



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

FINANCE-PERSONNEL COMMITTEE

Tuesday, May 10, 2016

6:30 PM

North Conference Room

Agenda

- 1) Call to Order, Roll Call
- 2) Approve minutes from the April 12, 2016 meeting
Action requested: review and approve
 - a. April 2016 Minutes
- 3) License applications
Action requested: review and approve
 - a. May Licenses
- 4) Vouchers for payment
Action requested: review and approve
 - a. April Voucher Approval List
- 5) Ordinances
Action requested: review and recommend approval
 - a. **ORDINANCE 2016-1471** An Ordinance Amending Section 2-204 of the Mequon Municipal Code as it Relates to Identifying and Defining Department Heads
- 6) Resolutions
Action requested: review and recommend approval
 - a. **RESOLUTION 3375** Adoption of a Resolution Authorizing Execution of a Professional Services Agent with Matrix Consulting Group, Mountain View, CA, for Completion of a Human Resource Compliance Audit in the Amount Not-to-Exceed \$23,250
 - b. **RESOLUTION 3376** A Resolution Amending the City of Mequon's 2016 Employee Compensation Plan, in Connection with the Establishment of New and Reclassified Positions

- c. **RESOLUTION 3378** A Resolution Appointing Caroline Fochs to the Position of City Clerk
- d. **RESOLUTION 3380** A Resolution Authorizing a Development Agreement for a Town Center TID No 3 Incentive for the Reserve Located at 6835 W. Mequon Road

7) Adjourn

Dated: May 10, 2016

/s/ Dan Abendroth, Chairman

.....
Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



11333 N. Cedarburg Rd
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Office of Administration

TO: Finance-Personnel Committee
FROM: Lina Prosser, Executive Assistant
DATE: May 10, 2016
SUBJECT: April 2016 Minutes

The April 12, 2016 meeting minutes are attached for review and approval.

Attachments:

04-12-2016_fp minutes (DOCX)



11333 N. Cedarburg Rd 60W
 Mequon, WI 53092-1930
 Phone: 262/236-2941
 Fax: 262/242-9819

ww.ci.mequon.wi.us

Office of the City Administrator

**FINANCE-PERSONNEL COMMITTEE
 MEETING MINUTES
 April 12, 2016**

Present: Mayor Abendroth, Aldermen Leszczynski, Mayr, Pukaite

Also Present: City Administrator Jones, Assistant City Administrator Thyges, Finance Director Watson, Deputy City Clerk Fochs, City Attorney Sajdak, Executive Assistant Prosser, Press

Mayor Abendroth called the meeting to order at 6:48 PM.

Approve minutes from the March 8, 2016 meeting

Action: Motion to approve the March 8, 2016 meeting minutes (Pukaite/Leszczynski).

Result: Motion passed by voice acclamation.

License applications

Action: Motion to approve license applications and “Class B” Reserve Liquor License contingent upon passing all required inspections (Mayr/Leszczynski).

Result: Motion passed by voice acclamation.

Vouchers for payment

Alderman Mayr requested further information on invoice #3176-Solar Heights Drainage Analysis 2015 in the amount of \$4,500.

Action: Motion to approve vouchers for payment (Pukaite/Leszczynski).

Result: Motion passed by voice acclamation.

Discussion- Jalapeno Loco Dos, Inc. “Class B” Liquor License

Deputy City Clerk Fochs stated at the September, 2015 Finance-Personnel Committee meeting a hearing was held to discuss issuing Jalapeno Loco Dos, Inc. a 2015-2016 “Class B” Liquor license since they were no longer in business. Ms. Fochs noted the Committee decided at that time to issue the license, but asked for an update in six months as to the disposition of the sale of the business. Ms. Fochs provided an update to the Committee stating, the owner indicated there was interest from a developer, however, at this time there have been no plans submitted to the city for review and staff indicated they have not had any recent contact with any potential buyer. Ms. Fochs stated Jalapeno Loco Dos’ license will expire on June 30, 2016 at which time the Committee can decide to review or deny the license for the 2016-2017 licensing year if the applicant chooses to reapply or the Committee could call a hearing to revoke the license due to a non-operating business.

The Committee decided to address whether to renew or deny Jalapeno Loco Dos’s license for the 2016-2017 licensing year if the applicant chooses to reapply.

City Administrator Jones noted all annual license renewals will be provided at the June, 2016 meeting. City Attorney Sajdak indicated ramification proceedings for non-operating businesses will also be scheduled for the June, 2016 meeting.

Adjourn

Action: Motion to adjourn (Pukaite/Leszczynski)

Result: Motion passed by voice acclamation. Meeting adjourned at 7:15 PM.

Respectfully Submitted,
CITY OF MEQUON FINANCE-PERSONNEL COMMITTEE
Lina Prosser, Executive Assistant

DRAFT

Attachment: 04-12-2016_fp minutes (1634 : April 2016 Minutes)



11333 N. Cedarburg Rd
Mequon, WI 53092-1930
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Office of City Clerk

TO: Finance-Personnel Committee
FROM: Caroline Fochs, Deputy City Clerk
DATE: May 2, 2016
SUBJECT: May Licenses

Members,

See below for this months' licenses for your approval.

APPROVALS

OPERATOR (BARTENDER) – NEW – For the period through June 30, 2017

Kari-Rae Michelle Hartl
10410 W. Lawn Ave.
Milwaukee, WI 53225
Employed by: Fox Den Bar & Grill

Angela Rose Maynard
7347 N. 22nd St., Apt #5
Milwaukee, WI 53233
Employed by: Chancery Pub & Restaurant

Matthew James Watson
3279A N. Booth St.
Milwaukee, WI 53212
Employed by: Starbucks #16026

Samantha Kay Houge
359 E. Dover St.
Milwaukee, WI 53207
Employed by: Café Hollander-Mequon

Jenee Sherrilynn Thomas
136 W. Falls Rd.
Grafton, WI 53024
Employed by: Metro Market Mequon

Kim Louise Utter
315 S. Park Blvd.
Brookfield, WI 53005
Employed by: Metro Market Mequon

Haley Lynn Carlson
136 W. Falls Rd.
Grafton, WI 53024
Employed by: Metro Market Mequon

Gabrielle Nicole Nagle
115 N. Moore Rd.
Port Washington, WI 53074
Employed by: Metro Market Mequon

Jeffrey William Ross
1615 Wilson Ave.
Port Washington, WI 53074
Employed by: Metro Market Mequon

Drew Louis Cyr
6502 Romana Ave.
Wauwatosa, WI 53213
Employed by: Café Hollander-Mequon

Brandon Paul Rivas
824 W. Montclair Ave.
Glendale, WI 53217
Employed by: Café Hollander-Mequon

Danielle Ann Christian
2589 N. Frederick Ave., Apt. #6
Milwaukee, WI 53211
Employed by: Sobelman's North Shore

James Xavier Cryns
629 Shady Glen La.
Saukville, WI 53080
Employed by: Nowhere in Mequon at this time

Lorraine Mary Andrews
1505 Hwy 175
Hubertus, WI 53033
Employed by: Sobelman's North Shore

Christina Marie Eaton
8680 N. 64th St.
Brown Deer, WI 53223
Employed by: Laura's Donges Bay Clubhouse

Tatiana Hoover
4411 N. Cramer St.
Shorewood, WI 53211
Employed by: Café Hollander-Mequon

Kristin Julianne Lewis
4130 W. Hawthorne Trace Rd., #107
Brown Deer, WI 53209
Employed by: Starbucks #16026

Gordon McNally Goggin
N165 W21200 Tartan Ct.
Jackson, WI 53037
Employed by: Nowhere in Mequon at this time

Robyn Lillian Kiley
W178 N9793 Riversbend Cir E
Germantown, WI 53022
Employed by: Café Hollander - Mequon

William Franz Lacy
6891 N. Range Line Rd.
Glendale, WI 53209
Employed by: Café Hollander - Mequon

