessment (Voeller/Franklin)

Result: Motion failed by roll call vote 2/3.

Favor: Franklin, Voeller

Oppose: Baumann, Chudnow, Shneyder

Action: Motion to reconsider last motion (Chudnow/Franklin)

Result: Motion passed by roll call vote 3/2.

Favor: Chudnow, Franklin, Voeller

Opposed: Baumann, Shneyder

Result: Original motion to sustain the current assessment passed by roll call vote 3/2.

Favor: Chudnow, Franklin, Voeller

Opposed: Baumann, Shneyder

The Board took a short recess.

The Board noted that there were no late filing objections waiting to be heard.

Case #2: Mary Jo Tye #140 500 515 006

Clerk Fochs noted a correction to the last digit of the parcel number and Chairman noted also that the correction should be made on the Intent to File form.

Property Address: 10820 N. Cedarburg Road

Action: Motion to adjust assessment to \$350,000 (Franklin/Voeller)

Result: Motion passed by roll call vote 5/0.

Favor: Baumann, Chudnow, Franklin, Voeller, Shneyder

Oppose: None

The Board scheduled the next meeting date of October 27, 2015.

**10) Adjourn**

Moved by Member Chudnow, seconded by Member Baumann to adjourn (10:55 AM). The motion passed by voice acclamation.

Respectfully submitted,  
CITY OF MEQUON BOARD OF REVIEW  
*Kathy Andrykowski, Administrative Assistant*  
Approved 10-27-15