



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, July 12, 2016

6:45 PM

North Conference Room

Agenda

1. Call to Order, Roll Call
2. Approve Meeting Minutes of June 14, 2016
Action requested: review and approve
 - a. Finance-Personnel Committee - June 14, 2016
3. License applications
Action requested: review and approve
 - a. July Licenses
4. Vouchers for payment
Action requested: review and approve
 - a. June Voucher Approval
5. Ordinances
Action requested: review and recommend approval
 - a. **ORDINANCE 2016-1471** An Ordinance Amending Section 2-204 of the Mequon Municipal Code as it Relates to Identifying and Defining Department Heads
6. Resolutions
Action requested: review and recommend approval
 - a. **RESOLUTION 3378** A Resolution Designating Caroline Fochs to the Position of City Clerk
7. Adjourn

Dated: July 12, 2016

/s/ Dan Abendroth, Chairman

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting. Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM.



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, June 14, 2016

6:15 PM

North Conference Room

Minutes

1. Call to Order

Present:

Alderman Andrew Nerbun
Alderman Robert Strzelczyk
Alderman John Wirth
Mayor Dan Abendroth

Also Present: City Administrator Jones, Assistant City Administrator Thyes, Finance Director Watson, Police Chief Graff, Fire Chief Bialk, Deputy City Clerk Fochs, Assistant Finance Director Rudychev, City Attorney Sajdak, Executive Assistant Prosser, Steve Henke, CPA-Baker Tilly Virchow Krause, Press

2. Approve minutes from the May 10, 2016 meeting

a. Finance-Personnel Committee Meeting - May 10, 2016

RESULT: Accepted [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Nerbun

AYES: Nerbun, Strzelczyk, Wirth

3. License applications

a. June 2016 Licenses

Jerome L. Cannady's license renewal was denied as recommended.

RESULT: Approved [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Strzelczyk

AYES: Nerbun, Strzelczyk, Wirth

b. 2016 Waste Hauler Permits

Staff was asked to find out what information on the waste hauler permit application is

Minutes Acceptance: Minutes of Jun 14, 2016 6:15 PM (Approve Meeting Minutes of June 14, 2016)

required to be completed by the waste hauler.

RESULT: Approved [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Strzelczyk

AYES: Nerbun, Strzelczyk, Wirth

4. Vouchers for payment
 - a. May Voucher Approval

RESULT: Approved [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Strzelczyk

AYES: Nerbun, Strzelczyk, Wirth

5. Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 3390** A Resolution Amending A Development Agreement for Outpost Natural Foods Located At 7590 W Mequon Road For a Town Center TID Incentive

Community Development Director Tollefson stated Outpost Natural Foods has submitted a request for an amendment to the incentive authorized under the Town Center TID Fast Track Formula. Ms. Tollefson pointed out, under the Town Center TID project plan, qualifying development projects allow for receivership of a financial incentive for redevelopment efforts based on a set of criteria. Ms. Tollefson went on to say, at the time the original development agreement was approved, the City considered options related to the percentage split between the City and applicant pointing out the limit of return in any given year was 30%. Ms. Tollefson stated due to the actual cost of expenditures, the cap of 30% would not allow Outpost Natural Foods to receive full reimbursement. Ms. Tollefson noted the proposed amendment modifies the agreement in order to allocate full reimbursement over the course of thirteen years of installments. Ms. Tollefson stated it is recommended that the 30% cap on any returned increment be eliminated, and rather that a \$25,270 annual payment is scheduled, with the condition that Outpost Natural Foods achieves the required minimum value of \$4.25M in any given year. Ms. Tollefson noted the Economic Development Board did review the amendment to the original agreement at the end of May and agreed to support the modification.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Nerbun

AYES: Nerbun, Strzelczyk, Wirth

b. RESOLUTION 3382 A Resolution Approving A Transfer of Funds From The Capital Project Fund's Fire Vehicle Replacement Account to the Fire Officer Equipment Account

Assistant Finance Director Rudychev stated staff is recommending a transfer of funds from the Capital Project Fund's Fire Vehicle Replacement Account to a newly created Fire Officer Equipment Account in the Capital Projects Fund. Ms. Rudychev noted the new account will afford the Fire Department with the opportunity to plan long term for purchases instead of using the department's operating budget. Ms. Rudychev pointed out, due to the nature of the equipment and timing of the purchases, at times the equipment, although budgeted and purchased in one fiscal year would not be invoiced and subsequently paid until the next year. Ms. Rudychev went on to say, since the request is being made mid-fiscal year and no tax revenue was requested to fund the account, staff is proposing that funds in the amount of \$40,000 be transferred from the Fire Vehicle Replacement account to the new Fire Officer Equipment account in the Capital Projects Fund. Ms. Rudychev pointed out the Fire Vehicle Replacement account will be able to absorb the transfer of funds without negatively impacting the project account due to unanticipated revenue from vehicle sales, insurance claims and reclassification of sprinkler system fees.

Mayor Abendroth requested a future discussion regarding the impact of the increase in call volume to the Fire Department's operating budget.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Nerbun

AYES: Nerbun, Strzelczyk, Wirth

6. Discussion

Action requested: review and possible action

a. Presentation of Comprehensive Annual Financial Report for the Year Ended December 31, 2015 by Baker Tilly Virchow Krause, LLP

Finance Director Watson introduced Steve Henke from Baker Tilly Virchow Krause. Mr. Henke provided a summary of the two reports that were distributed to the Committee; the *Comprehensive Annual Financial Report for the Year Ended December 31, 2015* and the report, *Communication To Those Charged with Governance and Management As of the and For the Year Ended December 31, 2015*. Mr. Henke stated the objective of the audit is to express an opinion on the City's financial statements. Mr. Henke went on to say, the report; *Communication To Those Charged with Governance and Management As of the and For the Year Ended December 31, 2015* includes all communications required under professional standards, as well as, comments and recommendations resulting from the audit and information applicable to future audits. Mr. Henke stated 2015 was a break-even year for the City. Mr. Henke noted the unassigned fund balance is just over 15% which is over the City's minimum fund balance policy of 10-15%. Mr. Henke pointed out the activities of the Enterprise Funds which consists of the Water and Sewer Utilities are very consistent with prior years and noted as the year ended only \$68,000 of the fund balance versus the

anticipated \$300,000 was used. Mr. Henke concluded his presentation stating, revenue sources exceeded the budget, expenditures were less than 1% across all functions, and according to the state statutory debt limit the city is at 14% of its capacity. Alderman Wirth recommended a future discussion on the City's account receivable policy.

7. Ordinances

Action requested: review and recommend approval

a. **ORDINANCE 2016-1472** An Ordinance Creating Section 2-216(15) of the Mequon Code of Ordinances Establishing a Paid Time Off Donation Policy

Assistant City Administrator Thyges stated a proposal to introduce a paid time off donation policy is before the Committee. Mr. Thyges stated the proposal is in response to two separate situations where non-represented employees have experienced medical emergencies or a member of their family, and as a result have exhausted their allotment of paid time off and other paid leave benefits. Mr. Thyges noted the policy would apply to only part time and full time non-represented employees. Mr. Thyges pointed out the employees that would not be subject to the program would be limited time employees (LTE) and represented employees. Mr. Thyges stated the policy does not call for a change in annual PTO allotment already set forth in Section 24.14 of the Employee Personnel Manual as adopted by Ordinance 2012-1380. Mr. Thyges went on to explain the guidelines and limitations of the policy with the Committee noting that the policy does provide a mechanism to help employees address medical emergencies while providing very specific controls to the City as an employer. Mr. Thyges informed the Committee the proposed donation policy has been reviewed by the City's labor attorney. Alderman Wirth recommended adding a sunset to the ordinance of December 31, 2018.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Wirth

AYES: Nerbun, Strzelczyk, Wirth

b. **ORDINANCE 2016-1473** An Ordinance Repealing Section 14-32 of the Mequon Municipal Code as it Relates to Economic Development Grants for Reserve "Class B" Liquor Licenses

Deputy Clerk Fochs stated in April, 2015 the Council adopted Ordinance 2015-1441 which created section 14-32 of the Mequon Municipal code regarding grants for Reserve "Class B" Liquor Licenses. Ms. Fochs went on to say, the provision allowed the City to return \$9,500 of the \$10,000 reserve liquor license fee to the business owner once the business was open to the public. Ms. Fochs pointed out state statutes were recently adopted taking local control away from municipalities that chose to rebate a portion of the initial fee. Ms. Fochs noted no portion of the fee may now be rebated or refunded effective June 1, 2016, therefore Mequon must now remove the previously approved rebate provision from the City Code.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Wirth

SECONDED BY: Alderman Strzelczyk

AYES: Nerbun, Strzelczyk, Wirth

8. Adjourn

The meeting of the Finance & Personnel Committee was adjourned at 7:15 PM.

RESULT: **Approved by Voice acclamation [Unanimous]**

MOVED BY: Alderman Wirth

SECONDED BY: Alderman Nerbun

AYES: Nerbun, Strzelczyk, Wirth



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-236-2914
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of City Clerk

TO: Finance-Personnel Committee
FROM: Caroline Fochs, Deputy City Clerk
DATE: July 6, 2016
SUBJECT: July Licenses

Members,

See below for this months' licenses for your approval.

APPROVALS

OPERATOR (BARTENDER) – NEW – For the period July 1, 2016 through June 30, 2018

Sarah Rose Geise
2105 Mount Vernon Dr.
Waukesha, WI 53186
Employed by: Fox Den Bar & Grill

Mary Margaret Grapatin
N82 W6754 Fair St.
Cedarburg, WI 53012
Employed by: Colectivo Coffee

Craig Edward Lowdermilk
N66 W5465 Cedar Ct.
Cedarburg, WI 53012
Employed by: Smitty's on the Edge

Michael Louis Fortino
6929 W. Glenbrook Rd.
Milwaukee, WI 53223
Employed by: Laura's Donges Bay Clubhouse

Sarah Sobelman
212 W. James Dr.
Port Washington, WI 53074
Employed by: Sobelman's North Shore

Ashley Elizabeth Landek
2237 N. Hubbard St., #4
Milwaukee, WI 53212
Employed by: Sobelman's North Shore

Courtney Ann Buchach
167 S. Main St.
Thiensville, WI 53092
Employed by: Taylor & Dunn's Public House

Mary Debra Jacqueline Baumann
2759 State Road 33
P.O. Box 80022
Saukville, WI 53080
Employed by: Smitty's on the Edge

Cortney Lee Maynard
N95 W23759 County Line Q
Colgate, WI 53017
Employed by: Laura's Donges Bay Clubhouse

Michael Charles Schnering
2615 N. 66th St.
Wauwatosa, WI 53213
Employed by: Ozaukee Country Club

Joshua David Herman
715 State Road 60
Cedarburg, WI 53012
Employed by: Highland House

Jason Thaddeus Ahrens
177 Green Bay Rd., #3
Thiensville, WI 53092
Employed by: Fox Den Tavern & Grill

Jill Mayer Check
 13129 N. Fox Hollow Road
 Mequon, WI 53097
 Employed by: On the Way Café & Catering

Amy Lynn Schafer
 3705 N. Maryland Ave.
 Shorewood, WI 53211
 Employed by: Sobelman's North Shore

CLASS B BEER AND CLASS B LIQUOR LICENSE – RENEWAL – For the period July 1, 2016 through June 30, 2017

| | |
|---|--|
| Yummy's to Go DBA SIP 10250 N. Cedarburg Rd. Agent: Desheta McDuffie | |
|---|--|

CLASS B BEER AND CLASS C WINE LICENSE – NEW – For the period July 1, 2016 through June 30, 2017

| | |
|---|--|
| Big Shots Sports, LLC DBA Pin High Golf Center 10328 N. Wauwatosa Road Agent: I Lan Hang | |
|---|--|

CLASS C WINE LIQUOR LICENSE – NEW – For the Taste of Mequon only to be held on September 10, 2016

| | |
|--|--|
| Chancery Restaurant of Mequon, Inc. DAB Chancery Pub & Restaurant 11046 N. Port Washington Rd. Agent: William F. Butler | |
|--|--|

PEDDLER'S, CANVASSER'S, SOLICITOR'S OR TRANSIENT MERCHANTS LICENSE – 3 MONTH EXTENSION

Edward Jones
 108 E. Freistadt Road
 Thiensville, WI 53092
 Request: Solicit door-to-door financial service information
 Extension Period: July 19, 2016 – October 18, 2016
Applicant Names- Edward Jones
 Marc J. Mrugala
 Sally M. Whitmore

PEDDLER'S, CANVASSER'S, SOLICITOR'S OR TRANSIENT MERCHANTS LICENSE – NEW

Advocate Construction
 6655 N. Sidney Place
 Glendale, WI 53209
 Request: Solicit door-to-door home improvement services, such as roofing, siding, and gutter replacements
 Period: July 15, 2016 – October 15, 2016

Applicant Name- Advocate Construction

Jeffrey Scott Quilling

Gypsy Fruit LLC

2556 School Ln

Green Bay, WI 54313

Request: Sale of peaches, blueberries and maple syrup from a truck stand parked in the Steins Garden Center's parking lot on predetermined dates and times during July and August 2016.