Marian Ruth Hilgendorf
8101 W. Mequon Rd.
Mequon, WI 53097
Employed by: Mequon Pizza Company

Kimberly Nicole Weiss
W158 N10724 Catskill Ln.
Germantown, WI 53022
Employed by: Mequon Pizza Company

Jacob Alec Zaeske
8914 Jackson Park Blvd.
Wauwatosa, WI 53226
Employed by: Café Hollander - Mequon

Lauren Duong Van Deirse
7741 N. 59th St.
Milwaukee, WI 53223
Employed by: Starbucks #16026

Heather Rebecca Mayer Padilla
5641 N. Braeburn Ln.
Glendale, WI 53212
Employed by: Outpost Natural Foods

OPERATOR (BARTENDER) – RENEWAL – For the period July 1, 2016 through June 30, 2018

Dorothy E. Donnell
4706 N. 70th St,
Milwaukee, WI 53218
Employed by: Mequon BP

Avigdor Moshe Mendel Slutzkin
3166 N. 53rd
Milwaukee, WI 53216
Employed by: Metro Market Mequon

Michael Louis Smith
302 Spring St.
Grafton, WI 53024
Employed by: Metro Market Mequon

Lori Ann Czapiewski
N84 W16316 Donald Ave.
Menomonee Falls, WI 53051
Employed by: Fox Den Bar & Grill

Tina Marie Stenberg
930 E. Bay Point Rd.
Bayside, WI 53217
Employed by: Metro Market Mequon

Dawn Marie Wetzel
118 E. Dodge St.
Port Washington, WI 53074
Employed by: North Shore Mobil

Corinne Elizabeth Kagel-Shanahan
 W69 N895 Evergreen Ct., Apt. #202
 Cedarburg, WI 53012
 Employed by: Nowhere in Mequon at this time

Kristina Anne Busniewski
 4811 W. Hiawatha Dr.
 Mequon, WI 53092
 Employed by: Mama Mia's

David B. Olnhausen
 1732 N. Prospect Ave., Apt. #713
 Milwaukee, WI 53202
 Employed by: Ferrantes

Christian Casiano
 2003 S. 13th St.
 Milwaukee, WI 53204
 Employed by: Sybaris International

Jonathan Mark Kruse
 W200 N16485 Pine Dr.
 Jackson, WI 53037
 Employed by: Ozaukee Country Club

Brooks Marie Vorlob-Keeley
 1507 E. Newport Ave.
 Milwaukee, WI 53211
 Employed by: Outpost Natural Foods

Pamela Sue Haselow
 4735 Hastings Dr.
 Brookfield, WI 53045
 Employed by: Outpost Natural Foods

Lisa Marie Beckman
 127 Chateau Dr., Apt. #5
 Grafton, WI 53024
 Employed by: Godin's Piggly Wiggly

Emily Marie Miller
 10014 N. Baehr Rd.
 Mequon, WI 53092
 Employed by: Spanky's Hideaway

Rosemary Staab
 3535A Bark Lake Rd.
 Hubertus, WI 53033
 Employed by: Taylor & Dunn's Public House

Todd Forrest Kleinhans
 128 E. Main St., Apt A
 Campbellsport, WI 53010
 Employed by: Jodi's 19th Tee @ Mee Kwon Park

Lisa Marie Beyer
 2111 W. Marne Ave.
 Glendale, WI 53209
 Employed by: Spanky's Hideaway

Frederick Major Wahlen
 9174 N. 70th St.
 Milwaukee, WI 53223
 Employed by: Sybaris International

Angela Dawn Steiling
 120 Grand Ave., Apt H
 Thiensville, WI 53092
 Employed by: Libby Montana's

Zina Mariea Baker
 1815 W. Circle Dr.
 Mequon, WI 53092
 Employed by: Libby Montana's

Douglas Paul Schnell
 2225 Ivy Ln.
 Cedarburg, WI 53012
 Employed by: Godin's Piggly Wiggly

Robert Joseph Doherty
 N30 W6801 Lincoln Bld., Apt. #211
 Cedarburg, WI 53012
 Employed by: Taylor & Dunn's Public House

Terri Ann Jensen
 8478 N. 50th St.
 Brown Deer, WI 53223
 Employed by: Spanky's Hideaway

Kelly Ann Block
 11452 N. Bobolink Ln.
 Mequon, WI 53092
 Employed by: The Landmark Inn

Raymond Charles Martel
 2211 W. Vista Bella Dr.
 Oak Creek, WI 53154
 Employed by: Newcastle Place

Carol Faller
234 Vernon Ave.
Thiensville, WI 53092
Employed by: Howard J. Schroeder Post 457

Sharon Marie Tarantino
1282 Falls Rd.
Grafton, WI 53024
Employed by: Metro Market Mequon

CLASS B BEER AND CLASS C WINE LICENSE – NEW - For the period May 11, 2016 through June 30, 2016.

Approval contingent on passing all required inspections and issuing occupancy permit

Wooden Goose Café, Inc.
1556 W. Mequon Rd.
Agent: Robert J. Schuster

CLASS B BEER AND CLASS B LIQUOR LICENSE – NEW - For the period May 11, 2016 through June 30, 2016

Approval contingent on passing all required inspections and have the current owners relinquish the Class B licenses

Finn McGoo Entertainment LLC DBA
Finn McGoo's
10365 N. Cedarburg Rd.
Agent: Eion McCarthy

CLASS A BEER LIQUOR LICENSE – RENEWAL - For the period July 1, 2016 through June 30, 2017

Roettgers Company, Inc. DBA
Mequon BP
11155 N. Wauwatosa Rd.
Agent: Michael Miller

CLASS B BEER AND CLASS C WINE LICENSE – RENEWAL – For the period July 1, 2016 through June 30, 2017

China Buffet LLC DBA
China Buffet
6107 W. Mequon Rd.
Agent: Mei Qing Chen

CLASS B BEER AND CLASS B LIQUOR LICENSE – RENEWAL – For the period July 1, 2016 through June 30, 2017

Chancery Restaurant of Mequon, Inc. DBA
Chancery Pub & Restaurant
11046 N. Port Washington Rd.
Agent: William F. Butler

Coffee House Holdings, Inc. DBA
Starbucks #16026
11301 N. Port Washington Rd.
Agent: Ryan Bartelak

BRG 11120 Cedarburg Road, LLC DBA
Joey Gerard's – A Bartolotta Supperclub
11120 N. Cedarburg Rd.
Agent: John Wise

VENDING DISTRIBUTOR – RENEWAL – For the period July 1, 2016 through June 30, 2017

Northern Novelty
W180 N9895 Riversbend Cir W
Germantown, WI 53022
Owner: Joseph Francis Modl

Mitchell Novelty Co.
3506 W. National Ave.
Milwaukee, WI 53215
Owner: Ralph H. Fleege



Recommended Denial of License Renewal

Jerome L. Cannady
5636 N. 27th St.
Milwaukee, WI 53209
Employed by: Metro Market-Mequon

Recommended Denial of New License

Kole Michael Kotche
6910 N. 45th St.
Milwaukee, WI 53223
Employed by: Newcastle Place



11333 N. Cedarburg Rd
Mequon, WI 53092-1930
Phone: 262-236-2956
Fax: 262-242-9655

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Office of Finance

TO: Finance-Personnel Committee
FROM: TOM WATSON, FINANCE DIRECTOR
DATE: May 10, 2016
SUBJECT: April Voucher Approval List

Attachments:

April 2016 Voucher List (PDF)

Finance AP Vendor Listing by Dept April 2016 (PDF)

City of Mequon
11333 N. Cedarburg Rd.
Mequon, WI 53092
Phone 262-242-3100
Fax 262-242-9655

THE FOLLOWING VOUCHERS PAYABLE:

GENERAL FUND	495,504.00
SPECIAL REVENUE FUND	0.00
PARKS & OPEN SPACE	18,580.00
REVOLVING LOAN FUND	0.00
LIBRARY FUND	0.00
LIBRARY GRANTS	0.00
DEBT SERVICE FUND	0.00
DEBT SERVICE TIF 2 FUND	0.00
DEBT SERVICE TIF 3 FUND	0.00
CAPITAL PROJECT FUND	164,861.85
SEWER UT FUND	12,120.29
SEWER CAPITAL	0.00
WATER UT FUND	142,760.52
WATER CAPITAL	0.00
RISK MANAGEMENT	0.00
FLEET SERVICES	0.00
TAX FIDUCIARY FUND	0.00
FIXED ASSETS FUND	0.00
TOTAL	<u>833,826.66</u>

IN THE AMOUNT OF \$ 833,826.66 IS HEREBY CERTIFIED AS CORRECT
AND PROPERLY CHARGEABLE TO ACCOUNTS WITH FUNDS AVAILABLE THEREIN.

