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Office of the City Administrator

PUBLIC WELFARE COMMITTEE

Tuesday, June 14, 2016

5:30 PM

South Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Alderman Dale Mayr

Alderman Mark Gierl

Alderman John Wirth

Also Present: City Administrator Jones, Assistant City Administrator Thyges, Community Development Director Tollefson, City Attorney Sajdak, Executive Assistant Prosser

2. Approval of May 10, 2016 meeting minutes

RESULT: Accepted [Unanimous]

MOVED BY: Alderman Wirth

SECONDED BY: Alderman Gierl

AYES: Alderman Mayr, Alderman Gierl, Alderman Wirth
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3. Ordinances

Action requested: review and recommend approval

1. ORDINANCE 2015-1452 : Chapter 58 Text Short Term Rental

Alderman Wirth inquired whether short and long term rentals have been a problem in the City of Mequon. Community Development Director Tollefson stated there have been calls regarding a few circumstances. Ms. Tollefson recognized Alderman Wirth had not been part of the initial discussions with the Public Welfare Committee and went on to provide an overview of past discussions with regard to potential operational standards for short and long term rentals.

Upon completion of Ms. Tollefson's overview, Alderman Gierl stated the ordinance regulates against a problem that does not exist. Alderman Wirth stated he still had a number of questions he would like answered. Alderman Mayr mentioned the item could be tabled to provide for more time Alderman Wirth's questions to be answered.

RESULT: Tabled [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Gierl

AYES: Alderman Mayr, Alderman Gierl, Alderman Wirth
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4. Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 3379** A Resolution Relating to the City of Mequon's Participation In the Home Investment Partnership Program Administered by Waukesha County

Community Development Director Tollefson stated at the May Public Welfare Committee meeting further information was requested regarding the Home Investment Partnership Program administered by Waukesha County with regards to its effectiveness, participation by other municipalities and the impact of the City's participation. Ms. Tollefson stated that the Village of Belgium is the only municipality in Ozaukee County that is not participating in the program and there are five municipalities within all four counties (Ozaukee, Washington, Waukesha and Jefferson) that do not participate in the program. Ms. Tollefson reported the default rate of the program is less than 1% with circumstances due to loss of employment or illness, not due to poor financial choices.

Ms. Tollefson informed the Committee that one of the criteria for funding the program is based on population which could have an overall impact on the available funds for the program as communities decide to discontinue their partnership. Ms. Tollefson stated there have been a total of seven programs administered in the City of Mequon which included four home buyers receiving down payment assistance, and three homeowners receiving rehabilitation loans.

Ms. Tollefson pointed out that two resolutions have been prepared should the Committee choose to support continued participation in the program or to decide to no longer be a partner.

The Committee voted to send Resolution 3379 to the Common Council with no recommendation.

RESULT: No Recommendation [Unanimous]
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Gierl

AYES: Alderman Mayr, Alderman Gierl, Alderman Wirth
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5. Discussion Items

a. FY2016 Items for Consideration - Public Welfare Committee

Assistant City Administrator Thyges stated at the May meeting of the Public Welfare Committee, staff was directed to gather feedback from Committee members regarding

potential work items to consider for the upcoming year. Mr. Thyes reviewed the summary of items submitted with the Committee and referenced a handout has been distributed to the Committee with additional work items that was not included in the summary. The Committee reviewed the proposed meeting calendar to determine the priority of the work items. Alderman Gierl requested a review of the City's record retention policy be added as a work item.

The Committee decided to move several work items up to the July 12th meeting; public notice procedure review and consideration of policy pertaining to televising meetings. The Committee decided to briefly discuss how to proceed with the review of the City's board/commission/committee ordinances due to the number of items on the July 12 meeting agenda.

Alderman Mayr requested a review of work items to be placed on every Public Welfare Committee meeting agenda.

- 6. Information Items
 - a. Ethics Code Verbal Update

Assistant City Administrator Thyes reported that an Ethics Board meeting has been scheduled for June 21. Mr. Thyes stated the Board will review the Public Welfare Committee's recommended amendments in connection with establishing an honesty definition and provision within the City's Ethics Code. Mr. Thyes noted depending on the Ethics Board's deliberation; the item may come back to the July 12 Public Welfare Committee meeting.

- 7. Adjourn

The Public Welfare Committee meeting was adjourned at 6:12 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Wirth
SECONDED BY: Alderman Gierl

AYES: Alderman Mayr, Alderman Gierl, Alderman Wirth
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