Period: July 15, 2016 – October 15, 2016

Applicant Names – Gypsy Fruit LLC

Vanessa Marie Ring

Jacob Michael Havlik

.....
DENIAL

None



11333 N. Cedarburg Rd
Mequon, WI 53092-1930
Phone: 262-236-2956
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Finance

TO: Finance-Personnel Committee
FROM: TOM WATSON, FINANCE DIRECTOR
DATE:
SUBJECT: June Voucher Approval

Attachments:

June 2016 Voucher List (PDF)
Finance AP Vendor Listing by Dept June 2016 (PDF)

City of Mequon
11333 N. Cedarburg Rd.
Mequon, WI 53092
Phone 262-242-3100
Fax 262-242-9655

THE FOLLOWING VOUCHERS PAYABLE:

| | |
|-------------------------|----------------------------|
| GENERAL FUND | 416,119.02 |
| SPECIAL REVENUE FUND | 387.50 |
| PARKS & OPEN SPACE | 0.00 |
| REVOLVING LOAN FUND | 384.00 |
| LIBRARY FUND | 0.00 |
| LIBRARY GRANTS | 0.00 |
| DEBT SERVICE FUND | 0.00 |
| DEBT SERVICE TIF 2 FUND | 0.00 |
| DEBT SERVICE TIF 3 FUND | 0.00 |
| CAPITAL PROJECT FUND | 753,884.32 |
| SEWER UT FUND | 17,324.06 |
| SEWER CAPITAL | 38,050.00 |
| WATER UT FUND | 119,750.18 |
| WATER CAPITAL | 3,920.00 |
| RISK MANAGEMENT | 0.00 |
| FLEET SERVICES | 0.00 |
| TAX FIDUCIARY FUND | 0.00 |
| FIXED ASSETS FUND | 0.00 |
| TOTAL | <u><u>1,349,819.08</u></u> |

IN THE AMOUNT OF \$ 1,349,819.08 IS HEREBY CERTIFIED AS CORRECT
AND PROPERLY CHARGEABLE TO ACCOUNTS WITH FUNDS AVAILABLE THEREIN.