5/3/2016

WILLIAM JONES
CITY ADMINISTRATOR & CITY CLERK

Attachment: April 2016 Voucher List (1619 : April Voucher Approval List)

City of Mequon A/P Vendor Listing by Department for April 2016

4.a.b

Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
	10439	GODIN GROCERS INC	32479	DAWN DISH SOAP	4.39	04/08/2016	21972	0110	110236	680301
	10610	L A W HEALTH BENEFIT TRUST	32748	HEALTH BEN TRUST 4/22/16 P/R	30.00	04/22/2016	22201	0110	110000	224170
	10702	MEQUON FIRE & EMS ASSOCIATION	32394	UNION DUES 4/8/16 P/R	920.00	04/08/2016	186	0110	110000	224160
	10702	MEQUON FIRE & EMS ASSOCIATION	32738	UNION DUE 4/19/16	20.00	04/22/2016	203	0110	110000	224160
	10707	MEQUON POLICE ASSOCIATION	32390	UNION DUES 4/8/16 P/R	1,700.00	04/08/2016	187	0110	110000	224160
	10810	NORTH SHORE BANK FSB	32391	DEF COMP 4/8/16 P/R	2,174.92	04/08/2016	21997	0110	110000	224101
	10810	NORTH SHORE BANK FSB	32391	DEF COMP 4/8/16 P/R	40.00	04/08/2016	21997	0610	610000	224101
	10810	NORTH SHORE BANK FSB	32749	DEF COMP 4/22/16 P/R	2,249.92	04/22/2016	22211	0110	110000	224101
	10810	NORTH SHORE BANK FSB	32749	DEF COMP 4/22/16 P/R	40.00	04/22/2016	22211	0610	610000	224101
	11331	WIS SUPPORT COLLECTIONS TRUST	32392	SUPPORT ID 2463049 6822246 5956557 4/8/16 P/R	997.48	04/08/2016	22018	0110	110000	224150
	11331	WIS SUPPORT COLLECTIONS TRUST	32392	SUPPORT ID 2463049 6822246 5956557 4/8/16 P/R	140.77	04/08/2016	22018	0610	610000	224150
	11331	WIS SUPPORT COLLECTIONS TRUST	32750	SUPPORT ID 2463049 6822246 & 59565 4/22/16 P/R	985.99	04/22/2016	22229	0110	110000	224150
	11331	WIS SUPPORT COLLECTIONS TRUST	32750	SUPPORT ID 2463049 6822246 & 59565 4/22/16 P/R	140.77	04/22/2016	22229	0610	610000	224150
	12176	ECMC	32751	FEIN 39-6006006 4/22/16 P/R WAGE ASSIGNMENT	111.00	04/22/2016	22189	0110	110000	224151
				Department Total	9,555.24					
COMMON COU	12177	GROSS, NOELLE C	32580	COMMON COUNCIL MEETING 4/12/16	275.00	04/15/2016	22076	0110	110101	683211
	12177	GROSS, NOELLE C	32790	COMMON COUNCIL MEETINGS 4/19/16	275.00	04/29/2016	22243	0110	110101	683211
				Department Total	550.00					
CITY CLERK	10230	CONLEY MEDIA LLC	32579	Publ. Serv. 02/28/16-04/02/16	65.08	04/15/2016	22050	0110	110112	680502
	10780	MUNICIPAL CODE CORP	32386	Municode supplm. 33 thru Dec '15	884.75	04/08/2016	21995	0110	110112	683201
	10834	OFFICE DEPOT *	32364	supplies, envelopes, pens, tape	171.47	04/08/2016	21999	0110	110112	680101
	10834	OFFICE DEPOT *	32366	supply - surge protectors	51.57	04/08/2016	21999	0110	110112	680101
				Department Total	1,172.87					

Attachment: Finance AP Vendor Listing by Dept April 2016 (1619 : April Voucher Approval List)

City of Mequon A/P Vendor Listing by Department for April 2016

4.a.b

Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
ELECTIONS	10317	ECKER ENVELOPE INC	32592	absentee cert envelopes w/ID	564.00	04/15/2016	22056	0110	110113	680101
				Department Total	564.00					
INFO SERVI	10346	ENVIRONMENTAL INNOVATIONS 4	32535	PRINTER SUPPLIES	69.00	04/15/2016	22059	0110	110117	680102
	10555	LEONARD MCCA W	32408	IT COORDINATOR SERVICES 3/19-4/1/16	3,717.54	04/08/2016	183	0110	110117	683201
	10555	LEONARD MCCA W	32756	IT COORDINATOR SERVICES 4/2-4/15/16	3,717.54	04/22/2016	201	0110	110117	683201
	11113	PROSHIP, INC.	32251	AS400 REPAIRS	218.75	04/01/2016	21947	0110	110117	683202
	11164	TYLER TECHNOLOGIES INC	32582	INSPECTIONS PERMITS IMPLEMENTATION TRAINING	3,525.00	04/15/2016	22161	0410	410790	730012
	12189	PARK PLACE TECHNOLOGIES LLC	32588	AS400 REPAIRS	1,060.00	04/22/2016	204	0110	110117	683201
				Department Total	12,307.83					
FINANCE	10009	ACCURATE RECHARGE & FIRE SUPPRESSION, LLC	32788	RETURNED ITEM	-9.50	04/29/2016	22231	0110	110326	680304
	10362	FACTORY MOTOR PARTS CO	32307	RETURNED ITEM	-75.00	04/08/2016	21969	0110	110355	680301
	10724	MID-MORAIN E MUNICIPAL COURT	32409	WARRANTS GREGA, PETER I611591 -1 & I611592-2	222.80	04/08/2016	21983	0110	110000	224205
	10724	MID-MORAIN E MUNICIPAL COURT	32717	WARRANTS TYIREN J COPENING	248.00	04/22/2016	22207	0110	110000	224205
	10834	OFFICE DEPOT *	32435	JOURNAL BINDERS & OFFICE SUPPLIES	146.31	04/08/2016	21999	0110	110112	680101
	10834	OFFICE DEPOT *	32435	JOURNAL BINDERS & OFFICE SUPPLIES	19.19	04/08/2016	21999	0110	110118	680101
	10850	OZAUKEE COUNTY CLERK OF CIRCUIT COURT	32454	BAIL/BOND PETER AUSLOOS	150.00	04/08/2016	22000	0110	110000	224205
	10862	OZAUKEE COUNTY REGISTER/DEEDS	32337	OZAUKEE COUNTY REGISTER OF DEEDS	1,000.00	04/01/2016	21944	0110	110578	680502
	11113	PROSHIP, INC.	32343	NETWORK SUPPORT SERVICES	3,485.00	04/08/2016	22001	0110	110117	683201
	11285	WI CHIEFS OF POLICE ASSOC INC.	32339	DISPATCH RECRUITMENT TESTS	205.00	04/01/2016	21954	0110	110120	683602
	11801	RICOH USA INC	32253	CLERK COPIER LEASE & COPY CHARGE 4/1-6/30/16	784.08	04/01/2016	21948	0110	110118	688101
	11801	RICOH USA INC	32534	CLERK COPIER CHARGE & FIRE COPIER CHARGE	162.06	04/22/2016	22217	0110	110118	688101
	11801	RICOH USA INC	32534	CLERK COPIER CHARGE & FIRE COPIER CHARGE	62.46	04/22/2016	22217	0110	110236	688101
11801	RICOH USA INC	32718	DCD COPIER LEASE/COPY FEES 5/1 -7/31/16	539.25	04/29/2016	22263	0110	110118	688101	

