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Office of the City Administrator

**FINANCE-PERSONNEL COMMITTEE  
MEETING MINUTES  
September 9, 2014**

**Present:** Mayor Abendroth, Aldermen Gierl, Nerbun, Strzelczyk

**Also Present:** Acting City Administrator Thyges, Finance Director Watson, Alderman Pukaite, Alderman Adams, Executive Assistant Prosser, Len McCaw- IT Advocates, Dave Wilson-Wilson Consulting, Press

Mayor Abendroth called the meeting to order at 6:41 PM.

**Approve meeting minutes of the August 13, 2014 Special Finance and Personnel Committee meeting**

**Action:** Motion to approve the Special Finance & Personnel Committee meeting minutes of August 13, 2014. (Strzelczyk/Nerbun)

**Result:** Motion passed by voice acclamation.

**License applications**

**Action:** Motion to approve license applications (Strzelczyk/Gierl)

**Result:** Motion passed by voice acclamation.

**Vouchers for payment**

**Action:** Motion to approve vouchers for payment (Nerbun/Gierl)

**Result:** Motion passed by voice acclamation.

**ORDINANCE No. 2014-1428 An ordinance repealing Section 2-232, Mequon Code and amending Section 2-209 (5), Mequon Code**

Acting City Administrator Thyges, stated the ordinance to amend the City of Mequon personnel code has come back with additional research completed by staff as requested by the committee. Mr. Thyges reviewed the summary of the legal opinion from the city's legal counsel regarding the residency requirement for the positions of City Administrator, Chief of Police, Fire Chief and the Director of Public Works which reads; 1) the city can require emergency personnel to live within 15 miles of the city boundaries, 2) the city can "express preference" for non-emergency service employees to establish residency but this "preference" is unenforceable 3) individual employment agreements may contain a residency clause, however this has not yet been legally challenged therefore there is no precedent to determine enforceability.

Mr. Thyges noted with regards to the city expressing preference for non emergency employees to establish residency, staff's research found there are several communities offering multiple ways to encourage residency through financial means and offered several examples.

Mayor Abendroth stated the ordinance should be approved in order to comply with State law and revisit the idea of incentives at another time.

Acting City Administrator Thyes reviewed the change to the personnel code in regards to the compensatory time accrual noting the goal would be to formalize the policy in writing. Mr. Thyes stated staff did approach the employees with accrued comp time in excess of 80 hours and several employees elected to schedule some time off. Mr. Thyes stated the remaining employees would receive a buy out in order to return them back to the 80 hour limit set forth in the new policy.

**Action:** Motion to approve ORDINANCE No. 2014-1428 An ordinance repealing Section 2-232, Mequon Code and amending Section 2-209 (5), Mequon Code with the addition of; emergency personnel positions, (Police Chief, Fire Chief) will need to live within 15 miles of the city boundaries to comply with Wisconsin State law. (Strzelczyk/Nerbun)

**Result:** Motion passed by voice acclamation. Ordinance No. 2014-1428 recommended to Common Council for approval.

**RESOLUTION 3247 – Approving the purchase of a Voice Over Internet Phone system and a Police Call Recording System**

Finance Director Tom Watson stated the city has exceeded the life cycle of its twenty-two year old AT & T Merlin phone system used in City Hall and Public Safety buildings. Mr. Watson went on to say, staff is recommending a contract be awarded to Enterprise Systems Group for a new Voice Over Internet Phone system and call recording system. Len McCaw, IT Advocate and Dave Wilson from Wilson Consulting were present to provide further information and answer questions.

**Action:** Motion to approve Resolution 3247-Approving the purchase of a Voice Over Internet Phone system and a Police Calling Recording System. (Strzelczyk/Gierl)

**Result:** Motion passed by voice acclamation. Resolution 3247 recommended to Common Council for approval.

**Closed Session**

**Action:** Motion to adjourn into closed session (Strzelczyk/Gierl)

**Result:** Motion passed by voice acclamation. The Finance & Personnel Committee adjourned into closed session at 7:07 PM.

The Finance & Personnel Committee reconvened into open session at 7:16 PM.

**RESOLUTION 3249 – A resolution authorizing the Acting City Administrator to negotiate a service contract for legal services to the City of Mequon**

**Action:** Motion to approve RESOLUTION 3249 – A resolution authorizing the Acting City Administrator to negotiate a service contract for legal services to the City of Mequon (Gierl/Strzelczyk)

**Result:** Motion passed by voice acclamation. Resolution 3249 recommended to Common Council for approval.

**Adjourn**

**Action:** Motion to adjourn (Strzelczyk/Gierl)

**Result:** Motion passed by voice acclamation. Meeting adjourned at 7:18 PM.

Respectfully Submitted,

CITY OF MEQUON FINANCE-PERSONNEL COMMITTEE

Lina Prosser, Executive Assistant