6/30/2016

WILLIAM JONES
CITY ADMINISTRATOR & CITY CLERK

Attachment: June 2016 Voucher List (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|---------------------------------------|----------------|---|------------------|------------|-----------|--------|--------|--------|
| | 10610 | L A W HEALTH BENEFIT TRUST | 33548 | LAW HEALTH BEN 6/17/16 P/R | 30.00 | 06/17/2016 | 22645 | 0110 | 110000 | 224170 |
| | 10702 | MEQUON FIRE & EMS ASSOCIATION | 33292 | Union Dues 6/3/16 | 920.00 | 06/03/2016 | 258 | 0110 | 110000 | 224160 |
| | 10707 | MEQUON POLICE ASSOCIATION | 33302 | UNION DUES 6/3/16 P/R | 1,700.00 | 06/03/2016 | 259 | 0110 | 110000 | 224160 |
| | 10810 | NORTH SHORE BANK FSB | 33303 | DEF COMP 6/3/16 P/R | 2,249.92 | 06/03/2016 | 22508 | 0110 | 110000 | 224101 |
| | 10810 | NORTH SHORE BANK FSB | 33303 | DEF COMP 6/3/16 P/R | 40.00 | 06/03/2016 | 22508 | 0610 | 610000 | 224101 |
| | 10810 | NORTH SHORE BANK FSB | 33549 | DEF COMP 6/17/16 P/R | 2,249.92 | 06/17/2016 | 22659 | 0110 | 110000 | 224101 |
| | 10810 | NORTH SHORE BANK FSB | 33549 | DEF COMP 6/17/16 P/R | 40.00 | 06/17/2016 | 22659 | 0610 | 610000 | 224101 |
| | 11331 | WIS SUPPORT COLLECTIONS TRUST | 33304 | SUPPORT 2463049 6822246 5956557 6/3 P/R | 965.32 | 06/03/2016 | 22518 | 0110 | 110000 | 224150 |
| | 11331 | WIS SUPPORT COLLECTIONS TRUST | 33304 | SUPPORT 2463049 6822246 5956557 6/3 P/R | 140.77 | 06/03/2016 | 22518 | 0610 | 610000 | 224150 |
| | 11331 | WIS SUPPORT COLLECTIONS TRUST | 33550 | SUPPORT KIDS ID 2463049 & 5956557 6/17/16 P/R | 1,011.26 | 06/17/2016 | 22699 | 0110 | 110000 | 224150 |
| | | | | Department Total | 9,347.19 | | | | | |
| COMMON COU | 12177 | GROSS, NOELLE C | 33561 | COMMON COUNCIL MEETINGS 6/14/16 | 275.00 | 06/17/2016 | 22640 | 0110 | 110101 | 683211 |
| | | | | Department Total | 275.00 | | | | | |
| CITY CLERK | 10230 | CONLEY MEDIA LLC | 33491 | Public Services 5/28/16-6/18/16 | 193.80 | 06/17/2016 | 22624 | 0110 | 110112 | 680502 |
| | 10448 | GRAMANN REPORTING LTD | 33293 | BOA reporter - McGraw | 300.00 | 06/17/2016 | 22639 | 0110 | 110112 | 683201 |
| | 10894 | PITNEY BOWES 371887 | 33337 | Postage Machine Rent 1/30/16-4/29/16 | 841.14 | 06/10/2016 | 22593 | 0110 | 110112 | 680401 |
| | 11289 | WIS DEPT OF AGRICULTURE | 33189 | Weights & Measures 7/1/15-6/30 | 4,800.00 | 06/03/2016 | 22516 | 0110 | 110112 | 683201 |
| | | | | Department Total | 6,134.94 | | | | | |
| ELECTIONS | 11022 | SCHWAAB INC | 33627 | stamps for registr and absentee | 47.73 | 06/24/2016 | 22729 | 0110 | 110113 | 680101 |
| | | | | Department Total | 47.73 | | | | | |
| INFO SERVI | 10346 | ENVIRONMENTAL INNOVATIONS 4 | 33563 | PRINTER SUPPLIES TONER | 319.90 | 06/17/2016 | 22629 | 0110 | 110117 | 680102 |
| | 10555 | LEONARD MCCA W | 33318 | IT COORDINATOR SERVICES 5/14-5/27/16 | 3,717.54 | 06/03/2016 | 256 | 0110 | 110117 | 683201 |
| | 10555 | LEONARD MCCA W | 33560 | IT COORDINATOR SERVICES 5/28-6/10/16 | 3,717.54 | 06/17/2016 | 282 | 0110 | 110117 | 683201 |
| | 11946 | HEWLETT-PACKARD FINANCIAL SERVICES CO | 32798 | HP BLADE SERVER LEASE | 11,245.04 | 06/10/2016 | 22546 | 0110 | 110117 | 688110 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|--|----------------|--|------------------|------------|-----------|--------|--------|--------|
| INFO SERVI | 12081 | WISCONSIN WIRELESS COMMUNICATIONS CORP | 33339 | VOIP PROGRAMMING ASSISTANCE | 207.60 | 06/10/2016 | 264 | 0110 | 110117 | 683202 |
| | | | | Department Total | 19,207.62 | | | | | |
| FINANCE | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33416 | RETURNED ITEMS | -111.80 | 06/10/2016 | 22534 | 0110 | 110236 | 680301 |
| | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33417 | RETURNED ITEM | -29.37 | 06/10/2016 | 22534 | 0110 | 110236 | 680301 |
| | 10724 | MID-MORAINNE MUNICIPAL COURT | 33426 | WARRANTS TOWNSEND, DURAN M | 935.00 | 06/10/2016 | 22556 | 0110 | 110000 | 224205 |
| | 11113 | PROSHIP, INC. | 33264 | NETWORK SUPPORT SERVICES JUNE | 3,485.00 | 06/10/2016 | 22595 | 0110 | 110117 | 683201 |
| | 11193 | USA BLUEBOOK | 33461 | RETURNED ITEM | -162.30 | 06/10/2016 | 22606 | 0620 | 620679 | 695110 |
| | 11801 | RICOH USA INC | 33659 | CLERK COPIER LEASE & COPY CHAR 7/1-9/30/16 | 784.08 | 06/24/2016 | 22727 | 0110 | 110118 | 688101 |
| | | | | Department Total | 4,900.61 | | | | | |
| ASSESSOR | 10463 | GROTA APPRAISALS LLC | 33046 | ASSESSMENT SERVICES MAY SERVICES | 11,250.00 | 06/03/2016 | 255 | 0110 | 110119 | 683201 |
| | | | | Department Total | 11,250.00 | | | | | |
| HR | 10250 | CSM CORPWORX | 33319 | 2016 drug screens | 25.00 | 06/03/2016 | 22501 | 0110 | 110120 | 683201 |
| | 10250 | CSM CORPWORX | 33320 | 2016 drug screens | 60.00 | 06/03/2016 | 22501 | 0110 | 110120 | 683201 |
| | 10250 | CSM CORPWORX | 33321 | 2016 drug screens | 50.00 | 06/03/2016 | 22501 | 0110 | 110120 | 683201 |
| | 10250 | CSM CORPWORX | 33474 | 2016 drug screens MAY SERVICES | 100.00 | 06/17/2016 | 22626 | 0110 | 110120 | 683201 |
| | 10292 | DIVERSIFIED BENEFIT SERVICES | 33215 | FSA SERVICES 2016 MAY | 326.33 | 06/10/2016 | 22531 | 0110 | 110120 | 683201 |
| | 10380 | FIRST ADVANTAGE OCCUPATIONAL HEALTH | 33582 | 2016 RANDOM DRUG SCREENING | 131.71 | 06/17/2016 | 22635 | 0110 | 110120 | 683201 |
| | 10723 | MIDLAND HEALTH TESTING INC | 33338 | DOT QUARTERLY RANDOMS | 78.00 | 06/10/2016 | 22557 | 0110 | 110120 | 683201 |
| | 11834 | US HEALTHWORKS MEDICAL GROUP OF | 33177 | PRE-EMPLOYMENT/POST ACCIDENT 2 | 392.00 | 06/03/2016 | 22513 | 0110 | 110120 | 683201 |
| | 11834 | US HEALTHWORKS MEDICAL GROUP OF | 33317 | PRE-EMPLOYMENT/POST ACCIDENT 2 | 287.00 | 06/10/2016 | 22605 | 0110 | 110120 | 683201 |
| | 11834 | US HEALTHWORKS MEDICAL GROUP OF | 33415 | PRE-EMPLOYMENT/POST ACCIDENT 2 MAY | 201.00 | 06/17/2016 | 22690 | 0110 | 110120 | 683201 |
| | 11834 | US HEALTHWORKS MEDICAL GROUP OF | 33507 | PRE-EMPLOYMENT/POST ACCIDENT 2 MAY | 350.00 | 06/17/2016 | 22690 | 0110 | 110120 | 683201 |
| | | | | Department Total | 2,001.04 | | | | | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|---|----------------|--|------------------|------------|-----------|--------|--------|--------|
| LEGAL COUN | 10159 | BUELOW VETTER BUIKEMA OLSON | 33414 | Legal Fees 6/3/2016 | 75.00 | 06/17/2016 | 275 | 0110 | 110124 | 683311 |
| | 12080 | WESOLOWSKI REIDENBACH & SAJDAK SC | 33475 | MUNICIPAL COURT MONTHLY RETAINER 4/1-5/31/16 | 2,200.00 | 06/17/2016 | 22695 | 0110 | 110124 | 683302 |
| | 12080 | WESOLOWSKI REIDENBACH & SAJDAK SC | 33476 | MONTHLY RETAINER 2/1-3/31/16 | 10,800.00 | 06/17/2016 | 22695 | 0110 | 110124 | 683301 |
| | | | | Department Total | 13,075.00 | | | | | |
| POLICE | 10009 | ACCURATE RECHARGE & FIRE SUPPRESSION, LLC | 33260 | FIRE EXTINGUISHER MAINTENANCE/ | 72.68 | 06/10/2016 | 22519 | 0110 | 110235 | 686550 |
| | 10417 | GENERAL COMMUNICATIONS INC | 33136 | RADIO & DISPATCH EQUIPMENT MAI | 62.00 | 06/10/2016 | 266 | 0110 | 110235 | 686550 |
| | 10417 | GENERAL COMMUNICATIONS INC | 33137 | RADIO & DISPATCH EQUIPMENT MAI | 186.00 | 06/10/2016 | 266 | 0110 | 110235 | 686550 |
| | 10417 | GENERAL COMMUNICATIONS INC | 33503 | RADIO & DISPATCH EQUIPMENT MAI | 105.75 | 06/17/2016 | 281 | 0110 | 110235 | 686550 |
| | 10426 | GIERACH'S SERVICE INC | 33235 | TOW SERVICES-CHRYSLER CIRUS | 115.00 | 06/10/2016 | 22541 | 0110 | 110235 | 683702 |
| | 10426 | GIERACH'S SERVICE INC | 33236 | TOW SERVICES-BUICK VERANO | 115.00 | 06/10/2016 | 22541 | 0110 | 110235 | 683702 |
| | 10426 | GIERACH'S SERVICE INC | 33241 | SQUAD REPAIR | 93.10 | 06/10/2016 | 22541 | 0110 | 110235 | 686550 |
| | 10426 | GIERACH'S SERVICE INC | 33551 | TOW SERVICES | 115.00 | 06/17/2016 | 22637 | 0110 | 110235 | 683702 |
| | 10435 | GLOCK PROFESSIONAL INC | 33261 | OFFICER TRAINING | 250.00 | 06/10/2016 | 22543 | 0110 | 110235 | 683501 |
| | 10560 | JAMES IMAGING SYSTEMS | 33420 | COPIER LEASE & PRINT COSTS 05/28/16-08/27/16 | 586.26 | 06/10/2016 | 22548 | 0110 | 110235 | 688101 |
| | 10560 | JAMES IMAGING SYSTEMS | 33552 | COPIER LEASE06/2016-09/2016 | 792.00 | 06/17/2016 | 22644 | 0110 | 110235 | 688101 |
| | 10626 | LARK UNIFORM OUTFITTERS | 33419 | RESERVE PERSONNEL UNIFORMS | 93.95 | 06/17/2016 | 284 | 0110 | 110239 | 675101 |
| | 10803 | NEWMAN CHEVROLET INC | 33554 | POLICE VEHICLE REPAIR-SQUAD 1 | 582.96 | 06/17/2016 | 22658 | 0110 | 110235 | 686550 |
| | 10931 | PROSHRED SECURITY | 33457 | SHREDDING SERVICES-06/02/16 | 45.00 | 06/17/2016 | 22674 | 0110 | 110235 | 683201 |
| | 11137 | THOMSON REUTERS - WEST | 33553 | CLEAR INVESTIGATIVE ACCESS - MAY | 84.00 | 06/17/2016 | 22686 | 0110 | 110235 | 683201 |
| | 11153 | TRANS UNION LLC | 33460 | CREDIT HISTORY ACCESS 04/26/16-05/25/16 | 50.00 | 06/17/2016 | 22688 | 0110 | 110235 | 683201 |
| | 11211 | VERIZON WIRELESS | 33423 | TELEPHONE SERVICE 04/27/16-05/26/16 | 760.71 | 06/10/2016 | 22607 | 0110 | 110235 | 680504 |
| | 11211 | VERIZON WIRELESS | 33423 | TELEPHONE SERVICE 04/27/16-05/26/16 | 34.86 | 06/10/2016 | 22607 | 0110 | 110239 | 680504 |
| | 11236 | WAUKESHA COUNTY TECH COLLEGE | 33428 | OFFICER & DISPATCHER TRAINING | 837.90 | 06/10/2016 | 22609 | 0110 | 110235 | 683501 |
| | 11236 | WAUKESHA COUNTY TECH COLLEGE | 33428 | OFFICER & DISPATCHER TRAINING | 110.00 | 06/10/2016 | 22609 | 0110 | 110237 | 683501 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------------|--------------------------------|----------------|--|------------------|------------|-----------|--------|--------|--------|
| POLICE | 11295 | WIS DEPT OF JUSTICE 2718 | 33502 | WI DOJ RECORD CHECKS 05/01/16-05/31/16 | 840.00 | 06/17/2016 | 22697 | 0110 | 110235 | 683201 |
| | 11699 | OFFICE 8 | 33421 | OFFICE SUPPLIES | 317.99 | 06/17/2016 | 22661 | 0110 | 110235 | 680101 |
| | 11778 | TASER INTERNATIONAL | 33427 | BATTERY PACKS | 578.07 | 06/10/2016 | 22604 | 0110 | 110235 | 680301 |
| | 12136 | COMDATA, INC. | 33458 | MEETINGS HOSPITALITY-MAY STAFF MTG | 16.00 | 06/10/2016 | 22529 | 0110 | 110235 | 680301 |
| | | | | Department Total | 6,844.23 | | | | | |
| FIRE / EMS | 10116 | BENDLIN FIRE EQUIPMENT CO | 33155 | EQUIPMENT MAINTENANCE | 546.00 | 06/10/2016 | 262 | 0110 | 110236 | 686550 |
| | 10116 | BENDLIN FIRE EQUIPMENT CO | 33484 | EQUIPMENT MAINTENANCE | 504.44 | 06/17/2016 | 273 | 0110 | 110236 | 686550 |
| | 10116 | BENDLIN FIRE EQUIPMENT CO | 33485 | BLANKET PO | 140.00 | 06/17/2016 | 273 | 0110 | 110236 | 680301 |
| | 10204 | CINTAS | 33268 | EXTINGUISHER SERVICE | 333.60 | 06/10/2016 | 22528 | 0110 | 110236 | 686550 |
| | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33267 | MEDICAL SUPPLIES | 2,076.98 | 06/10/2016 | 22534 | 0110 | 110236 | 680301 |
| | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33483 | Work Supplies - Blanket | 603.59 | 06/17/2016 | 22628 | 0110 | 110236 | 680301 |
| | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33589 | MED KIT | 78.00 | 06/17/2016 | 22628 | 0110 | 110236 | 680301 |
| | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33590 | MED KIT & MED SUPPLIES | 643.24 | 06/17/2016 | 22628 | 0110 | 110236 | 680301 |
| | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33687 | Work Supplies - Blanket | 1,043.09 | 06/24/2016 | 22709 | 0110 | 110236 | 680301 |
| | 10336 | EMERGENCY MEDICAL PRODUCTS INC | 33688 | Work Supplies - Blanket | 587.65 | 06/24/2016 | 22709 | 0110 | 110236 | 680301 |
