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Office of the City Administrator

**FINANCE-PERSONNEL COMMITTEE  
MEETING MINUTES  
November 10, 2015**

**Present:** Mayor Abendroth, Aldermen Leszczynski, Mayr, Pukaite

**Also Present:** City Administrator Jones, Assistant City Administrator Thyes, Finance Director Watson, Assistant Finance Director Rudychev, Community Development Director Tollefson (6:45 PM), Deputy City Clerk Fochs, Executive Assistant Prosser, City Intern Navin

Mayor Abendroth called the meeting to order at 6:38 PM.

**Approve minutes from the October 13, 2015 meeting**

**Action:** Motion to approve the October 13, 2015 meeting minutes (Pukaite/Leszczynski).

**Result:** Motion passed by voice acclamation.

**License applications**

**Action:** Motion to approve license applications (Pukaite/Leszczynski).

**Result:** Motion passed by voice acclamation.

**Vouchers for payment**

**Action:** Motion to approve vouchers for payment (Mayr/Leszczynski).

**Result:** Motion passed by voice acclamation.

**RESOLUTION 3336 - Existing Employer Option to Provide Limited Dental Coverage as a part of the City's 2016 Health Insurance Plan Resolution**

Assistant City Administrator Thyes stated back in 2010 the Federal Government enacted the law known as the Affordable Care Act which governs the provision of health insurance. Mr. Thyes went on to say, part of the Affordable Care Act, which becomes active in 2016, is the requirement for an employer to annually designate, via an adopted Resolution, whether or not they will provide limited dental coverage as part of their health insurance plan. Mr. Thyes noted the provision of the Affordable Care Act allows an employee to opt out of the health plan's dental coverage for a lower premium. Mr. Thyes pointed out historically the City's health plan has included limited dental coverage and employees do have the ability to purchase stand alone dental coverage from Delta Dental.

**Action:** Motion to approve RESOLUTION 3336 - Existing Employer Option to Provide Limited Dental Coverage as a part of the City's 2016 Health Insurance Plan Resolution (Pukaite/Leszczynski)

**Result:** Motion passed by voice acclamation. RESOLUTION 3336 recommended to Common Council for approval.

### **RESOLUTION 3337- 2016 Fee Schedule**

Assistant Finance Director Rudychev reviewed the proposed 2016 Fee Schedule with the Committee. Ms. Rudychev pointed out the new 2016 fees that have been added to assist in recouping City costs for services include; license late fee and background check fee under the City Clerk, rush fee for services under Finance, Non-resident park rental upcharge in Parks, and short term rental fee and security deposit for final inspection in Community Development. Ms. Rudychev stated the 2016 Fee Schedule becomes effective January 1, 2016, except for the dog license fee which will take effect on December 1, 2015 as an effort to accommodate those paying their annual 2016 dog license renewal with their tax payment in December.

Alderman Mayr requested the fee amount under the Engineering Department to be noted as a per hour charge.

**Action:** Motion to approve RESOLUTION 3337- 2016 Fee Schedule (Mayr/Pukaite)

**Result:** Motion passed by voice acclamation. RESOLUTION 3337-2016 recommended to Common Council for approval.

### **Adjourn**

**Action:** Motion to adjourn (Pukaite/Leszczynski)

**Result:** Motion passed by voice acclamation. Meeting adjourned at 6:50 PM.

Respectfully Submitted,  
CITY OF MEQUON FINANCE-PERSONNEL COMMITTEE  
Lina Prosser, Executive Assistant