Attachment: Finance AP Vendor Listing by Dept April 2016 (1619 : April Voucher Approval List)

City of Mequon A/P Vendor Listing by Department for April 2016

4.a.b

Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
FINANCE	11801	RICOH USA INC	32719	DCD COPIER LEASE/COPY FEES	1,716.81	04/29/2016	22263	0110	110118	688101
				Department Total	8,656.46					
ASSESSOR	10463	GROTA APPRAISALS LLC	32180	MARCH ASSESSMENT SERVICES	11,250.00	04/01/2016	176	0110	110119	683201
	10463	GROTA APPRAISALS LLC	32532	APRIL ASSESSMENT SERVICES	11,250.00	04/29/2016	209	0110	110119	683201
	10995	RUEKERT & MIELKE INC	32589	GIS PARCEL QUERY	72.50	04/15/2016	193	0110	110119	683201
				Department Total	22,572.50					
HR	10292	DIVERSIFIED BENEFIT SERVICES	32338	FSA SERVICES 2016	329.34	04/01/2016	21924	0110	110120	683201
	10541	APS HEALTHCARE	32400	2016 EAP SERVICES 3/1-5/31/16	917.70	04/08/2016	21957	0110	110120	683201
	10723	MIDLAND HEALTH TESTING INC	32184	DOT QUARTERLY RANDOMS	140.00	04/01/2016	21941	0110	110120	683201
	11834	US HEALTHWORKS MEDICAL GROUP OF	32341	PRE-EMPLOYMENT/POST ACCIDENT 2	462.00	04/08/2016	22012	0110	110120	683201
	11834	US HEALTHWORKS MEDICAL GROUP OF	32342	PRE-EMPLOYMENT/POST ACCIDENT 2	235.00	04/01/2016	21953	0110	110120	683201
	11834	US HEALTHWORKS MEDICAL GROUP OF	32410	PRE-EMPLOYMENT/POST ACCIDENT 2	750.00	04/15/2016	22164	0110	110120	683201
	11834	US HEALTHWORKS MEDICAL GROUP OF	32587	PRE-EMPLOYMENT/POST ACCIDENT 2	470.00	04/22/2016	22224	0110	110120	683201
	12100	MRA	32845	EMPLOYEE ENGAGEMENT SURVEY MARCH 16	2,784.00	04/29/2016	22252	0110	110120	683201
				Department Total	6,088.04					
LEGAL COUN	10159	BUELOW VETTER BUIKEMA OLSON	32792	Legal Fees 2016 APRIL	754.00	04/29/2016	207	0110	110124	683311
	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	32583	MONTHLY RETAINER 12/1/15-12/31/15	5,400.00	04/15/2016	22172	0110	110124	683301
	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	32584	12/1-12/31/15 EXPENSES	1,100.00	04/15/2016	22172	0110	110124	683302
	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	32585	1/1/16-3/31/16 EXPENSES	3,300.00	04/15/2016	22172	0110	110124	683302
	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	32586	MONTHLY RETAINER 1/1-1/31/16	5,400.00	04/15/2016	22172	0110	110124	683301
				Department Total	15,954.00					
POLICE	10086	AWARENESS PROTECTIVE CONSULT	32406	OFFICER TRAINING BALLISTIC SHIELD 5/25/16	285.00	04/08/2016	21959	0110	110235	683501
	10369	FEDERAL EXPRESS CORP	32305	PACKAGE SHIPMENTS-2	35.14	04/01/2016	21929	0110	110235	680505

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
POLICE	10393	FOX VALLEY TECHNICAL COLLEGE	32841	LAW ENFORCEMENT EMPLOYEE TRAINING	225.00	04/29/2016	22238	0110	110235	683501
	10426	GIERACH'S SERVICE INC	32712	TOW SERVICES-MERCEDES C240	165.00	04/29/2016	22241	0110	110235	683702
	10439	GODIN GROCERS INC	32403	MEETINGS HOSPITALITY-ACCT #275	28.17	04/15/2016	22071	0110	110235	680301
	10439	GODIN GROCERS INC	32769	MEETINGS HOSPITALITY-ACCT #275	46.92	04/22/2016	22197	0110	110235	680301
	10608	KUSTOM SIGNALS INC	32710	SQUAD VIDEO/RADAR REPAIR	160.00	04/15/2016	22094	0110	110235	686550
	10695	MEQUON ACE HARDWARE	32842	EVIDENCE PROCESSING SUPPLIES	16.51	04/29/2016	22248	0110	110235	680301
	10803	NEWMAN CHEVROLET INC	32407	POLICE VEHICLE REPAIR-SQUAD 4	163.86	04/08/2016	21996	0110	110235	686550
	10834	OFFICE DEPOT *	32404	OFFICE SUPPLIES	15.99	04/08/2016	21999	0110	110235	680101
	10931	PROSHRED SECURITY	32714	SHREDDING SERVICES-04/07/16	45.00	04/22/2016	22215	0110	110235	683201
	11098	STOP STICK LTD	32844	STOP STICKS REPLACEMENT	153.00	04/29/2016	22275	0110	110235	686550
	11137	THOMSON REUTERS - WEST	32711	INVESTIGATIVE ACCESS-MARCH	84.00	04/22/2016	22222	0110	110235	683201
	11153	TRANS UNION LLC	32402	CREDIT HISTORY ACCESS-02/26/16-03/25/16	112.55	04/15/2016	22157	0110	110235	683201
	11211	VERIZON WIRELESS	32417	TELEPHONE SERVICE 02/27/16-03/26/16	764.20	04/08/2016	22014	0110	110235	680504
	11211	VERIZON WIRELESS	32417	TELEPHONE SERVICE 02/27/16-03/26/16	19.55	04/08/2016	22014	0110	110239	680504
	11211	VERIZON WIRELESS	32766	TELEPHONE SERVICE 03/11/16-04/10/16	544.81	04/22/2016	22225	0110	110235	680504
	11295	WIS DEPT OF JUSTICE 2718	32713	WI DOJ RECORD CHECKS MARCH	91.00	04/22/2016	22226	0110	110235	683201
	11337	WISCONSIN HUMANE SOCIETY	32715	STRAY ANIMAL SERVICES-MARCH	55.00	04/22/2016	22230	0110	110235	683201
	11520	KIESLER'S POLICE SUPPLY, INC	32767	WEAPONS/WEAPON SUPPLIES/AMMUNITION	1,216.00	04/22/2016	202	0110	110235	680301
	11699	OFFICE 8	32306	OFFICE SUPPLIES	21.25	04/08/2016	21998	0110	110235	680101
	11699	OFFICE 8	32306	OFFICE SUPPLIES	43.55	04/08/2016	21998	0110	110237	680101
11778	TASER INTERNATIONAL	32405	TASER CARTIDGES	994.03	04/08/2016	22009	0110	110235	680301	
12136	COMDATA, INC.	32401	MEETINGS HOSPITALITY	39.00	04/08/2016	21963	0110	110235	680301	
				Department Total	5,324.53					
FIRE / EMS	10116	BENDLIN FIRE EQUIPMENT CO	32264	Helmets	2,099.00	04/01/2016	173	0110	110236	675101