| | 10414 | GEAR WASH, LLC | 33269 | JACKET REPAIR | 69.95 | 06/10/2016 | 22540 | 0110 | 110236 | 686550 |
| | 10417 | GENERAL COMMUNICATIONS INC | 33587 | REPAIR CHARGE | 120.00 | 06/17/2016 | 281 | 0110 | 110236 | 686550 |
| | 10683 | MATC | 33274 | EMT NATL EXAM FEE CAMPBELL | 125.00 | 06/03/2016 | 22505 | 0110 | 110236 | 683501 |
| | 10683 | MATC | 33275 | TRAINING SUPPLIES FOR CLASS | 9.75 | 06/03/2016 | 22505 | 0110 | 110236 | 683501 |
| | 10683 | MATC | 33487 | Training | 125.00 | 06/17/2016 | 22650 | 0110 | 110236 | 683501 |
| | 10692 | MENARDS GERMANTOWN | 33271 | 30 PINT DEHUMIDIFIER | 149.99 | 06/03/2016 | 22506 | 0110 | 110236 | 680301 |
| | 10695 | MEQUON ACE HARDWARE | 33156 | Work Supplies - BLANKET | 4.49 | 06/10/2016 | 22554 | 0110 | 110236 | 680301 |
| | 10695 | MEQUON ACE HARDWARE | 33266 | HARWARE | 0.75 | 06/10/2016 | 22554 | 0110 | 110236 | 680301 |
| 10695 | MEQUON ACE HARDWARE | 33273 | KEY CUT | 1.79 | 06/10/2016 | 22554 | 0110 | 110236 | 680301 | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|-----------------------------------|----------------|---------------------------------------|------------------|------------|-----------|--------|--------|--------|
| FIRE / EMS | 11211 | VERIZON WIRELESS | 33272 | WIRELESS CHARGES | 30.10 | 06/03/2016 | 22514 | 0110 | 110236 | 680504 |
| | 11211 | VERIZON WIRELESS | 33482 | WIRELESS CHARGES | 240.08 | 06/17/2016 | 22691 | 0110 | 110236 | 680504 |
| | 11211 | VERIZON WIRELESS | 33675 | WIRELESS CHARGES | 30.08 | 06/24/2016 | 22736 | 0110 | 110236 | 680504 |
| | 11351 | WSFA | 33480 | Memberships | 700.00 | 06/17/2016 | 22700 | 0110 | 110236 | 680501 |
| | 11684 | EMSAR, INC | 33673 | Work Supplies | 542.98 | 06/24/2016 | 22710 | 0110 | 110236 | 680301 |
| | 11801 | RICOH USA INC | 33660 | MPC-4503 QUARTERLY LEASE 7/1-9/30/16 | 368.82 | 06/24/2016 | 22727 | 0110 | 110236 | 688101 |
| | 11930 | AURORA MEDICAL CENTER GRAFTON LLC | 33488 | MEDICATIONS | 134.57 | 06/17/2016 | 22618 | 0110 | 110236 | 680301 |
| | 12211 | OFFICE FURNITURE RESOURCES, INC. | 33486 | OFFICE FURNITURE | 624.00 | 06/17/2016 | 22663 | 0110 | 110236 | 680301 |
| | 12217 | GLOBAL EQUIPMENT CO. | 33674 | RACK, LOCKER | 845.85 | 06/24/2016 | 22712 | 0110 | 110236 | 680401 |
| | 12222 | DANIEL DANOWSKI | 33270 | M & R | 145.00 | 06/03/2016 | 22502 | 0110 | 110236 | 686550 |
| | | | | | Department Total | 10,824.79 | | | | |
| INSPECTION | 11366 | BRUCE C KRESS | 33332 | HEALTH INSPECTION SERVICES - May 2016 | 1,030.00 | 06/03/2016 | 257 | 0110 | 110244 | 683201 |
| | | | | Department Total | 1,030.00 | | | | | |
| BLDG MAINT | 10045 | AMERICAN INDUSTRIAL ALSCO | 33409 | MOP CONTRACT | 82.20 | 06/10/2016 | 22520 | 0110 | 110326 | 683201 |
| | 10064 | ARO LOCK CO INC | 33456 | KEYS & DOOR HANDLE SAFETY BUILDING | 222.50 | 06/17/2016 | 22616 | 0110 | 110326 | 680303 |
| | 10074 | AT & T | 33513 | ALARM CIRCUITS | 131.85 | 06/17/2016 | 22617 | 0110 | 110326 | 683201 |
| | 10115 | BELL TAPE INC | 33514 | janitorial supplies | 228.76 | 06/17/2016 | 272 | 0110 | 110326 | 680201 |
| | 10115 | BELL TAPE INC | 33556 | JANITORIAL SUPPLIES | 449.85 | 06/17/2016 | 272 | 0110 | 110326 | 680201 |
| | 10115 | BELL TAPE INC | 33557 | JANITORIAL SUPPLIES | 482.58 | 06/17/2016 | 272 | 0110 | 110326 | 680201 |
| | 10192 | CENTRAL ENGRAVING & MFG CORP | 33605 | NAME PLATE CLERKS | 15.00 | 06/24/2016 | 22705 | 0110 | 110326 | 680302 |
| | 10212 | CMI SERVICES | 33217 | ROOF LEAK REPAIRS | 218.00 | 06/03/2016 | 22500 | 0110 | 110326 | 686502 |
| | 10212 | CMI SERVICES | 33218 | ROOF LEAK REPAIRS-CITY HALL | 410.00 | 06/03/2016 | 22500 | 0110 | 110326 | 686502 |
| | 10691 | MENARDS | 33219 | STUD, SCREW, EMT CONDUIT | 18.55 | 06/10/2016 | 22553 | 0110 | 110326 | 680302 |
| | 10691 | MENARDS | 33244 | TIME SWITCH | 48.98 | 06/10/2016 | 22553 | 0110 | 110326 | 680302 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|----------------------------------|----------------|--------------------------------|------------------|------------|-----------|--------|--------|--------|
| BLDG MAINT | 10691 | MENARDS | 33245 | PWR GRAB TUBE/ PARTS | 16.14 | 06/10/2016 | 22553 | 0110 | 110326 | 680302 |
| | 10691 | MENARDS | 33277 | TIMER & SIGNS | 64.57 | 06/10/2016 | 22553 | 0110 | 110326 | 680302 |
| | 10691 | MENARDS | 33278 | SWITCH | 8.96 | 06/10/2016 | 22553 | 0110 | 110326 | 680302 |
| | 10691 | MENARDS | 33396 | MAINTENANCE SUPPLIES | 67.52 | 06/17/2016 | 22651 | 0110 | 110326 | 680302 |
| | 10691 | MENARDS | 33408 | MAINTENANCE SUPPLIES | 61.55 | 06/17/2016 | 22651 | 0110 | 110326 | 680302 |
| | 10691 | MENARDS | 33410 | RETURNED ITEMS | -7.49 | 06/10/2016 | 22553 | 0110 | 110326 | 680302 |
| | 10691 | MENARDS | 33558 | REMODEL POLICE KITCHEN | 390.42 | 06/17/2016 | 22651 | 0110 | 110326 | 680303 |
| | 10789 | NATL ELEVATOR INSPECTION SERV | 33606 | ELEVATOR INSPECTION | 83.00 | 06/24/2016 | 22720 | 0110 | 110326 | 686501 |
| | 10789 | NATL ELEVATOR INSPECTION SERV | 33607 | ELEVATOR INSPECTION | 83.00 | 06/24/2016 | 22720 | 0110 | 110326 | 686501 |
| | 10886 | PEST ARREST EXTERMINATING | 33493 | PEST ESFS | 50.00 | 06/17/2016 | 22671 | 0110 | 110326 | 683201 |
| | 11109 | SUPERIOR CHEMICAL CORP | 33407 | JANITORIAL SUPPLIES | 98.29 | 06/17/2016 | 22685 | 0110 | 110326 | 680201 |
| | 11109 | SUPERIOR CHEMICAL CORP | 33494 | JANITORIAL SUPPLIES | 123.45 | 06/17/2016 | 22685 | 0110 | 110326 | 680201 |
| | 11859 | DILLETT MECHANICAL SERVICES, INC | 33495 | HVAC PREVENTIVE MAINT CONTRACT | 1,764.00 | 06/17/2016 | 280 | 0110 | 110326 | 683201 |
| | 12124 | PACKERLAND RENT-A-MAT, INC. | 33492 | MAT CONTRACT | 64.08 | 06/17/2016 | 22666 | 0110 | 110326 | 683201 |
| | 12127 | DOOR MASTER GARAGE DOOR CO, LLC. | 33279 | REPAIR POLICE GARAGE DOOR | 1,076.50 | 06/10/2016 | 22532 | 0110 | 110326 | 686502 |
| | 12217 | GLOBAL EQUIPMENT CO. | 33306 | HAND SANITIZER | 152.75 | 06/10/2016 | 22542 | 0110 | 110326 | 680201 |
| | | | | Department Total | | 6,405.01 | | | | |
| FLEET SRVS | 10082 | AUTO BRAKE CLUTCH & GEAR | 33152 | AIR BAG | 168.37 | 06/10/2016 | 22522 | 0110 | 110355 | 680301 |
| | 10082 | AUTO BRAKE CLUTCH & GEAR | 33382 | NA232 MOLDED, LABOR | 162.58 | 06/17/2016 | 22619 | 0110 | 110355 | 680301 |
| | 10082 | AUTO BRAKE CLUTCH & GEAR | 33383 | WEDGE BRAKE, SPRING | 4.32 | 06/17/2016 | 22619 | 0110 | 110355 | 680301 |
| | 10082 | AUTO BRAKE CLUTCH & GEAR | 33453 | BREAKAWAY BX/TRAILER CON | 119.74 | 06/17/2016 | 22619 | 0110 | 110355 | 680301 |
| | 10092 | BADGER TRUCK CENTER INC | 33374 | DASH PANEL PARTS #303 | 81.20 | 06/17/2016 | 271 | 0110 | 110355 | 680301 |
| | 10109 | BEARINGS INC | 33578 | BEARINGS & SEALS MOWER ARBOR#4 | 13.32 | 06/17/2016 | 22620 | 0110 | 110355 | 680301 |
| | 10109 | BEARINGS INC | 33579 | BEARINGS & SEALS MOWER ARBOR#4 | 48.00 | 06/17/2016 | 22620 | 0110 | 110355 | 680301 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|-----------------------------|----------------|-------------------------------|------------------|------------|-----------|--------|--------|--------|
| FLEET SRVS | 10176 | CARQUEST AUTO PARTS | 33090 | OIL FILTER | 2.70 | 06/10/2016 | 22527 | 0110 | 110355 | 680301 |
| | 10176 | CARQUEST AUTO PARTS | 33253 | HEADLIGHT | 10.49 | 06/10/2016 | 22527 | 0110 | 110355 | 680301 |
| | 10176 | CARQUEST AUTO PARTS | 33254 | HEADLIGHT | 37.77 | 06/10/2016 | 22527 | 0110 | 110355 | 680301 |
| | 10176 | CARQUEST AUTO PARTS | 33307 | TRAILER CONNECTOR | 13.79 | 06/10/2016 | 22527 | 0110 | 110355 | 680301 |
| | 10176 | CARQUEST AUTO PARTS | 33308 | OXYGEN SENSOR | 43.39 | 06/17/2016 | 22623 | 0110 | 110355 | 680301 |
| | 10176 | CARQUEST AUTO PARTS | 33309 | U JOINT | 12.79 | 06/17/2016 | 22623 | 0110 | 110355 | 680301 |
| | 10176 | CARQUEST AUTO PARTS | 33377 | SPARK PLUG, CLEANER | 45.46 | 06/17/2016 | 22623 | 0110 | 110355 | 680301 |
| | 10176 | CARQUEST AUTO PARTS | 33447 | SPARK PLUG-AGRI/IND | 11.82 | 06/17/2016 | 22623 | 0110 | 110355 | 680301 |
| | 10194 | CERTIFIED LABORATORIES | 33604 | EXCAVATOR GREASE | 407.08 | 06/24/2016 | 22706 | 0110 | 110355 | 680402 |
| | 10321 | EGELHOFF LAWN MOWER SERVICE | 33094 | INNERTUBE STRAIGHT VALVE | 9.40 | 06/10/2016 | 22533 | 0110 | 110355 | 680301 |
| | 10321 | EGELHOFF LAWN MOWER SERVICE | 33310 | PK BRAKE CABLE, CALIPER-BRAKE | 228.50 | 06/17/2016 | 22627 | 0110 | 110355 | 680301 |
| | 10321 | EGELHOFF LAWN MOWER SERVICE | 33311 | PULLEY | 69.40 | 06/10/2016 | 22533 | 0110 | 110355 | 680301 |
| | 10321 | EGELHOFF LAWN MOWER SERVICE | 33526 | PULLEY | 34.70 | 06/17/2016 | 22627 | 0110 | 110355 | 680301 |
| | 10321 | EGELHOFF LAWN MOWER SERVICE | 33527 | EXTRA TORO SPINDLE BEARINGS | 52.30 | 06/17/2016 | 22627 | 0110 | 110355 | 680301 |
| | 10321 | EGELHOFF LAWN MOWER SERVICE | 33528 | RECOIL SPRING | 11.00 | 06/17/2016 | 22627 | 0110 | 110355 | 680301 |
| | 10360 | FABICK CAT | 33313 | FILTER | 54.28 | 06/10/2016 | 22535 | 0110 | 110355 | 680301 |
| | 10360 | FABICK CAT | 33577 | LATCH | 107.19 | 06/17/2016 | 22631 | 0110 | 110355 | 680301 |
| | 10360 | FABICK CAT | 33632 | REPAIR HYDRAULIC SYSTEM | 227.02 | 06/24/2016 | 22711 | 0110 | 110355 | 686550 |
| | 10362 | FACTORY MOTOR PARTS CO | 33376 | BATTERY | 126.65 | 06/17/2016 | 22633 | 0110 | 110355 | 680301 |
| | 10362 | FACTORY MOTOR PARTS CO | 33520 | BATTERY | 391.44 | 06/17/2016 | 22633 | 0110 | 110355 | 680301 |
| | 10362 | FACTORY MOTOR PARTS CO | 33521 | BATTERY | 159.05 | 06/17/2016 | 22633 | 0110 | 110355 | 680301 |
| | 10362 | FACTORY MOTOR PARTS CO | 33522 | BATTERY | 77.76 | 06/17/2016 | 22633 | 0110 | 110355 | 680301 |
| | 10362 | FACTORY MOTOR PARTS CO | 33523 | BLOWER MOTOR RESISTOR | 27.71 | 06/17/2016 | 22633 | 0110 | 110355 | 680301 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|------------------------------------|----------------|---|------------------|------------|-----------|--------|--------|--------|
| FLEET SRVS | 10364 | FALLS AUTO PARTS AND SUPPLIES | 33251 | FUEL PUMP ASSY | 317.45 | 06/10/2016 | 22536 | 0110 | 110355 | 680301 |
| | 10367 | FARMERS IMPLEMENT LLC | 33529 | KNIFE SECTION | 43.40 | 06/17/2016 | 22634 | 0110 | 110355 | 680301 |
| | 10394 | FOX WELDING SUPPLY INC | 33312 | ACETYLENE, OXYGEN,CYL RENTAL | 33.75 | 06/10/2016 | 22538 | 0110 | 110355 | 680301 |
| | 10516 | HUMPHREY SERVICE PARTS INC | 33378 | OIL FILTER | 44.04 | 06/17/2016 | 22643 | 0110 | 110355 | 680301 |
| | 10516 | HUMPHREY SERVICE PARTS INC | 33379 | FILTER | 23.26 | 06/10/2016 | 22547 | 0110 | 110355 | 680301 |
| | 10516 | HUMPHREY SERVICE PARTS INC | 33601 | AIR FILTER | 56.90 | 06/24/2016 | 22714 | 0110 | 110355 | 680301 |
| | 10582 | KAESTNER AUTO ELECTRIC CO | 33151 | PD LIGHTED ROCKER SWITCH | 59.88 | 06/03/2016 | 22504 | 0110 | 110355 | 680301 |
| | 10621 | LAKESIDE INTNL TRUCKS INC | 33252 | OIL/GASKET PANS | 1,143.16 | 06/10/2016 | 22550 | 0110 | 110355 | 680301 |
| | 10728 | MIDWEST METAL WAREHOUSE LLC | 33602 | ASSORTED STEEL SPILL PAN #304 | 386.44 | 06/24/2016 | 22716 | 0110 | 110355 | 680301 |
| | 10803 | NEWMAN CHEVROLET INC | 33314 | AUTO/SMALL TRUCK PARTS | 18.14 | 06/17/2016 | 22658 | 0110 | 110355 | 680301 |
| | 10803 | NEWMAN CHEVROLET INC | 33385 | MIRROR SWITCH | 40.00 | 06/17/2016 | 22658 | 0110 | 110355 | 680301 |
| | 10908 | POMPS TIRE SERVICE INC | 33020 | BLANKET PO TIRES | 194.62 | 06/03/2016 | 260 | 0110 | 110355 | 680301 |
| | 10908 | POMPS TIRE SERVICE INC | 33315 | TURF TIRE | 49.20 | 06/17/2016 | 285 | 0110 | 110355 | 680301 |
