



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262/236-2914
Fax: 262/242-9655

www.ci.mequon.wi.us

Office of the City Administrator

**PUBLIC WELFARE COMMITTEE
MEETING MINUTES
October 13, 2015**

PRESENT: Aldermen Gierl, Mayr, Strzelczyk (5:40 PM)

ALSO PRESENT: Mayor Abendroth, City Administrator Jones, Assistant City Administrator Thyges, Community Development Director Tollefson, City Attorney Sajdak, Executive Assistant Prosser, Interested Parties

The meeting was called to order by Chairman Mayr at 5:34 PM.

Approval of September 8, 2015 meeting minutes

Action: Motion to approve the September 8, 2015 meeting minutes. (Gierl/Strzelczyk)

Result: Motion passed by voice acclamation.

Update on City of Mequon Coyote Policy and Response Plan

Assistant City Administrator Thyges stated, after the adoption of the Coyote Nuisance Management and Response Plan Policy, staff began the implementation phase of the policy. Mr. Thyges went on to say, the implementation phase can be broken down into four main components; website updates, online incident reporting, the WI-DNR nuisance permit, and obtaining a contractor for removal of a nuisance coyote. Mr. Thyges reviewed the updates of each component of the policy with the Committee. Mr. Thyges stated the implementation phase is largely complete; staff is still waiting for several proposals to come in from contractors related to the nuisance coyote removal services. Mr. Thyges noted execution of a service contract is anticipated by November 1st.

ORDINANCE 2015-1452 – An ordinance amending Chapter 58, Zoning Code, as it relates to definitions and the use of single-family dwellings in the residential zoning districts for short term and long term rentals

Community Development Director Tollefson stated that at the last meeting the Committee discussed eliminating the gap between what was being defined as the principal long-term rental of a dwelling as 30 days or more and the definition of short-term rental as nine days annually. Ms. Tollefson outlined additional items the Committee discussed; consider opening up or broadening the number of days annually with a mandate that some of the days be provided through full week rentals, limit the number of single night rentals or establish a minimum three day rental. Ms. Tollefson stated per the Committee's request, staff has developed a chart that identifies a timeframe for short-term rental of a single family home per calendar year as 29 days. Ms. Tollefson reviewed the chart with the Committee.

Alderman Gierl stated he agrees with the 29 day rental, but would like it to be flexible. Alderman Strzelczyk stated he would prefer a two night minimum versus a single night rental and requested seven days to be defined as seven consecutive days.

Alderman Mayr opened up the meeting for public comment at 6:15 PM and closed the public comment at 6:22 PM.

Ms. Tollefson stated staff has crafted the definition of short-term rental to allow up to four over night guests based on what is already defined in the zoning code as family; only four unrelated additional individuals are allowed to stay in a home. The Committee discussed the number of persons allowed for short-term rentals in a single family home and suggested limiting the number to six guests.

Alderman Strzelczyk requested the term commercial lodging to be included in the definition of short-term rental. Alderman Gierl opined that it is Airbnb that is the commercial business and not the rental action taken by the property owner.

The consensus among the Committee was to set the capacity at up to six over night guests, a minimum of two nights and a maximum of 29 days annually.

Adjourn

Action: Motion to adjourn the meeting (Strzelczyk/Gierl)

Result: Motion passed by voice acclamation. Meeting adjourned at 6:33 PM.

Respectfully submitted,
Lina Prosser, Executive Assistant
CITY OF MEQUON PUBLIC WELFARE COMMITTEE