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
FIRE / EMS	10116	BENDLIN FIRE EQUIPMENT CO	32571	BLANKET PO	480.00	04/29/2016	206	0110	110236	680301
	10116	BENDLIN FIRE EQUIPMENT CO	32572	EQUIPMENT MAINTENANCE	160.00	04/29/2016	206	0110	110236	686550
	10116	BENDLIN FIRE EQUIPMENT CO	32573	EQUIPMENT MAINTENANCE	71.00	04/29/2016	206	0110	110236	686550
	10116	BENDLIN FIRE EQUIPMENT CO	32574	EQUIPMENT MAINTENANCE	25.20	04/29/2016	206	0110	110236	686550
	10204	CINTAS	32279	Maintenance	172.00	04/01/2016	21922	0110	110236	686550
	10281	WIS DEPT OF NATURAL RESOURCES	32765	Fee for Demolition/House Burn	100.00	04/22/2016	22227	0110	110236	680301
	10321	EGELHOFF LAWN MOWER SERVICE	32838	Work Supplies	21.70	04/29/2016	22234	0110	110236	680301
	10336	EMERGENCY MEDICAL PRODUCTS INC	32282	Work Supplies - Blanket	654.73	04/01/2016	21927	0110	110236	680301
	10336	EMERGENCY MEDICAL PRODUCTS INC	32284	Work Supplies - Blanket	659.63	04/01/2016	21927	0110	110236	680301
	10336	EMERGENCY MEDICAL PRODUCTS INC	32472	Work Supplies - Blanket	888.21	04/08/2016	21967	0110	110236	680301
	10336	EMERGENCY MEDICAL PRODUCTS INC	32473	Work Supplies - Blanket	592.15	04/15/2016	22058	0110	110236	680301
	10336	EMERGENCY MEDICAL PRODUCTS INC	32566	SQUAD MAINTENANCE/REPAIR	658.30	04/22/2016	22191	0110	110236	680301
	10336	EMERGENCY MEDICAL PRODUCTS INC	32567	Work Supplies - Blanket	1,496.07	04/22/2016	22191	0110	110236	680301
	10336	EMERGENCY MEDICAL PRODUCTS INC	32774	Work Supplies - Blanket	21.78	04/29/2016	22235	0110	110236	680301
	10369	FEDERAL EXPRESS CORP	32258	Postage	31.36	04/01/2016	21929	0110	110236	680505
	10383	FIVE ALARM FIRE AND SAFETY EQUIPMENT	32581	SCBA APPARATUS	155,023.00	04/15/2016	22063	0410	410791	730012
	10391	FOSTER COACH SALES INC	32568	RED STRIP LIGHT	231.75	04/22/2016	22195	0110	110236	686550
	10394	FOX WELDING SUPPLY INC	32476	Work Supplies - BLANKET	71.64	04/08/2016	21970	0110	110236	686550
	10414	GEAR WASH, LLC	32832	Maintenance	76.35	04/29/2016	22239	0110	110236	686550
	10417	GENERAL COMMUNICATIONS INC	32265	Maintenance	195.00	04/01/2016	174	0110	110236	686550
10439	GODIN GROCERS INC	32460	BATTERIES	4.47	04/08/2016	21972	0110	110236	680301	
10446	GRAINGER	32461	Work Supplies	144.20	04/08/2016	21973	0110	110236	680301	
10446	GRAINGER	32569	PAPER TOWELS	50.90	04/22/2016	22199	0110	110236	680301	

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
FIRE / EMS	10626	LARK UNIFORM OUTFITTERS	32577	Uniforms	217.90	04/29/2016	210	0110	110236	675101
	10681	MASIMO AMERICAS INC	32457	Maintenance	459.00	04/08/2016	21978	0110	110236	686550
	10681	MASIMO AMERICAS INC	32458	Contracted Services	594.00	04/08/2016	21978	0110	110236	683202
	10683	MATC	32266	Training	1,452.00	04/01/2016	21938	0110	110236	683501
	10691	MENARDS	32466	Maintenance & Repair	351.27	04/08/2016	21979	0110	110236	686550
	10691	MENARDS	32467	Maintenance & Repair	134.89	04/08/2016	21979	0110	110236	686550
	10691	MENARDS	32575	Maintenance & Repair	44.97	04/22/2016	22204	0110	110236	686550
	10691	MENARDS	32771	Maintenance & Repair	29.53	04/29/2016	22247	0110	110236	686550
	10695	MEQUON ACE HARDWARE	32275	Work Supplies - BLANKET	12.59	04/01/2016	21940	0110	110236	680301
	10695	MEQUON ACE HARDWARE	32475	Work Supplies - BLANKET	23.99	04/22/2016	22206	0110	110236	680301
	10695	MEQUON ACE HARDWARE	32576	Work Supplies - BLANKET	26.99	04/29/2016	22248	0110	110236	680301
	10699	MEQUON COPY MASTER	32477	TABLETS	31.50	04/08/2016	21981	0110	110236	680301
	10772	MOORE OIL	32259	Work Supplies	121.70	04/01/2016	21942	0110	110236	680301
	10834	OFFICE DEPOT *	32463	Office Supplies	4.79	04/08/2016	21999	0110	110236	680101
	10834	OFFICE DEPOT *	32464	Office Supplies	14.39	04/08/2016	21999	0110	110236	680101
	10834	OFFICE DEPOT *	32465	Office Supplies	42.71	04/08/2016	21999	0110	110236	680101
	10834	OFFICE DEPOT *	32772	Office Supplies	84.42	04/29/2016	22253	0110	110236	680101
	10889	PHYSIO CONTROL INC	29035	RETURNED ITEM	-2,034.56	04/29/2016	22258	0110	110236	680301
	10889	PHYSIO CONTROL INC	32768	Contracted Services	4,962.60	04/29/2016	22258	0110	110236	683202
	10900	PLASTICS UNLIMITED INC	32570	LAMINATE	40.00	04/29/2016	22259	0110	110236	680301
	10962	RED THE UNIFORM TAILOR	32469	Uniforms	52.84	04/15/2016	22134	0110	110236	675101
	10962	RED THE UNIFORM TAILOR	32470	Uniforms	65.74	04/08/2016	22002	0110	110236	675101
	10962	RED THE UNIFORM TAILOR	32471	Uniforms	70.20	04/15/2016	22134	0110	110236	675101

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
FIRE / EMS	10962	RED THE UNIFORM TAILOR	32564	Uniforms	42.50	04/22/2016	22216	0110	110236	675101
	10962	RED THE UNIFORM TAILOR	32565	Uniforms	88.99	04/22/2016	22216	0110	110236	675101
	10962	RED THE UNIFORM TAILOR	32775	Uniforms	25.00	04/29/2016	22261	0110	110236	675101
	10962	RED THE UNIFORM TAILOR	32776	Uniforms	167.98	04/22/2016	22216	0110	110236	675101
	11132	THIENSVILLE HARDWARE	32455	Maintenace	10.69	04/15/2016	22152	0110	110236	686550
	11156	TRI AIR TESTING	32459	Maintenance	164.00	04/15/2016	22158	0110	110236	686550
	11211	VERIZON WIRELESS	32478	WIRELESS CHARGES	240.12	04/08/2016	22014	0110	110236	680504
	11211	VERIZON WIRELESS	32835	WIRELESS CHARGES	30.06	04/29/2016	22278	0110	110236	680504
	11280	GOODYEAR COMMERCIAL TIRE	32834	ALIGNMENT	130.25	04/29/2016	22242	0110	110236	686550
	11317	WIS FIRE INSPECTORS ASSOC	32770	Memberships	40.00	04/22/2016	22228	0110	110236	680501
	11557	ARROW INTERNATIONAL	32456	Work Supplies	2,212.17	04/15/2016	22023	0110	110236	680301
	11801	RICOH USA INC	32252	MPC-4503 QUARTERLY LEASE 4/1-6/30/16	368.82	04/01/2016	21948	0110	110236	688101
	11930	AURORA MEDICAL CENTER GRAFTON LLC	30227	Work Supplies	1,196.57	04/15/2016	22027	0110	110236	680301
	11930	AURORA MEDICAL CENTER GRAFTON LLC	32563	MEDICATIONS	90.54	04/15/2016	22028	0110	110236	680301
	11969	GRAPHIC COMMUNICATION	32256	Clothing	333.25	04/01/2016	21931	0110	110236	675101
	12193	ATLAS LOCI, LLC	32462	Work Supplies	646.50	04/08/2016	21958	0110	110236	680301
	12214	WI DEPT OF SAFETY AND PROFESSIONAL SERVICES	32578	INSPECTION Training	47.53	04/15/2016	22174	0110	110236	683501
				Department Total	176,566.87					
COMMUNICAT	12081	WISCONSIN WIRELESS COMMUNICATIONS CORP	32336	GRAFTON FORWARDING PROJECT	51.90	04/01/2016	21928	0110	110237	683201
				Department Total	51.90					
POL RESERVE	10979	RIVER CENTRE CLEANERS	32843	UNIFORM CLEANING-RESERVES	20.00	04/29/2016	22264	0110	110239	675101
				Department Total	20.00					
INSPECTION	11366	BRUCE C KRESS	32367	HEALTH INSPECTION SERVICES - March	1,030.00	04/08/2016	184	0110	110244	683201
				Department Total	1,030.00					