| | 10984 | ROAD EQUIPMENT PARTS CENTER | 33381 | 7WAY CONNECTOR, ELEC BRAKE, BREAKAWAY KIT | 74.74 | 06/17/2016 | 22675 | 0110 | 110355 | 680301 |
| | 11004 | SAFETY KLEEN SYSTEMS INC | 33387 | OIL & FILTER RECYCLING CHARGE | 20.00 | 06/10/2016 | 22596 | 0110 | 110355 | 680301 |
| | 11004 | SAFETY KLEEN SYSTEMS INC | 33388 | OIL & FILTER RECYCLING CHARGE | 30.00 | 06/10/2016 | 22596 | 0110 | 110355 | 680301 |
| | 11004 | SAFETY KLEEN SYSTEMS INC | 33603 | OIL FILTER RECYCLING PICKUP | 264.22 | 06/24/2016 | 22728 | 0110 | 110355 | 680402 |
| | 11044 | SHERWIN INDUSTRIES INC | 33524 | PAINT SPRAYER PUMP PARTS#268 | 327.83 | 06/17/2016 | 22677 | 0110 | 110355 | 680301 |
| | 11155 | TRESTER HOIST & EQUIPMENT | 33576 | HOIST INSPECTION | 255.00 | 06/17/2016 | 22689 | 0110 | 110355 | 686550 |
| | 11280 | GOODYEAR COMMERICAL TIRE | 33384 | TIRES | 237.87 | 06/17/2016 | 22638 | 0110 | 110355 | 680301 |
| | 11925 | HEAVY DUTY RADIATOR REPAIR | 33386 | RADIATOR FLUSH FD#1 | 148.95 | 06/10/2016 | 22545 | 0110 | 110355 | 686550 |
| | 12084 | EQUIPMENT GARAGE LLC | 33531 | CHAINSAW VIBRATION ISOLATORS #242SAW | 69.33 | 06/17/2016 | 22630 | 0110 | 110355 | 680301 |
| | 12134 | BRAKE, CLUTCH & DRUM SERVICE, INC. | 33380 | BRAKE WHEEL CYL. PISTON FD#1 | 41.10 | 06/10/2016 | 22526 | 0110 | 110355 | 680301 |
| | | | | Department Total | 6,638.50 | | | | | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|----------------------------|--------------------------------|--------------------------------|-----------------------------|------------------|------------|-----------|--------|--------|--------|
| ENGINEERIN | 10050 | AMERICAN PAVEMENT SOLUTIONS IN | 33504 | 2016 Crack Sealing Contract | 156,594.70 | 06/17/2016 | 22615 | 0410 | 410780 | 720014 |
| | 10625 | LANNON STONE PRODUCTS | 33102 | Base Widening-Green Bay Rd | 983.21 | 06/10/2016 | 268 | 0110 | 110359 | 680321 |
| | 10625 | LANNON STONE PRODUCTS | 33102 | Base Widening-Green Bay Rd | 1,531.63 | 06/10/2016 | 268 | 0410 | 410780 | 720012 |
| | 10625 | LANNON STONE PRODUCTS | 33190 | Base Widening-Green Bay Rd | 3,942.67 | 06/10/2016 | 268 | 0410 | 410780 | 720012 |
| | 10625 | LANNON STONE PRODUCTS | 33371 | Base Widening-Green Bay Rd | 370.48 | 06/10/2016 | 268 | 0410 | 410780 | 720012 |
| | 10625 | LANNON STONE PRODUCTS | 33373 | Base Widening-Green Bay Rd | 479.26 | 06/10/2016 | 268 | 0410 | 410780 | 720012 |
| | 10625 | LANNON STONE PRODUCTS | 33375 | Base Widening-Green Bay Rd | 387.32 | 06/10/2016 | 268 | 0110 | 110359 | 680321 |
| | 10625 | LANNON STONE PRODUCTS | 33375 | Base Widening-Green Bay Rd | 3,001.59 | 06/10/2016 | 268 | 0410 | 410780 | 720012 |
| | 10625 | LANNON STONE PRODUCTS | 33392 | Base Widening-Green Bay Rd | 703.53 | 06/17/2016 | 283 | 0410 | 410780 | 720012 |
| | 10645 | LIESENER SOILS INC | 33464 | Landscaping Annual Rd | 135.00 | 06/10/2016 | 22552 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33465 | Landscaping Annual Rd | 123.00 | 06/10/2016 | 22552 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33466 | Landscaping Annual Rd | 135.00 | 06/10/2016 | 22552 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33467 | Landscaping Annual Rd | 135.00 | 06/10/2016 | 22552 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33468 | Landscaping Annual Rd | 135.00 | 06/10/2016 | 22552 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33469 | Landscaping Annual Rd | 135.00 | 06/10/2016 | 22552 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33470 | Landscaping Annual Rd | 135.00 | 06/10/2016 | 22552 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33471 | Landscaping Annual Rd | 54.00 | 06/17/2016 | 22647 | 0410 | 410780 | 720016 |
| | 10645 | LIESENER SOILS INC | 33472 | Landscaping Annual Rd | 81.00 | 06/17/2016 | 22647 | 0410 | 410780 | 720016 |
| | 10682 | MASTER GRAPHICS INC | 33390 | Xerox 6604 Lease | 455.33 | 06/17/2016 | 22649 | 0110 | 110358 | 688101 |
| | 10695 | MEQUON ACE HARDWARE | 33473 | Misc Parts | 8.54 | 06/17/2016 | 22652 | 0110 | 110358 | 680401 |
| 10878 | PAYNE & DOLAN INC | 33611 | 2016 Roads R.A.P. for Culverts | 389.88 | 06/24/2016 | 22726 | 0410 | 410780 | 720015 | |
| 11133 | THIENSVILLE, VILLAGE OF | 33147 | Fish Passage Maintenance | 515.81 | 06/03/2016 | 22512 | 0110 | 110358 | 683201 | |
| 11298 | WIS DEPT OF NATL RESOURCES | 33316 | WDNR Annual Stormwater Fee | 3,000.00 | 06/10/2016 | 22611 | 0110 | 110358 | 683201 | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|------------------------------|------------------------------|--|--|------------------|------------|-----------|--------|--------|--------|
| ENGINEERIN | 11911 | AYRES ASSOCIATES | 33614 | 2016 M-T DAM INSPECTION | 1,100.00 | 06/24/2016 | 22701 | 0110 | 110358 | 683101 |
| | | | | Department Total | 174,531.95 | | | | | |
| HIGHWAY | 10137 | BOEHLKE HARDWARE | 33182 | 4' U-POST | 19.96 | 06/10/2016 | 22525 | 0110 | 110359 | 680321 |
| | 10137 | BOEHLKE HARDWARE | 33334 | FENCE POST | 19.96 | 06/17/2016 | 22622 | 0110 | 110359 | 680321 |
| | 10172 | CARLIN SALES CORP | 33089 | HYCOVER EASY POUR PELLETS | 79.48 | 06/03/2016 | 253 | 0110 | 110359 | 680321 |
| | 10172 | CARLIN SALES CORP | 33186 | PROGREEN SEED, RYEGRASS, HYCOVER PELLETS | 185.88 | 06/10/2016 | 263 | 0110 | 110359 | 680321 |
| | 10172 | CARLIN SALES CORP | 33283 | PRO GREEN, HYCOVER PELLETS | 233.48 | 06/17/2016 | 276 | 0110 | 110359 | 680321 |
| | 10172 | CARLIN SALES CORP | 33398 | PARTS | 270.04 | 06/17/2016 | 276 | 0110 | 110359 | 680321 |
| | 10428 | GILLITZER ELEC CO LTD, FRANK | 33185 | ELECTRICAL REPAIRS-INSTALL LAMP | 144.00 | 06/10/2016 | 267 | 0110 | 110359 | 683201 |
| | 10472 | HALLMAN LINDSAY | 33489 | BLANKET PO - PAINT SUPPLIES | 221.34 | 06/17/2016 | 22641 | 0110 | 110359 | 680321 |
| | 10624 | LANGE ENTERPRISES | 33187 | SIGNS | 128.15 | 06/10/2016 | 22551 | 0110 | 110359 | 680322 |
| | 10624 | LANGE ENTERPRISES | 33243 | 12" CAP SIGNS | 144.29 | 06/10/2016 | 22551 | 0110 | 110359 | 680322 |
| | 10624 | LANGE ENTERPRISES | 33400 | SIGNS | 125.36 | 06/17/2016 | 22646 | 0110 | 110359 | 680322 |
| | 10695 | MEQUON ACE HARDWARE | 33150 | POLY LEAF RAKE | 27.96 | 06/10/2016 | 22554 | 0110 | 110359 | 680321 |
| | 10695 | MEQUON ACE HARDWARE | 33372 | SEAL TAPE | 1.78 | 06/17/2016 | 22652 | 0110 | 110359 | 680321 |
| | 10766 | MODULAR PIPING SUPPLY INC | 33490 | BLANKET PO- SUPPLIES | 596.93 | 06/17/2016 | 22656 | 0110 | 110359 | 680323 |
| | 10909 | PORT A JOHN | 33516 | BONNIWELL RESTROOM | 61.00 | 06/17/2016 | 22672 | 0110 | 110368 | 688120 |
| | 11006 | SAFETYMART | 33280 | IBUPROFEN, STOPSINE | 24.35 | 06/10/2016 | 22597 | 0110 | 110359 | 680321 |
| | 11006 | SAFETYMART | 33515 | FIRST AID SUPPLIES | 8.55 | 06/17/2016 | 22676 | 0110 | 110359 | 680321 |
| | 11006 | SAFETYMART | 33571 | FIRST AID SUPPLIES | 64.55 | 06/17/2016 | 22676 | 0110 | 110359 | 680321 |
| | 11044 | SHERWIN INDUSTRIES INC | 33399 | FIBER MIX BULK | 544.87 | 06/17/2016 | 22677 | 0110 | 110359 | 680322 |
| | 11045 | SHERWIN WILLIAMS | 33664 | PAINT SUPPLIES WHT16435/HL W B | 20,605.20 | 06/24/2016 | 22730 | 0110 | 110359 | 680322 |
| 11151 | TRAFFIC & PARKING CONTROL CO | 33512 | SIGNS & SUPPLIES PED/BICYCLE 30 MIN PARK | 121.25 | 06/17/2016 | 22687 | 0110 | 110359 | 680322 | |
| 11230 | WASTE MANAGEMENT OF WI ** | 33290 | RECYCLING FEES | 314.59 | 06/17/2016 | 22693 | 0110 | 110359 | 683201 | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|----------------------------------|----------------|--|------------------|------------|-----------|--------|--------|--------|
| HIGHWAY | 11250 | WE ENERGIES 2046, A-289 | 33536 | DPW BLDG ELECTRICAL SERV WORK REQUEST #3875228 | 11,801.98 | 06/17/2016 | 22694 | 0410 | 410795 | 730016 |
| | 11266 | WESTERN CULVERT & SUPPLY INC | 33401 | BLANKET PO - CULVERT | 4,214.19 | 06/17/2016 | 22696 | 0110 | 110359 | 680323 |
| | 11727 | BLUE TARP FINANCIAL, INC | 33397 | RENEWED 1 YR HOTLIN | 39.99 | 06/10/2016 | 22524 | 0110 | 110359 | 680321 |
| | 11974 | 1ST AYD CORP. | 33572 | DEODORIZER, GLASSES | 147.02 | 06/17/2016 | 22614 | 0110 | 110359 | 680321 |
| | 12137 | POTTERS INDUSTRIES LLC | 33443 | HWY SAFETY MARKING SPHERES | 6,460.00 | 06/10/2016 | 22594 | 0110 | 110359 | 680322 |
| | 12145 | VOSS TREMENDOUS TREE SERVICE LLC | 33191 | 2016 EAB TREE REMOVALS | 15,814.00 | 06/10/2016 | 22608 | 0410 | 410798 | 730017 |
| | 12164 | GESTRA ENGINEERING, INC. | 33394 | GEOTECHNICAL SERVICES | 8,594.80 | 06/17/2016 | 22636 | 0410 | 410795 | 730015 |
| | 12216 | SMA CONSTRUCTION LLC | 33175 | PAY APP 1 | 179,305.20 | 06/10/2016 | 22598 | 0410 | 410795 | 730011 |
| | 12216 | SMA CONSTRUCTION LLC | 33612 | DPW FACILITY CONSTRUCTION | 368,594.10 | 06/24/2016 | 22731 | 0410 | 410795 | 730011 |
| | | | | Department Total | 618,914.25 | | | | | |
| POOL | 10691 | MENARDS | 33287 | PAINT SUPPLIES | 46.49 | 06/10/2016 | 22553 | 0110 | 110472 | 680301 |
| | 10691 | MENARDS | 33297 | WIRE TIES | 5.95 | 06/10/2016 | 22553 | 0110 | 110472 | 680301 |
| | 10691 | MENARDS | 33441 | WASHERS/BIT SET | 25.97 | 06/17/2016 | 22651 | 0110 | 110472 | 680301 |
| | 10691 | MENARDS | 33636 | GLUE, GOOF OFF | 16.59 | 06/24/2016 | 22715 | 0110 | 110472 | 680301 |
| | 11227 | WALTERS SWIM SUPPLIES INC | 33541 | GUARD SUITS | 598.30 | 06/17/2016 | 22692 | 0110 | 110472 | 675101 |
| | 11731 | THE PARTY COMPANY | 33635 | 2 POOL MOVIE NIGHTS SCREEN RENTAL 7/28 & 8/11/16 | 900.00 | 06/24/2016 | 22733 | 0110 | 110472 | 680301 |
| | 11790 | CARRICO AQUATIC RESOURCES | 33440 | AIR BLEED FILTERS FOR POOL | 106.44 | 06/17/2016 | 277 | 0110 | 110472 | 680301 |
| | 11790 | CARRICO AQUATIC RESOURCES | 33442 | POOL CHEMICAL CONTRACT 3 OF 4 | 2,064.56 | 06/17/2016 | 277 | 0110 | 110472 | 683201 |
| | | | | Department Total | 3,764.30 | | | | | |
| PARKS | 10107 | BEACON ATHLETICS | 33288 | DURA PITCH MOUND | 522.00 | 06/10/2016 | 22523 | 0110 | 110474 | 680340 |
| | 10111 | BECHTEL LANDSCAPE SUPPLIES LLC | 33542 | MULCH | 1,500.00 | 06/17/2016 | 22621 | 0110 | 110474 | 680342 |
| | 10111 | BECHTEL LANDSCAPE SUPPLIES LLC | 33542 | MULCH | 165.00 | 06/17/2016 | 22621 | 0110 | 110474 | 680324 |
| | 10111 | BECHTEL LANDSCAPE SUPPLIES LLC | 33637 | WOODCHIPS | 1,850.00 | 06/24/2016 | 22703 | 0110 | 110474 | 680324 |
| | 10137 | BOEHLKE HARDWARE | 33284 | POSTS | 24.95 | 06/03/2016 | 22499 | 0110 | 110474 | 680342 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|-----------------------|------------------------------|------------------|--------------------------------|------------------|------------|-----------|--------|--------|--------|
| PARKS | 10137 | BOEHLKE HARDWARE | 33439 | LIME | 115.60 | 06/10/2016 | 22525 | 0110 | 110474 | 680341 |
| | 10321 | EDELHOFF LAWN MOWER SERVICE | 33226 | TRIMMER LINE | 73.90 | 06/10/2016 | 22533 | 0110 | 110474 | 680342 |
| | 10398 | FRENZ GARDEN CENTER | 33166 | BAGS OF MULCH | 55.96 | 06/10/2016 | 22539 | 0110 | 110474 | 680341 |
| | 10421 | GERBER LEISURE PRODUCTS INC | 33227 | SWING CHAIN | 117.00 | 06/03/2016 | 22503 | 0110 | 110474 | 680341 |
| | 10428 | GILLITZER ELEC CO LTD, FRANK | 33229 | REPAIR RENNICKE FIELD LIGHTING | 2,221.43 | 06/03/2016 | 254 | 0110 | 110474 | 686550 |
| | 10695 | MEQUON ACE HARDWARE | 33228 | TRASH CAN | 10.80 | 06/10/2016 | 22554 | 0110 | 110474 | 680340 |
| | 10695 | MEQUON ACE HARDWARE | 33228 | TRASH CAN | 10.79 | 06/10/2016 | 22554 | 0110 | 110474 | 680342 |
