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Office of the City Administrator

**FINANCE-PERSONNEL COMMITTEE  
MEETING MINUTES  
July 28, 2015**

**Present:** Mayor Abendroth, Aldermen Leszczynski, Pukaite

**Not Present:** Alderman Mayr

**Also Present:** Finance Director Watson, Assistant Finance Director Rudychev, Deputy City Clerk Fochs, Executive Assistant Prosser

Mayor Abendroth called the meeting to order at 5:34 PM.

**Approve minutes from the July 14, 2015 meeting**

**Action:** Motion to approve the July 14, 2015 meeting minutes. (Pukaite/Leszczynski)

**Result:** Motion passed by voice acclamation.

**License applications**

Deputy City Clerk Fochs provided information on the results of a background check completed by the Police Department which led to the decision of the Police Chief to recommend denial of the license application.

**Action:** Motion to approve license applications, with the exception of Isaiah J. Jacks, Operator (Bartender) license application which is denied. (Pukaite/Leszczynski)

**Result:** Motion passed by voice acclamation. Isaiah J. Jacks operator (bartender) license is denied.

**RESOLUTION 3319 – Clear personal property tax roll of delinquent accounts deemed uncollectable for tax roll year 2012 and 2013**

**Action:** Motion to approve Resolution 3319-Clear personal property tax roll of delinquent accounts deemed uncollectable for tax roll year 2012 and 2013 (Leszczynski/Pukaite)

**Result:** Motion passed by voice acclamation.

**RESOLUTION 3320 – Approving a transfer of funds from the Contingency account to various department accounts in the General Fund**

**Action:** Motion to approve RESOLUTION 3320 – Approving a transfer of funds from the Contingency account to various department accounts in the General Fund (Pukaite/Leszczynski)

**Result:** Motion passed by voice acclamation.

**Budget report for the period ending June 30, 2015**

Finance Director Watson provided the Committee with a budget report for the first half of the fiscal year. Mr. Watson pointed out the report is a different format and the goal is to begin providing the Committee with a monthly report rather than semi-annual reporting. The Committee agreed with the format of the report. Alderman Pukaite requested more information on what may be causing the negative variances.

**Adjourn**

**Action:** Motion to adjourn (Pukaite/Leszczynski)

**Result:** Motion passed by voice acclamation. Meeting adjourned at 5:50 PM.

Respectfully Submitted,  
CITY OF MEQUON FINANCE-PERSONNEL COMMITTEE  
Lina Prosser, Executive Assistant