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
BLDG MAINT	10009	ACCURATE RECHARGE & FIRE SUPPRESSION, LLC	32528	EXTINGUISHER RECHARGES	76.18	04/29/2016	22231	0110	110326	680203
	10036	AMBIUS INC LLC	32560	plant services city hall	512.31	04/22/2016	22183	0110	110326	683201
	10045	AMERICAN INDUSTRIAL ALSCO	32370	MOP CONTRACT	82.20	04/08/2016	21955	0110	110326	683201
	10064	ARO LOCK CO INC	32559	keys for city hall	15.00	04/15/2016	22022	0110	110326	680302
	10073	AT & T * 5019	32533	CITY HALL LINE 262 R58 8980	122.08	04/15/2016	22024	0110	110326	680504
	10074	AT & T	32502	SECURITY ALARMS	131.85	04/15/2016	22025	0110	110326	683201
	10109	BEARINGS INC	32324	ENTRY HEATER REPAIR PARTS	15.00	04/08/2016	21960	0110	110326	680302
	10115	BELL TAPE INC	32371	JANITORIAL SUPPLIES	61.25	04/08/2016	181	0110	110326	680201
	10115	BELL TAPE INC	32504	JANITORIAL SUPPLIES	818.96	04/22/2016	195	0110	110326	680201
	10115	BELL TAPE INC	32505	JANITORIAL SUPPLIES	39.16	04/29/2016	205	0110	110326	680201
	10144	BRAUN THYSSENKRUPP ELEVATOR	32374	ELEVATOR CONTRACT	469.63	04/22/2016	22185	0110	110326	683201
	10212	CMI SERVICES	32530	SAFETY BUILDING ROOF REPAIRS	218.00	04/22/2016	22187	0110	110326	680303
	10446	GRAINGER	32326	MOTOR BLOWER	293.75	04/08/2016	21973	0110	110326	680304
	10691	MENARDS	32216	DOOR STOPPERS	13.97	04/08/2016	21979	0110	110326	680302
	10691	MENARDS	32217	60 WATT BULBS & CIRCUIT TESTER	33.38	04/01/2016	21939	0110	110326	680302
	10691	MENARDS	32323	FUSES	31.33	04/08/2016	21979	0110	110326	680302
	10691	MENARDS	32369	FITTINGS PIPE	8.44	04/15/2016	22105	0110	110326	680302
	10691	MENARDS	32506	BLANKET PO MAINT SUPPLIES	9.37	04/29/2016	22247	0110	110326	680302
	10691	MENARDS	32721	LATCH	8.49	04/29/2016	22247	0110	110326	680302
	10886	PEST ARREST EXTERMINATING	32372	PEST CONTROL ESFS	50.00	04/15/2016	22128	0110	110326	683201
11006	SAFETYMART	32531	SAFETY SUPPLIES	24.55	04/22/2016	22219	0110	110326	680302	
11117	TARTAN SUPPLY	32325	BLADE FOR FLOOR MACHINE	88.48	04/01/2016	21951	0110	110326	680201	
11230	WASTE MANAGEMENT OF WI **	32333	LOGEMANN DUMPSTER RENTAL	135.26	04/15/2016	22170	0110	110326	686504	

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BLDG MAINT	11259	WENNIGER COMPRESSOR CO	32334	SAFETY BUILDING AIR COMPRESSOR	253.73	04/08/2016	22015	0110	110326	686502
	11859	DILLET MECHANICAL SERVICES, INC	32335	new motor for boiler circ pump	277.00	04/15/2016	190	0110	110326	680302
	11859	DILLET MECHANICAL SERVICES, INC	32373	HVAC PREVENTIVE MAINT CONTRACT	1,732.00	04/22/2016	199	0110	110326	683201
	11859	DILLET MECHANICAL SERVICES, INC	32438	EMERGENCY REPAIRS TO FD AIR HANDLER	756.98	04/22/2016	199	0110	110326	686502
	12124	PACKERLAND RENT-A-MAT, INC.	32196	MAT RENTAL CONTRACT	111.55	04/01/2016	21945	0110	110326	683201
	12124	PACKERLAND RENT-A-MAT, INC.	32332	MAT RENTAL CONTRACT	111.55	04/15/2016	22124	0110	110326	683201
	12124	PACKERLAND RENT-A-MAT, INC.	32529	mat rental contract	111.55	04/29/2016	22255	0110	110326	683201
	12127	DOOR MASTER GARAGE DOOR CO, LLC.	32319	EMERGENCY REPAIR OF GARAGE DOOR	177.00	04/01/2016	21925	0110	110326	686503
				Department Total		6,790.00				
FLEET SRVS	10092	BADGER TRUCK CENTER INC	32155	SEAT AIR VALVE #605	43.69	04/01/2016	172	0110	110355	680301
	10135	BOBCAT PLUS INC	32299	ENGINE SHUTDOWN SWITCH#347	76.62	04/08/2016	21961	0110	110355	680301
	10135	BOBCAT PLUS INC	32499	BRUSH CHIPPER DRUM TEETH SPRIN	169.23	04/15/2016	22038	0110	110355	680301
	10135	BOBCAT PLUS INC	32500	BRUSH CHIPPER DRUM TEETH SPRIN	342.12	04/15/2016	22038	0110	110355	680301
	10137	BOEHLKE HARDWARE	32199	BLANKET PO- HANDLE	4.99	04/08/2016	21962	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32152	BLANKET PO - LIGHT SWITCH	4.87	04/01/2016	21921	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32153	BLANKET PO - FUEL LINE CLIP	3.47	04/01/2016	21921	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32239	SENSOR CLEANER	52.91	04/01/2016	21921	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32310	TRANS LINE/HOSE CLAMP	8.10	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32311	THREADLOCKER	21.15	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32312	FLASHER	14.64	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32350	MUFFLER-CLAMP	93.76	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32351	SPEED NUT	1.99	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32352	AIR/T-STORE/PM LOOP	21.94	04/15/2016	22046	0110	110355	680301
10176	CARQUEST AUTO PARTS	32353	FUEL FILTER	21.61	04/15/2016	22046	0110	110355	680301	