| | 10695 | MEQUON ACE HARDWARE | 33232 | POWER GRAB PRESS | 8.99 | 06/10/2016 | 22554 | 0110 | 110474 | 680340 |
| | 10695 | MEQUON ACE HARDWARE | 33232 | POWER GRAB PRESS | 8.99 | 06/10/2016 | 22554 | 0110 | 110474 | 680342 |
| | 10695 | MEQUON ACE HARDWARE | 33519 | BUNGEE CORD | 7.18 | 06/17/2016 | 22652 | 0110 | 110474 | 680340 |
| | 10695 | MEQUON ACE HARDWARE | 33519 | BUNGEE CORD | 7.18 | 06/17/2016 | 22652 | 0110 | 110474 | 680342 |
| | 10731 | MILLER & ASSOCIATES | 33286 | DOME TOPS-4 | 291.00 | 06/10/2016 | 22558 | 0110 | 110474 | 680340 |
| | 10731 | MILLER & ASSOCIATES | 33289 | BENCH | 380.00 | 06/10/2016 | 22558 | 0110 | 110474 | 680344 |
| | 10759 | MINOR'S GARDEN CENTER INC | 33246 | TIE, TRELIS, WEED B GONE | 12.61 | 06/10/2016 | 22559 | 0110 | 110474 | 680324 |
| | 10759 | MINOR'S GARDEN CENTER INC | 33247 | PERENNIAL VARIETY, TRELIS | 137.27 | 06/10/2016 | 22559 | 0110 | 110474 | 680324 |
| | 10861 | OZAUKEE COUNTY PUBLIC HEALTH | 33294 | WATER ANALYSIS REUTER PAVILION | 45.00 | 06/10/2016 | 22588 | 0110 | 110474 | 686550 |
| | 10861 | OZAUKEE COUNTY PUBLIC HEALTH | 33295 | WATER ANALYSIS SOUTH ROTARY | 45.00 | 06/10/2016 | 22588 | 0110 | 110474 | 686550 |
| | 10861 | OZAUKEE COUNTY PUBLIC HEALTH | 33296 | WATER ANALYSIS RIVER BARN | 45.00 | 06/10/2016 | 22588 | 0110 | 110474 | 686550 |
| | 10909 | PORT A JOHN | 33517 | LEMKE PARK RESTROOM | 168.00 | 06/17/2016 | 22672 | 0110 | 110474 | 688120 |
| | 11088 | STANGE'S GREENHOUSE INC | 33167 | BLOOMING | 29.40 | 06/10/2016 | 22603 | 0110 | 110474 | 680341 |
| 11245 | WAYSIDE NURSERIES INC | 33446 | MULCH | 50.00 | 06/10/2016 | 22610 | 0110 | 110474 | 680341 | |
| 11245 | WAYSIDE NURSERIES INC | 33450 | MULCH | 50.00 | 06/10/2016 | 22610 | 0110 | 110474 | 680341 | |
| 11326 | WIS PUMP & SUMP | 33444 | PUMP ROTARY 5/26 | 130.00 | 06/17/2016 | 22698 | 0110 | 110474 | 683201 | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|-------------------------------|----------------|--|------------------|------------|-----------|--------|--------|--------|
| PARKS | 11326 | WIS PUMP & SUMP | 33445 | PUMP SO ROTARY 5/26 | 130.00 | 06/17/2016 | 22698 | 0110 | 110474 | 683201 |
| | | | | Department Total | 8,213.05 | | | | | |
| PLANNING | 10230 | CONLEY MEDIA LLC | 33449 | Pub of CUG in newspaper 06.13.16 PC 5/28-6/16 | 26.90 | 06/10/2016 | 22530 | 0110 | 110578 | 680502 |
| | 10323 | EHLERS & ASSOCIATES INC | 33692 | TID#3 PROJECT ANALYSES 3/1/16 8110 PREP | 112.50 | 06/24/2016 | 22708 | 0410 | 410803 | 710318 |
| | 10323 | EHLERS & ASSOCIATES INC | 33693 | TID#3 PROJECT ANALYSES 5/3-5/10/16 MEETINGS | 506.25 | 06/24/2016 | 22708 | 0410 | 410803 | 710318 |
| | 10323 | EHLERS & ASSOCIATES INC | 33694 | TID#3 PROJECT ANALYSES 2/17-2/23/16 MEETING & PREP | 843.75 | 06/24/2016 | 22708 | 0410 | 410803 | 710318 |
| | 11978 | SCOTT J. PINZER | 33448 | Enforcement Officer - contract | 515.00 | 06/10/2016 | 270 | 0110 | 110578 | 683201 |
| | 12177 | GROSS, NOELLE C | 33555 | Videorecording of Planning Com | 275.00 | 06/17/2016 | 22640 | 0110 | 110578 | 683211 |
| | | | | Department Total | 2,279.40 | | | | | |
| SEWER | 10357 | EXPEDITERS INC, THE | 33395 | Manhole Grouting | 15,695.30 | 06/10/2016 | 265 | 0610 | 610669 | 695103 |
| | 10428 | GILLITZER ELEC CO LTD, FRANK | 33180 | LS A Generator Replacement & LIFT STATION A | 38,000.00 | 06/10/2016 | 267 | 0611 | 611799 | 730012 |
| | 10695 | MEQUON ACE HARDWARE | 33242 | Blanket PO-Supplies | 6.29 | 06/10/2016 | 22554 | 0610 | 610669 | 680301 |
| | 10784 | MUSKEGO, CITY OF | 33544 | MMSD 2050 Facility Plan Review | 252.25 | 06/17/2016 | 22657 | 0610 | 610669 | 683101 |
| | 11361 | ZEP MANUFACTURING CO | 33594 | Lubricant | 138.02 | 06/24/2016 | 22738 | 0610 | 610669 | 680301 |
| | | | | Department Total | 54,091.86 | | | | | |
| WATER | 10091 | BADGER METER INC | 33195 | 1 2" METER TURBO SERIES | 366.28 | 06/10/2016 | 261 | 0620 | 620000 | 115346 |
| | 10137 | BOEHLKE HARDWARE | 33595 | 2 1/2 fushing, 2" cl nipple | 24.50 | 06/24/2016 | 22704 | 0620 | 620679 | 680301 |
| | 10206 | CITY WATER LLC | 33510 | Operations & Maintenance 2016 MAY | 3,920.00 | 06/17/2016 | 278 | 0621 | 621799 | 730015 |
| | 10206 | CITY WATER LLC | 33510 | Operations & Maintenance 2016 MAY | 24,200.00 | 06/17/2016 | 278 | 0620 | 620679 | 683201 |
| | 10206 | CITY WATER LLC | 33510 | Operations & Maintenance 2016 MAY | 630.00 | 06/17/2016 | 278 | 0110 | 110358 | 683102 |
| | 10206 | CITY WATER LLC | 33510 | Operations & Maintenance 2016 MAY | 50.00 | 06/17/2016 | 278 | 0611 | 611799 | 730012 |
| | 10281 | WIS DEPT OF NATURAL RESOURCES | 33328 | 2016 WATER USE FEE | 125.00 | 06/10/2016 | 22612 | 0620 | 620679 | 683702 |
| | 10287 | DIGGERS HOTLINE | 33406 | LOCATES | 640.32 | 06/17/2016 | 279 | 0620 | 620679 | 683201 |
| | 10368 | FASTENAL COMPANY | 33326 | WORK SUPPLIES | 42.59 | 06/10/2016 | 22537 | 0620 | 620679 | 680301 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|----------------------------|------------------------------|--------------------------|------------------------------|------------------|------------|-----------|--------|--------|--------|
| WATER | 10368 | FASTENAL COMPANY | 33327 | WORK SUPPLIES | 18.71 | 06/10/2016 | 22537 | 0620 | 620679 | 680301 |
| | 10489 | HD SUPPLY WATERWORKS | 33198 | WORK SUPPLIES- 2 WATT | 31.30 | 06/10/2016 | 22544 | 0620 | 620679 | 695252 |
| | 10489 | HD SUPPLY WATERWORKS | 33198 | WORK SUPPLIES- 2 WATT | 485.67 | 06/10/2016 | 22544 | 0620 | 620679 | 695253 |
| | 10489 | HD SUPPLY WATERWORKS | 33198 | WORK SUPPLIES- 2 WATT | 383.03 | 06/10/2016 | 22544 | 0620 | 620679 | 695254 |
| | 10489 | HD SUPPLY WATERWORKS | 33282 | TAPT BLIND, FLG FF RR GASKET | 2.89 | 06/10/2016 | 22544 | 0620 | 620679 | 695252 |
| | 10489 | HD SUPPLY WATERWORKS | 33282 | TAPT BLIND, FLG FF RR GASKET | 44.86 | 06/10/2016 | 22544 | 0620 | 620679 | 695253 |
| | 10489 | HD SUPPLY WATERWORKS | 33282 | TAPT BLIND, FLG FF RR GASKET | 35.38 | 06/10/2016 | 22544 | 0620 | 620679 | 695254 |
| | 10489 | HD SUPPLY WATERWORKS | 33336 | HOLD DOWN NUT | 64.50 | 06/17/2016 | 22642 | 0620 | 620679 | 695252 |
| | 10691 | MENARDS | 33206 | TEFLON TAPE/ YELLOW MARKER | 6.92 | 06/10/2016 | 22553 | 0620 | 620679 | 680301 |
| | 10691 | MENARDS | 33329 | BOLT | 15.98 | 06/10/2016 | 22553 | 0620 | 620679 | 680301 |
| | 10691 | MENARDS | 33330 | U BOLT, RAGS | 17.47 | 06/10/2016 | 22553 | 0620 | 620679 | 680301 |
| | 10691 | MENARDS | 33331 | TEFLON TAPE | 1.98 | 06/10/2016 | 22553 | 0620 | 620679 | 680301 |
| | 10691 | MENARDS | 33402 | FLASH DRIVE | 6.99 | 06/17/2016 | 22651 | 0620 | 620679 | 680301 |
| | 10691 | MENARDS | 33403 | GALV FLR FLANGE | 4.49 | 06/17/2016 | 22651 | 0620 | 620679 | 680301 |
| | 10755 | MILWAUKEE WATER WORKS | 33501 | PURCHASED WATER 4/29-5/31/16 | 49,572.51 | 06/17/2016 | 22653 | 0620 | 620679 | 695101 |
| | 10815 | NORTH SHORE WATER COMMISSION | 33404 | WATER TESTING | 270.00 | 06/17/2016 | 22660 | 0620 | 620679 | 683201 |
| | 10815 | NORTH SHORE WATER COMMISSION | 33405 | PURCHASED WATER | 14,661.92 | 06/17/2016 | 22660 | 0620 | 620679 | 695101 |
| | 11193 | USA BLUEBOOK | 33281 | VALVE HANDLE LOCKOUTS | 68.81 | 06/10/2016 | 22606 | 0620 | 620679 | 680301 |
| | 11193 | USA BLUEBOOK | 33369 | REAGENTS | 110.36 | 06/10/2016 | 22606 | 0620 | 620679 | 695110 |
| | 11193 | USA BLUEBOOK | 33369 | REAGENTS | 162.81 | 06/10/2016 | 22606 | 0620 | 620679 | 680301 |
| 11193 | USA BLUEBOOK | 33596 | CHLORINE COLORIMETER | 438.91 | 06/24/2016 | 22735 | 0620 | 620679 | 695110 | |
| 11193 | USA BLUEBOOK | 33597 | BLANKET PO-WORK SUPPLIES | 962.18 | 06/24/2016 | 22735 | 0620 | 620679 | 680301 | |
| 11195 | USIC LOCATING SERVICES INC | 33499 | LOCATES 5/1-5/31/16 | 2,008.52 | 06/17/2016 | 286 | 0620 | 620679 | 683201 | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---|------------------------------|-----------------------------------|-------------------------------------|------------------|------------|-----------|--------|--------|--------|
| WATER | 11195 | USIC LOCATING SERVICES INC | 33500 | LOCATES 5/1-5/31/16 | 112.60 | 06/17/2016 | 286 | 0620 | 620679 | 683201 |
| | | | | Department Total | 99,487.48 | | | | | |
| DIRECT INV | 10055 | ANTHEM LIFE | 33431 | LTD 165827-0000 6/1-6/30/16 | 194.94 | 06/10/2016 | 22521 | 0610 | 610669 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 90.55 | 06/10/2016 | 22521 | 0110 | 110111 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 64.33 | 06/10/2016 | 22521 | 0110 | 110112 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 112.21 | 06/10/2016 | 22521 | 0110 | 110118 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 25.34 | 06/10/2016 | 22521 | 0110 | 110119 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 45.92 | 06/10/2016 | 22521 | 0110 | 110120 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 1,503.46 | 06/10/2016 | 22521 | 0110 | 110235 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 55.48 | 06/10/2016 | 22521 | 0110 | 110236 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 202.44 | 06/10/2016 | 22521 | 0110 | 110237 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 104.97 | 06/10/2016 | 22521 | 0110 | 110244 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 104.02 | 06/10/2016 | 22521 | 0110 | 110326 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 105.84 | 06/10/2016 | 22521 | 0110 | 110355 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 234.92 | 06/10/2016 | 22521 | 0110 | 110358 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 554.61 | 06/10/2016 | 22521 | 0110 | 110359 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 151.97 | 06/10/2016 | 22521 | 0110 | 110474 | 673204 |
| | 10055 | ANTHEM LIFE | 33433 | LTD 165827-0000 6/1-6/30/16 | 143.95 | 06/10/2016 | 22521 | 0110 | 110578 | 673204 |
| | 10206 | CITY WATER LLC | 33653 | MONTHLY FEE/DEVELOPMENT REVIEWS | 25,025.00 | 06/24/2016 | 287 | 0620 | 620679 | 683201 |
| | 10206 | CITY WATER LLC | 33653 | MONTHLY FEE/DEVELOPMENT REVIEWS | 1,207.50 | 06/24/2016 | 287 | 0110 | 110358 | 683102 |
| | 10229 | CONLEY MEDIA, LLC | 33478 | BUILDING INSP AD ACCT 2518 5/1-5/28 | 70.00 | 06/17/2016 | 22625 | 0110 | 110120 | 683602 |
| | 10276 | DELTA DENTAL PLAN OF WIS INC | 33608 | JULY '16 DENTAL GROUP # 01905 001 | 6,995.35 | 06/24/2016 | 22707 | 0110 | 110000 | 224120 |
| 10276 | DELTA DENTAL PLAN OF WIS INC | 33608 | JULY '16 DENTAL GROUP # 01905 001 | 604.22 | 06/24/2016 | 22707 | 0610 | 610000 | 224120 | |
| 10442 | GOVERNMENT FINANCE OFFICERS ASSOCIATION | 33655 | CAFR AWARD PROGRAM 2015 | 435.00 | 06/24/2016 | 22713 | 0110 | 110118 | 683201 | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|--|----------------|--|------------------|------------|-----------|--------|--------|--------|
| DIRECT INV | 10575 | JOURNAL/SENTINEL INC | 33438 | RFP & HR ADS 2622362915CITY | 203.42 | 06/10/2016 | 22549 | 0110 | 110111 | 683201 |
| | 10575 | JOURNAL/SENTINEL INC | 33438 | RFP & HR ADS 2622362915CITY | 151.64 | 06/10/2016 | 22549 | 0110 | 110120 | 683602 |
| | 10708 | MEQUON POLICE-PETTY CASH | 33437 | REPLENISH PETTY CASH | 100.34 | 06/10/2016 | 22555 | 0110 | 110235 | 680301 |
| | 10708 | MEQUON POLICE-PETTY CASH | 33437 | REPLENISH PETTY CASH | 154.68 | 06/10/2016 | 22555 | 0110 | 110235 | 683501 |
| | 10708 | MEQUON POLICE-PETTY CASH | 33437 | REPLENISH PETTY CASH | 23.17 | 06/10/2016 | 22555 | 0110 | 110237 | 683501 |
