



11333 N. Cedarburg Rd 60W
Mequon, WI 53092-1930
Phone: 262/236-2941
Fax: 262/242-9819

ww.ci.mequon.wi.us

Office of the City Administrator

**FINANCE-PERSONNEL COMMITTEE
MEETING MINUTES
May 12, 2015**

Present: Mayor Abendroth, Aldermen Leszczynski, Mayr, Pukaite

Also Present: City Administrator Jones, Assistant City Administrator Thyges, Finance Director Watson, Deputy City Clerk Fochs, Jim Mann, Senior Financial Advisor/Director-Ehlers & Associates

Mayor Abendroth called the meeting to order at 7:00 PM.

License applications

Action: Motion to approve license applications (Mayr/Leszczynski)

Result: Motion passed by voice acclamation

Vouchers for payment

Alderman Mayr questioned the number of different cell phone carriers used by the city. Finance Director Watson noted, even though the city has several different cell phone carriers, state prices are included with each contract. Staff was directed to look into the feasibility of consolidating into one cell phone carrier.

Action: Motion to approve vouchers for payment (Mayr/Leszczynski)

Result: Motion passed by voice acclamation

RESOLUTION 3295 – Resolution approving post-issuance tax compliance procedures

Action: Motion to approve Resolution 3295 Resolution approving post-issuance tax compliance procedures (Pukaite/Mayr)

Result: Motion passed by voice acclamation. Resolution 3295 recommended to Common Council for approval.

RESOLUTION 3302-Resolution awarding the sale of \$7,125,000 General Obligation Corporate Purpose Bonds, Series 2015A Providing the Form of the Bonds; and Levying a Tax in Connection Therewith

Finance Director Watson stated on March 10th, the Council approved an initial resolution authorizing the issuance of \$5.8M in General Obligation Promissory Bonds to fund road improvements and an initial resolution authorizing the issuance of \$1.35M in GO Bonds to fund sewer infrastructure improvements along the Central Growth Area. Mr. Watson turned the discussion over to Jim Mann, Senior Financial Advisor/Director at Ehlers & Associates, to provide information on the sale. Mr. Mann provided the committee with the outcome of the sale that occurred earlier that day.

Action: Motion to approve Resolution 3302 Resolution awarding the sale of \$7,125,000 General Obligation Corporate Purpose Bonds, Series 2015A Providing the Form of the Bonds; and Levying a Tax in Connection Therewith (Pukaite/Leszczynski)

Result: Motion passed by voice acclamation. Resolution 3302 recommended to Common Council for approval.

RESOLUTION 3307 Approving FY2015 Wage and City Salary Schedule Adjustments

Assistant City Administrator stated a new salary schedule and classification/compensation plan was completed last year along with an authorized wage adjustment associated with the salary schedule. Mr. Thyges noted a 1.66% cost of living raise for 2014 was part of the classification/compensation study based upon plans to move forward to an employee performance evaluation system and merit-based wage adjustment. Mr. Thyges stated due to staff turnover the creation of the evaluation system and wage adjustment program was delayed.

Mr. Thyges stated staff has come forward with a recommendation of a 2% wage adjustment for non-represented employees in FY2015, which will require a 2% shift in the salary schedule. Mr. Thyges pointed out the FY2015 budget has the appropriate allocation.

Action: Motion to approve Resolution 3307 Approving FY2015 Wage and City Salary Schedule Adjustments (Mayr/Pukaite)

Result: Motion passed by voice acclamation. Resolution 3307 recommended to Common Council for approval.

Adjourn

Action: Motion to adjourn. (Mayr/Pukaite)

Result: Motion passed by voice acclamation. Meeting adjourned at 7:27 PM.

Respectfully Submitted,
CITY OF MEQUON FINANCE-PERSONNEL COMMITTEE
Lina Prosser, Executive Assistant