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FLEET SRVS	10176	CARQUEST AUTO PARTS	32376	TANK REPAIR KIT	11.95	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32377	BATTERY	385.88	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32378	POWER STR PARTS	104.07	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32422	RETURNED ITEM	-30.26	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32423	RETURNED ITEMS	-385.88	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32439	FLUID	9.92	04/22/2016	22186	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32440	SWITCH	24.29	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32492	BLANKET PO-FUSE HOLDER	3.14	04/22/2016	22186	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32493	BLANKET PO- LAMP/BEAM	29.66	04/22/2016	22186	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32494	BLANKET PO- HEADLAMP BULBS	24.46	04/22/2016	22186	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32495	BLANKET PO-FLUID/CYLINDER	85.19	04/22/2016	22186	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32496	BLANKET PO- STOCK	18.39	04/22/2016	22186	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32497	BLANKET PO-BRAKE PARTS	244.71	04/22/2016	22186	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32523	RETURNED ITEM	-58.51	04/15/2016	22046	0110	110355	680301
	10176	CARQUEST AUTO PARTS	32524	RETURNED ITEMS	-10.00	04/15/2016	22046	0110	110355	680301
	10321	EGELHOFF LAWN MOWER SERVICE	32357	ROLLER-SCALP	304.56	04/08/2016	21966	0110	110355	680301
	10321	EGELHOFF LAWN MOWER SERVICE	32498	BLANKET PO-TORO MOWER DECK PARTS	124.00	04/22/2016	22190	0110	110355	680301
	10321	EGELHOFF LAWN MOWER SERVICE	32511	SAW CHAIN	20.95	04/29/2016	22234	0110	110355	680301
	10360	FABICK CAT	32444	BLANKET PO - LENS	12.41	04/15/2016	22060	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32241	AUTO/LT TRUCK PARTS	12.44	04/08/2016	21969	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32287	VALVE COVER GASKETS	109.27	04/08/2016	21969	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32288	WATER PUMP	263.44	04/08/2016	21969	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32289	FUEL CAP	31.44	04/08/2016	21969	0110	110355	680301

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
FLEET SRVS	10362	FACTORY MOTOR PARTS CO	32309	FUEL CAP	21.71	04/08/2016	21969	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32354	WASHERPUMP	20.98	04/08/2016	21969	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32375	BLANKET PO AUTO/LT TRUCK PARTS	31.71	04/22/2016	22193	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32490	BLANKET PO AUTO/LT TRUCK PARTS-LINK KIT	18.66	04/22/2016	22193	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32522	RETURNED ITEM	-31.71	04/22/2016	22193	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32783	GENERATOR REPAIR - BATTERY	226.58	04/29/2016	22236	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32784	BLANKET PO AUTO/LT TRUCK PARTS-BRAKE PARTS	539.17	04/29/2016	22236	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32785	BLANKET PO AUTO/LT TRUCK PARTS-BATTERIES	149.00	04/29/2016	22236	0110	110355	680301
	10362	FACTORY MOTOR PARTS CO	32850	RETURN ITEMS	-40.03	04/29/2016	22236	0110	110355	680301
	10364	FALLS AUTO PARTS AND SUPPLIES	32726	WHL WHGT	20.54	04/29/2016	22237	0110	110355	680301
	10384	FIVE CORNERS DODGE INC	32501	HEADLAMP BULB FIRE DEPT TRUCK STOCK	22.55	04/22/2016	22194	0110	110355	680301
	10394	FOX WELDING SUPPLY INC	32358	ACETYLENE	33.75	04/08/2016	21970	0110	110355	680301
	10402	FUEL SYSTEMS INC	32379	FUEL LINE AND CLAMPS#205	17.00	04/15/2016	22067	0110	110355	680301
	10418	GENERAL FIRE EQUIPMENT CO	32762	GRILL WARNING LIGHT #954	164.25	04/29/2016	22240	0110	110355	680301
	10451	GRAY'S INC	32298	ROAD GRADER BLADE #322	380.00	04/01/2016	21932	0110	110355	680301
	10475	HALRON LUBRICANTS INC (LUBRICA	32360	AUTO TRANSMISSION FLUID	512.25	04/15/2016	191	0110	110355	680402
	10475	HALRON LUBRICANTS INC (LUBRICA	32424	RETURNED ITEM	-20.00	04/15/2016	191	0110	110355	680402
	10487	HAUSER AUTO ELECTRIC LLC	32296	ALTERNATOR REBUILD #329	169.00	04/08/2016	21974	0110	110355	686550
	10487	HAUSER AUTO ELECTRIC LLC	32297	STARTER SOLENOID #312	58.00	04/01/2016	21933	0110	110355	680301
	10501	HERBST OIL INC	32728	FUEL	11,827.77	04/22/2016	200	0110	110355	680402
	10516	HUMPHREY SERVICE PARTS INC	32489	BLANKET PO TRUCK PARTS-FILTERS	188.80	04/22/2016	22200	0110	110355	680301
	10516	HUMPHREY SERVICE PARTS INC	32509	FILTERS	33.03	04/22/2016	22200	0110	110355	680301
	10523	HYQUIP INC	32293	HYDRAULIC HOSE FITTINGS #302	19.20	04/01/2016	21934	0110	110355	680301

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FLEET SRVS	10523	HYQUIP INC	32786	HYD. FITTINGS#336 BUCKET	159.20	04/29/2016	22244	0110	110355	680301
	10557	J & T SUPPLY CO	32381	SHOP SUPPLIES- DRILL BIT	468.92	04/15/2016	22086	0110	110355	680301
	10579	K & M PRODUCTS & SERVICES INC	32292	JACKET, HEAVY DUTY TIES, PAINT	98.86	04/01/2016	21935	0110	110355	680301
	10579	K & M PRODUCTS & SERVICES INC	32313	BLUE,HEAT SHRINK BUTT, VELVAC	58.40	04/08/2016	21976	0110	110355	680301
	10579	K & M PRODUCTS & SERVICES INC	32363	SHOP & TRUCK PARTS	73.24	04/15/2016	22087	0110	110355	680301
	10590	KELBE BROS EQUIPMENT CO	32443	IGNITION SWITCH#329	153.00	04/15/2016	22088	0110	110355	680301
	10621	LAKESIDE INTNL TRUCKS INC	32026	RETURNED ITEM	-42.92	04/01/2016	21936	0110	110355	680301
	10621	LAKESIDE INTNL TRUCKS INC	32027	RETURNED ITEM	-106.40	04/01/2016	21936	0110	110355	680301
	10621	LAKESIDE INTNL TRUCKS INC	32240	DRIVE SHAF BEARING	45.57	04/01/2016	21936	0110	110355	680301
	10621	LAKESIDE INTNL TRUCKS INC	32242	WASHER AND MIRROR REPAIR	140.26	04/01/2016	21936	0110	110355	686550
	10621	LAKESIDE INTNL TRUCKS INC	32725	GASKET,PAN,BOLT PARTS	713.07	04/29/2016	22245	0110	110355	680301
	10753	MILWAUKEE SPRING & ALIGNMENT	32763	SPRING LEAF/BOLTS #959	220.92	04/29/2016	22250	0110	110355	680301
	10803	NEWMAN CHEVROLET INC	32243	AUTO/SMALL TRUCK PARTS- OIL FILTER FITTING	6.01	04/08/2016	21996	0110	110355	680301
	10803	NEWMAN CHEVROLET INC	32380	AUTO/SMALL TRUCK PARTS - SOLENOID/VALVE	69.21	04/15/2016	22118	0110	110355	680301
	10908	POMPS TIRE SERVICE INC	32314	TIRES	104.16	04/01/2016	178	0110	110355	680301
	10968	RELIANT FIRE APPARATUS INC	32445	BLANKET PO FIRE TRUCK PARTS	63.69	04/15/2016	22135	0110	110355	680301
	10968	RELIANT FIRE APPARATUS INC	32810	ON BOARD BATTERY CHARGER #962	669.34	04/29/2016	22262	0110	110355	680301
	10984	ROAD EQUIPMENT PARTS CENTER	32441	3-WIRE PLUG-IN	6.27	04/22/2016	22218	0110	110355	680301
	10984	ROAD EQUIPMENT PARTS CENTER	32442	BLANKET PO PARTS	210.13	04/15/2016	22136	0110	110355	680301
	10984	ROAD EQUIPMENT PARTS CENTER	32507	BRAKE AIR DRYER	175.91	04/29/2016	22265	0110	110355	680301
	10984	ROAD EQUIPMENT PARTS CENTER	32709	LIGHTS- PIGTAIL	45.72	04/15/2016	22136	0110	110355	680301
	11004	SAFETY KLEEN SYSTEMS INC	32829	RECYCLE OIL PICKUP	20.00	04/29/2016	22266	0110	110355	680402
	11067	SOMMER'S INCORPORATED	32200	BLANKET PO TRUCK PARTS-COMPOSITION SENSOR	25.92	04/01/2016	21950	0110	110355	680301