| | 10756 | MILWAUKEEJOBS.COM | 33265 | RECRUITMENT AD 60 DAY POSTING | 310.00 | 06/17/2016 | 22654 | 0110 | 110120 | 683602 |
| | 10757 | MINNESOTA LIFE INSURANCE CO | 33305 | UNIT 33302 POLICY 2832L 7/1-7/31/16 | 3,867.74 | 06/10/2016 | 269 | 0110 | 110000 | 224130 |
| | 10757 | MINNESOTA LIFE INSURANCE CO | 33305 | UNIT 33302 POLICY 2832L 7/1-7/31/16 | 161.00 | 06/10/2016 | 269 | 0110 | 110000 | 224163 |
| | 10757 | MINNESOTA LIFE INSURANCE CO | 33305 | UNIT 33302 POLICY 2832L 7/1-7/31/16 | 8.75 | 06/10/2016 | 269 | 0610 | 610000 | 224163 |
| | 10757 | MINNESOTA LIFE INSURANCE CO | 33305 | UNIT 33302 POLICY 2832L 7/1-7/31/16 | 179.92 | 06/10/2016 | 269 | 0610 | 610000 | 224130 |
| | 10827 | NOTARY BOND RENEWAL SERVICE | 33324 | (2) RENEWAL BONDS K ANDRYKOWSKI & R ROGERS | 50.00 | 06/03/2016 | 22509 | 0110 | 110112 | 683501 |
| | 10834 | OFFICE DEPOT * | 33569 | OFFICE SUPPLIES | 67.05 | 06/17/2016 | 22662 | 0110 | 110111 | 680101 |
| | 10842 | OLYMPUS GROUP | 33580 | 4608 COTTON FLAGS | 881.29 | 06/17/2016 | 22664 | 0110 | 110101 | 683702 |
| | 10865 | OZAUKEE COUNTY TREASURER | 33506 | DOG TAGS SOLD 4683-5129 2/5-5/31/16 | 1,438.25 | 06/17/2016 | 22665 | 0110 | 110000 | 224210 |
| | 10928 | PROPHOENIX CORPORATION | 33586 | TRAINING 2016 USER CONF 3 EMPLOYEES | 950.00 | 06/17/2016 | 22673 | 0110 | 110235 | 683501 |
| | 10928 | PROPHOENIX CORPORATION | 33586 | TRAINING 2016 USER CONF 3 EMPLOYEES | 475.00 | 06/17/2016 | 22673 | 0110 | 110237 | 683501 |
| | 11029 | WISCONSIN DEPT OF FINANCIAL INSTITUTIONS | 33325 | (2) NOTARY PUBLIC RENEWAL FEES | 40.00 | 06/03/2016 | 22517 | 0110 | 110112 | 683501 |
| | 11050 | SHOWCASE AWARDS & PROMOTIONS | 33568 | BAKER APPRECIATION PLAQUE | 57.00 | 06/17/2016 | 22678 | 0110 | 110101 | 683702 |
| | 11066 | SODEXO, INC & AFFILIATES | 33570 | CATER 6/7/16 DCD PLANNING MEETING | 312.80 | 06/17/2016 | 22679 | 0110 | 110101 | 683702 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 112.85 | 06/24/2016 | 22734 | 0110 | 110236 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 0.50 | 06/24/2016 | 22734 | 0110 | 110112 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 202.90 | 06/24/2016 | 22734 | 0110 | 110359 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 23.60 | 06/24/2016 | 22734 | 0610 | 610669 | 680504 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|--|----------------|--|------------------|------------|-----------|--------|--------|--------|
| DIRECT INV | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 85.25 | 06/24/2016 | 22734 | 0110 | 110244 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 92.15 | 06/24/2016 | 22734 | 0110 | 110358 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 64.00 | 06/24/2016 | 22734 | 0110 | 110474 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 117.76 | 06/24/2016 | 22734 | 0110 | 110111 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 45.45 | 06/24/2016 | 22734 | 0110 | 110110 | 680504 |
| | 11165 | U S CELLULAR | 33592 | JUNE CELL PHONE | 0.50 | 06/24/2016 | 22734 | 0110 | 110578 | 680504 |
| | 11332 | WIS TAXPAYERS ALLIANCE | 33429 | 2016 MUNI FACTS PUBLICATION | 21.94 | 06/10/2016 | 22613 | 0110 | 110111 | 680502 |
| | 11809 | M3 INSURANCE SOLUTIONS | 33430 | JULY WC & LIAB INSTALLMENTS | 231,806.00 | 06/17/2016 | 22648 | 0110 | 110000 | 224301 |
| | 11941 | PAETEC | 33276 | MAY LONG DISTANCE | 345.70 | 06/03/2016 | 22515 | 0110 | 110235 | 680504 |
| | 11941 | PAETEC | 33276 | MAY LONG DISTANCE | 86.43 | 06/03/2016 | 22515 | 0110 | 110236 | 680504 |
| | 12161 | BARBARA G. CAPRILE | 33651 | SPONSORSHOP M-T TODAY MAG AUTUMN | 1,500.00 | 06/24/2016 | 22702 | 0110 | 110111 | 683901 |
| | 12175 | BRANDEMUEHL, MICHAEL | 33511 | REIMB TRAINING CENTER MASS NPRC 6/1-6/6 | 180.15 | 06/17/2016 | 274 | 0110 | 110235 | 683501 |
| | 12223 | WISCONSIN CENTRAL NON-FREIGHT MANAGEMENT | 33663 | ENCROACHMENTS MILE POINT 101.59 | 230.00 | 06/24/2016 | 22737 | 0410 | 410803 | 710317 |
| | 90001 | TEMP STAFF REIMB | 33323 | REIMB EMT PRACTICAL / FIRE II / ADV EMT NATL REGST | 330.00 | 06/03/2016 | 22511 | 0110 | 110236 | 683501 |
| | 90001 | TEMP STAFF REIMB | 33412 | FBI NAA RETRAINER MEALS REIMB 6/1-6/3/16 | 20.61 | 06/10/2016 | 22599 | 0110 | 110235 | 683501 |
| | 90001 | TEMP STAFF REIMB | 33434 | FIRE INSP EXAM & EMS TESTING | 230.00 | 06/10/2016 | 22601 | 0110 | 110236 | 683501 |
| | 90001 | TEMP STAFF REIMB | 33435 | CITY RECOGNITION GIFT | 310.00 | 06/10/2016 | 22600 | 0110 | 110101 | 683702 |
| | 90001 | TEMP STAFF REIMB | 33436 | WORK SUPPLIES | 65.20 | 06/10/2016 | 22602 | 0110 | 110237 | 680301 |
| | 90001 | TEMP STAFF REIMB | 33565 | REIMB MILES INFO MEETING BLUFF EROSION 6/7 | 29.65 | 06/17/2016 | 22682 | 0110 | 110120 | 683501 |
| | 90001 | TEMP STAFF REIMB | 33566 | EMT MATERIALS | 262.05 | 06/17/2016 | 22681 | 0110 | 110236 | 683501 |
| | 90001 | TEMP STAFF REIMB | 33567 | REIMB ADV EMT NATL REGISTRY MATC & ADVANCED | 1,247.00 | 06/17/2016 | 22680 | 0110 | 110236 | 683501 |
| | 90001 | TEMP STAFF REIMB | 33583 | TRAINING REIMB 6/7-6/8/16 LEADERSHIP | 45.30 | 06/17/2016 | 22684 | 0110 | 110235 | 683501 |
| | 90001 | TEMP STAFF REIMB | 33585 | LEADERSHIP TRAINING REIMB 6/7-6/8 MEALS | 44.56 | 06/17/2016 | 22683 | 0110 | 110235 | 683501 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|------------------|---------------------------|--|------------------|------------|-----------|--------|--------|--------|
| DIRECT INV | 90001 | TEMP STAFF REIMB | 33662 | REIMBURSE GFOA CONF 5/20-5/25/16 | 273.27 | 06/24/2016 | 22732 | 0110 | 110118 | 683501 |
| | 90002 | PARK REFUNDS | 33298 | CANCELLATION SO ROTARY 5/31/16 RENTAL | 50.00 | 06/03/2016 | 22510 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33298 | CANCELLATION SO ROTARY 5/31/16 RENTAL | 140.00 | 06/03/2016 | 22510 | 0110 | 110000 | 448201 |
| | 90002 | PARK REFUNDS | 33298 | CANCELLATION SO ROTARY 5/31/16 RENTAL | 7.84 | 06/03/2016 | 22510 | 0110 | 110000 | 224209 |
| | 90002 | PARK REFUNDS | 33451 | REFUND DEP LEMKE PARK 6/5/16 | 50.00 | 06/10/2016 | 22591 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33452 | REFUND DEPOSIT REUTER PAV 6/5/16 | 200.00 | 06/10/2016 | 22590 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33454 | REFUND DEPOSIT REUTER 6/4/16 | 200.00 | 06/10/2016 | 22589 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33455 | REFUND DEPOSIT SO ROTARY 6/4/16 | 50.00 | 06/10/2016 | 22592 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33537 | REFUND DEPOSIT REUTER 6/11/16 | 200.00 | 06/17/2016 | 22667 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33538 | REFUND DEPOSIT SOMMER PAV 6/12/16 | 200.00 | 06/17/2016 | 22669 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33539 | REFUND DEPOSIT SOMMER PAV 6/11/16 | 200.00 | 06/17/2016 | 22668 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33540 | REFUND DEPOSIT SOMMER PAV 6/10/16 | 200.00 | 06/17/2016 | 22670 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33615 | REFUND DEPOSIT SO ROTARY 6/18/16 | 50.00 | 06/24/2016 | 22723 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33616 | REFUND DEPOSIT LEMKE 6/18/16 | 50.00 | 06/24/2016 | 22721 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33617 | REFUND DEPOSIT SO ROTARY 6/19/16 | 50.00 | 06/24/2016 | 22724 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33618 | REFUND DEPOSIT REUTER 6/19/16 | 200.00 | 06/24/2016 | 22722 | 0110 | 110000 | 229101 |
| | 90002 | PARK REFUNDS | 33619 | REFUND DEPOSIT RIVER BARN 6/19/16 | 200.00 | 06/24/2016 | 22725 | 0110 | 110000 | 229101 |
| | 90007 | MISC REFUNDS | 33322 | ELLSWORTH E FREYER MEMORIAL | 75.00 | 06/03/2016 | 22507 | 0110 | 110101 | 683702 |
| | 90007 | MISC REFUNDS | 33340 | REFUND ELECTRIC PMT THIENSVILLE PROPERTY | 50.00 | 06/10/2016 | 22587 | 0110 | 110000 | 442103 |
| | 90007 | MISC REFUNDS | 33341 | MEMBERSHIP RMS8 M SCHOENKNECHT | 60.00 | 06/10/2016 | 22561 | 0110 | 110244 | 680501 |
| 90007 | MISC REFUNDS | 33342 | 29879 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22560 | 0110 | 110000 | 229102 | |
| 90007 | MISC REFUNDS | 33343 | 29745 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22562 | 0110 | 110000 | 229102 | |
| 90007 | MISC REFUNDS | 33344 | 29930 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22563 | 0110 | 110000 | 229102 | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|--------------|----------------|---|------------------|------------|-----------|--------|--------|--------|
| DIRECT INV | 90007 | MISC REFUNDS | 33345 | 29911 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22564 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33346 | 29696 INSP DEPOSIT REFUND | 49.00 | 06/10/2016 | 22565 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33347 | 29912 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22566 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33348 | 29916 29918 INSP DEPOSIT REFUND | 122.00 | 06/10/2016 | 22567 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33349 | 29790 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22568 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33350 | 29744 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22569 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33351 | 29838 29840 29927 29850 29860 INSP DEPOSIT REFUND | 305.00 | 06/10/2016 | 22570 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33352 | 29815 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22571 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33353 | 29783 29845 INSP DEPOSIT REFUND | 122.00 | 06/10/2016 | 22572 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33354 | 29707 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22573 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33355 | 29843 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22574 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33356 | 29737 INSP DEPOSIT REFUND | 208.00 | 06/10/2016 | 22576 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33357 | 29713 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22577 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33358 | 29823 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22578 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33359 | 29758 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22579 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33360 | 29752 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22580 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33361 | 29960 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22581 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33362 | 29688 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22582 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33363 | 29739 INSP DEPOSIT REFUND | 66.00 | 06/10/2016 | 22583 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33364 | 29719 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22584 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33365 | 29667 INSP DEPOSIT REFUND | 178.90 | 06/10/2016 | 22585 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33366 | 29786 INSP DEPOSIT REFUND | 61.00 | 06/10/2016 | 22586 | 0110 | 110000 | 229102 |
| | 90007 | MISC REFUNDS | 33389 | MAILBOX DAMAGE REIMB | 50.00 | 06/10/2016 | 22575 | 0110 | 110359 | 680320 |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)

City of Mequon A/P Vendor Listing by Department for June 2016

4.a.b

| Processed by Department | Vendor Number | Vendor Name | Invoice Number | Invoice Description | Line item amount | Check Date | Check No. | Fund # | Org | Object |
|-------------------------|---------------|--------------|----------------|---|------------------|------------|-----------|--------|--------|--------|
| DIRECT INV | 90007 | MISC REFUNDS | 33479 | REFUND OVERPAYMENT TASTE OF MEQUON FEES | 95.00 | 06/17/2016 | 22655 | 0110 | 110000 | 440101 |
| | 90007 | MISC REFUNDS | 33656 | BIG SHOTS REVOLVING LOAN FUND TITLE FEE | 384.00 | 06/24/2016 | 22717 | 0230 | 230810 | 691401 |
| | 90007 | MISC REFUNDS | 33657 | 2016 T.O.M. OBSTACLE COURSE | 387.50 | 06/24/2016 | 22718 | 0210 | 210840 | 683201 |
| | 90007 | MISC REFUNDS | 33658 | REFUND BARTENDER LICENSE OVERPYMT | 20.00 | 06/24/2016 | 22719 | 0110 | 110000 | 440102 |
| | | | | | Department Total | 290,555.13 | | | | |
| | | | | Grand Total | \$1,349,819.08 | | | | | |

Attachment: Finance AP Vendor Listing by Dept June 2016 (1736 : June Voucher Approval)



11333 N. Cedarburg Road
 Mequon, WI 53092-1930
 Phone: 262-236-2941
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Administration

TO: Finance-Personnel Committee
FROM: William Jones, City Administrator
DATE: July 12, 2016
SUBJECT: An Ordinance Amending Section 2-204 of the Mequon Municipal Code as it Relates to Identifying and Defining Department Heads

Background

Currently, the City Administrator also fills the statutory role of municipal clerk within Mequon. The Administrator is supported in carrying out the City Clerk's duties (elections, licensing, maintaining official records, voter registration, etc.) by dedicated staff that comprise the City Clerk's Office, including a full-time Deputy City Clerk, a full-time secretary, a part-time secretary and a seasonal elections assistant. Staff within the City Clerk's Office, including the City Administrator, is required to undergo mandatory training each year in order to maintain certifications that are necessary to perform many of the Office's functions. Practically, the City Administrator has little involvement in administering the day-to-day functions of the Clerk's Office, other than attesting to the execution of various ordinances, resolutions and agreements approved by the Common Council, and other documents requiring signature by the City Clerk.

Analysis

A survey of several communities that are similarly-sized to Mequon reveals that a majority have a dedicated Clerk position. A primary reason for this is that the duties and responsibilities of a municipal clerk are becoming increasingly demanding and specialized. Most recently, the State of Wisconsin approved legislation requiring a municipal clerk who receives a request for an absentee ballot to respond no later than one day after receiving such a request. Under the current arrangement in Mequon, these requests are frequently sent to the City Administrator, who then forwards them to the Deputy City Clerk for prompt follow-up. This arrangement is inherently inefficient, and City staff recommends that the Deputy City Clerk be appointed to the position of City Clerk, as part of an effort to eliminate redundancy and improve organizational efficiency.

The use of a dedicated Clerk position is also noted locally, where Brown Deer, Cedarburg, Germantown, Glendale, Grafton, Saukville, Port Washington, Menomonee Falls, West Bend and Hartford all utilize a dedicated City or Village Clerk.

Following the Finance & Personnel Committee's initial consideration of this item in May, the matter was tabled, pending the receipt of additional information pertaining to statutory officers within the City, including City Clerk. Presently, there are six (6) statutory positions (not including Mayor) that are staffed within the City of Mequon. These include the positions of: Assessor, City Attorney, City Clerk, Engineer, Health Officer and Treasurer. Two other statutory positions - Comptroller and Street Commissioner, were previously abolished by the City.

Under current City Code, the Assessor, Attorney, Clerk, Engineer and Treasurer shall be appointed by the Common Council and each officer shall serve at the pleasure of the Council, as provided by state statute. In accordance with state statute, these appointed positions may be removed from office at the pleasure of the Council, subject to a 3/4 majority vote of all members thereof. This requirement is similar to terms required for removal of the City Administrator, which also requires a 3/4 majority vote, as enumerated in the City Code.

Presently, the statutory positions of Assessor, Attorney and Health Officer are filled by part-time, independent third-parties under contract with the City. The positions of City Engineer and Treasurer are filled by the Directors of Public Works and Finance, respectively.

Ordinarily, the City Administrator is responsible for the hiring, evaluation and termination of all City employees not subject to such through another body of the City (e.g. Board of Fire & Police Commissioners). With regard to the City's statutory positions, most any recommendation regarding appointment to, or removal from these positions (with the possible exception of City Attorney) would originate with City staff, and be subject to formal approval by the Common Council. Separating the City Clerk and Administrator position has little practical effect, as the removal process is the same whether it is a joint or separate position. As with all other statutory officer positions, appointment/removal of a dedicated City Clerk would originate with City staff and be subject to Common Council action.

Pending concurrence with staff's recommendation to separate the practice of a combined Clerk-Administrator appointment, attached is a proposed ordinance amendment designating the City Clerk as a department head-level position within the City organization.

Fiscal Impact

Presently, the Deputy City Clerk position is classified at Grade 12 within the City's Pay Plan, with an authorized salary range of \$59,894 - \$81,032. Based on a recent survey of twenty (20) comparable municipalities, the mean salary range for the position of City Clerk is \$68,555 - \$88,779. Accordingly, it is recommended that the newly proposed position of City Clerk be adjusted to Salary Grade 13 (\$64,685 - \$87,515) within the City's Pay Plan. Further, it is recommended that the current Deputy City Clerk's salary be adjusted to a corresponding position within Pay Grade 13, resulting in a net annualized adjustment of \$5,397.

Recommendation

Adoption of the Proposed Ordinance

Attachments

A Copy of the Proposed Ordinance

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2016-1471

An Ordinance Amending Section 2-204 of the Mequon Municipal Code as it Relates to
Identifying and Defining Department Heads

WHEREAS, the Common Council of the City of Mequon previously adopted section 2-204 of the Mequon Municipal Code which defines and identifies department heads in the City; and

WHEREAS, in light of the Clerk-Administrator combined appointment, the Deputy City Clerk was identified as the department head for the City Clerk's Office; and

WHEREAS, upon the recommendation of the Finance and Personnel Committee, the Common Council has decided to end the practice of a combined Clerk-Administrator appointment thereby making the City Clerk the head of the Clerk's Office;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF MEQUON, OZAUKEE COUNTY, STATE OF WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION I

The definition of "department head" in section 2-204 is hereby amended to read as follows (NOTE: Added text is underlined; Deleted text is ~~struck through~~):

Department head means an employee who is responsible for the operation of a city department and includes: city administrator, chief of police, fire chief, city assessor, director of community development, director of public works/city engineer, director of parks and operations, director of finance/treasurer, assistant city administrator and ~~deputy~~-city clerk.

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: Dan Abendroth, Mayor

Date Approved: July 12, 2016

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on July 12, 2016.

William H. Jones, Jr., City Clerk

Published: _____



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2941
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Administration

TO: Finance-Personnel Committee
FROM: William Jones, City Administrator
DATE: July 12, 2016
SUBJECT: A Resolution Designating Caroline Fochs to the Position of City Clerk

Background

Currently, the City Administrator also fills the statutory role of Municipal Clerk within Mequon. The Administrator is supported in carrying out the City Clerk's duties (elections, licensing, maintaining official records, voter registration, etc.) by dedicated staff that comprise the City Clerk's Office, including a full-time Deputy City Clerk, a full-time secretary, a part-time secretary and a seasonal elections assistant. Staff within the City Clerk's Office, including the City Administrator, is required to undergo mandatory training each year in order to maintain certifications that are necessary to perform many of the Office's functions. Practically, the City Administrator has little involvement in administering the day-to-day functions of the Clerk's Office, other than attesting to the execution of various ordinances, resolutions and agreements approved by the Common Council, and other documents requiring signature by the City Clerk.

Analysis

A survey of several communities that are similarly-sized to Mequon reveals that a majority have a dedicated Clerk position. A primary reason for this is that the duties and responsibilities of a municipal clerk are becoming increasingly demanding and specialized. Most recently, the State of Wisconsin approved legislation requiring a municipal clerk who receives a request for an absentee ballot to respond no later than one day after receiving such a request. Under the current arrangement in Mequon, these requests are frequently sent to the City Administrator, who then forwards them to the Deputy City Clerk for prompt follow-up. This arrangement is inherently inefficient, and City staff recommends that the Deputy City Clerk be appointed to the position of City Clerk, as part of an effort to eliminate redundancy and improve organizational efficiency.

The use of a dedicated Clerk position is also noted locally, where Brown Deer, Cedarburg, Germantown, Glendale, Grafton, Saukville, Port Washington, Menomonee Falls, West Bend and Hartford all utilize a dedicated City or Village Clerk.

Following the Finance & Personnel Committee's initial consideration of this item in May, the matter was tabled, pending the receipt of additional information pertaining to statutory officers within the City, including City Clerk. Presently, there are six (6) statutory positions (not including Mayor) that are staffed within the City of Mequon. These include the positions of: Assessor, City Attorney, City Clerk, Engineer, Health Officer and Treasurer. Two other statutory positions - Comptroller and Street Commissioner, were previously abolished by the City.

Under current City Code, the Assessor, Attorney, Clerk, Engineer and Treasurer shall be appointed by the Common Council and each officer shall serve at the pleasure of the Council, as provided by state statute. In accordance with state statute, these appointed positions may be removed from office at the pleasure of the Council, subject to a 3/4 majority vote of all members thereof. This requirement is similar to terms required for removal of the City Administrator, which also requires a 3/4 majority vote, as enumerated in the City Code.

Presently, the statutory positions of Assessor, Attorney and Health Officer are filled by part-time, independent third-parties under contract with the City. The positions of City Engineer and Treasurer are filled by the Directors of Public Works and Finance, respectively.

Ordinarily, the City Administrator is responsible for the hiring, evaluation and termination of all City employees not subject to such through another body of the City (e.g. Board of Fire & Police Commissioners). With regard to the City's statutory positions, most any recommendation regarding appointment to, or removal from these positions (with the possible exception of City Attorney) would originate with City staff, and be subject to formal approval by the Common Council. Separating the City Clerk and Administrator position has little practical effect, as the removal process is the same whether it is a joint or separate position. As with all other statutory officer positions, appointment/removal of a dedicated City Clerk would originate with City staff and be subject to Common Council action.

Pending concurrence with staff's recommendation to separate the practice of a combined Clerk-Administrator appointment, attached is a proposed resolution appointing current Deputy City Clerk Caroline Fochs as Mequon City Clerk.

Fiscal Impact

Presently, the Deputy City Clerk position is classified at Grade 12 within the City's Pay Plan, with an authorized salary range of \$59,894 - \$81,032. Based on a recent survey of twenty (20) comparable municipalities, the mean salary range for the position of City Clerk is \$68,555 - \$88,779. Accordingly, it is recommended that the newly proposed position of City Clerk be adjusted to Salary Grade 13 (\$64,685 - \$87,515) within the City's Pay Plan. Further, it is recommended that the current Deputy City Clerk's salary be adjusted to a corresponding position within Pay Grade 13, resulting in a net annualized adjustment of \$5,397.

Recommendation

Adoption of the Proposed Resolution

Attachments

A Copy of the Proposed Resolution

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3378

A Resolution Designating Caroline Fochs to the Position of City Clerk

WHEREAS, Section 2-63(b) of the Mequon Municipal Code calls for the appointment of the City Clerk by the Common Council; and

WHEREAS, the holder of the office of City Clerk holds such office at the pleasure of the Common Council; and

WHEREAS, upon the recommendation of the Finance and Personnel Committee, the Common Council determines that it is appropriate to separate the Clerk and Administrator positions; and

WHEREAS, Caroline Fochs, as the present Deputy City Clerk, is the head of the Clerk's department and has been handling the majority of the administrative duties of the City Clerk under Wisconsin Statute;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Mequon, Wisconsin, that, in accordance with Wis. Stat. § 17.16, William H. Jones, Jr. is hereby removed from the office of City Clerk. Mr. Jones shall continue to hold the position of City Administrator.

BE IT FURTHER RESOLVED that Caroline Fochs is hereby appointed to the position of City Clerk effective immediately.

Approved by: Dan Abendroth, Mayor

Date Approved:

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on .

William H. Jones, Jr., City Clerk