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
FLEET SRVS	11067	SOMMER'S INCORPORATED	32355	FUEL LINES	607.46	04/15/2016	22142	0110	110355	680301
	11067	SOMMER'S INCORPORATED	32491	BLANKET PO TRUCK PARTS-WATERPUMP DIPSTICK	280.21	04/15/2016	22142	0110	110355	680301
	11280	GOODYEAR COMMERICAL TIRE	32359	TIRES	189.79	04/15/2016	22072	0110	110355	680301
	11280	GOODYEAR COMMERICAL TIRE	32510	BLANKET PO- TIRES	1,123.20	04/22/2016	22198	0110	110355	680301
	11484	TODDS TOOLS	32300	RIVER BARN MISC HARDWARE-AUTO SCAN TOOL UPDATE	999.00	04/08/2016	22011	0110	110355	680401
	11503	MID-STATE EQUIPMENT	32787	SNOWBLOWER SCRAPER/PAINT#407	132.36	04/29/2016	22249	0110	110355	680301
	12128	HUCKSTORF DIESEL PUMP & INJECTOR SERVICES, INC.	32362	FUEL INJECTORS,LINES#205	2,330.83	04/08/2016	21975	0110	110355	680301
				Department Total	25,620.15					
ENGINEERIN	10229	CONLEY MEDIA, LLC	32503	2016 Annual Rd Advertising ACCT 143525	145.73	04/15/2016	22051	0410	410780	720017
	10261	DAILY REPORTER	32322	2016 Annual Road Advertising	267.73	04/08/2016	21964	0410	410780	720017
	10625	LANNON STONE PRODUCTS	32147	Base Widening-Green Bay Rd	1,060.62	04/01/2016	177	0110	110359	680321
	10625	LANNON STONE PRODUCTS	32147	Base Widening-Green Bay Rd	1,894.29	04/01/2016	177	0410	410780	720012
	10625	LANNON STONE PRODUCTS	32211	Base Widening-Green Bay Rd	384.87	04/08/2016	185	0110	110359	680321
	10625	LANNON STONE PRODUCTS	32211	Base Widening-Green Bay Rd	2,477.70	04/08/2016	185	0410	410780	720012
	10682	MASTER GRAPHICS INC	32368	Xerox 6604 Lease	470.82	04/22/2016	22203	0110	110358	688101
	10691	MENARDS	32328	Adopt A Roadway Supplies	80.70	04/01/2016	21939	0410	410780	720017
	11151	TRAFFIC & PARKING CONTROL CO	32321	2016 Adopt A Rdway Signs	947.70	04/01/2016	21952	0410	410780	720017
	11539	STANTEC CONSULTING SERVICES, INC	32815	The Reserve SWMP Review	1,345.50	04/29/2016	22274	0110	110358	683102
			Department Total	9,075.66						
HIGHWAY	10116	BENDLIN FIRE EQUIPMENT CO	32484	BLANKET PARTS/EQUIPMENT-NOZZLE	40.00	04/29/2016	206	0110	110359	680321
	10129	BLIFFERT LUMBER & FUEL CO	32514	TREATED LUMBER	734.24	04/15/2016	22037	0110	110359	680322
	10129	BLIFFERT LUMBER & FUEL CO	32668	WHITE CEDAR POST	556.55	04/22/2016	22184	0110	110359	680322
	10137	BOEHLKE HARDWARE	32238	BRUSH SITE RESTROOM - PIN	1.70	04/08/2016	21962	0110	110359	680321
	10137	BOEHLKE HARDWARE	32512	HARDWARE, SUPPLIES	31.97	04/29/2016	22233	0110	110359	680321

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
HIGHWAY	10321	EGELHOFF LAWN MOWER SERVICE	32148	BLANKET PO - SAW CHAIN	53.00	04/01/2016	21926	0110	110359	680321
	10321	EGELHOFF LAWN MOWER SERVICE	32194	BLANKET PO - BOLT SLIDE CHAIN	31.60	04/01/2016	21926	0110	110359	680321
	10321	EGELHOFF LAWN MOWER SERVICE	32348	ANTI-VIBRATION GLOVES	28.95	04/15/2016	22057	0110	110359	680321
	10321	EGELHOFF LAWN MOWER SERVICE	32349	BAR OIL SUMMER	55.80	04/15/2016	22057	0110	110359	680321
	10321	EGELHOFF LAWN MOWER SERVICE	32561	BLANKET PO HT KM SHAFT EXT	76.95	04/29/2016	22234	0110	110359	680401
	10321	EGELHOFF LAWN MOWER SERVICE	32730	CHAINS, FILTERS	82.85	04/29/2016	22234	0110	110359	680401
	10346	ENVIRONMENTAL INNOVATIONS 4	32330	BLANKET PO- PRINTING SUPPLIES	80.00	04/08/2016	21968	0110	110359	680101
	10428	GILLITZER ELEC CO LTD, FRANK	32137	ELECTRICAL REPAIRS-TRAFFIC LAMP	137.00	04/01/2016	175	0110	110359	683201
	10428	GILLITZER ELEC CO LTD, FRANK	32740	ELECTRICAL REPAIRS- TRAFFIC LAMP	137.00	04/29/2016	208	0110	110359	683201
	10624	LANGE ENTERPRISES	32177	SIGNS	74.56	04/01/2016	21937	0110	110359	680322
	10624	LANGE ENTERPRISES	32317	SIGNS	20.73	04/08/2016	21977	0110	110359	680322
	10691	MENARDS	32485	BLANKET PO SUPPLIES-EARMUFF	19.45	04/15/2016	22105	0110	110359	680320
	10691	MENARDS	32485	BLANKET PO SUPPLIES-EARMUFF	19.53	04/15/2016	22105	0110	110359	680321
	10695	MEQUON ACE HARDWARE	32213	BLANKET-HARDWARE/PARTS	89.99	04/08/2016	21980	0110	110359	680401
	10695	MEQUON ACE HARDWARE	32486	HIGHWAY SUPPLIES	17.99	04/22/2016	22206	0110	110359	680321
	10695	MEQUON ACE HARDWARE	32487	HIGHWAY SUPPLIES-GAUGE RAIN	2.51	04/15/2016	22106	0110	110359	680321
	10695	MEQUON ACE HARDWARE	32488	HIGHWAY SUPPLIES-NUTS/BOLTS/NAILS	47.96	04/22/2016	22206	0110	110359	680321
	10695	MEQUON ACE HARDWARE	32739	HIGHWAY SUPPLIES	225.05	04/29/2016	22248	0110	110359	680321
	10858	OZAUKEE COUNTY HIGHWAY DEPT	32316	ROAD SALT/RECORDS	27,227.71	04/01/2016	21943	0110	110359	680320
	10858	OZAUKEE COUNTY HIGHWAY DEPT	32781	ROAD SALT/RECORDS	16,024.39	04/29/2016	22254	0110	110359	680320
10909	PORT A JOHN	32450	BRUSH SITE RESTROOM	61.00	04/22/2016	22214	0110	110368	688120	
11006	SAFETYMART	32446	FIRST AID SUPPLIES	15.00	04/22/2016	22219	0110	110359	680321	
11006	SAFETYMART	32447	FIRST AID SUPPLIES	64.27	04/22/2016	22219	0110	110359	680321	

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
HIGHWAY	11044	SHERWIN INDUSTRIES INC	32344	ROAD SUPPLIES-MANHOLE PROTECTION RING	227.36	04/15/2016	22138	0110	110359	680321
	11044	SHERWIN INDUSTRIES INC	32516	ROAD SUPPLIES	344.02	04/29/2016	22267	0110	110359	680321
	11047	SHORELINE CONTRACTING SERVICES	32214	BLANKET PO- AGGREGATE	121.44	04/01/2016	21949	0110	110359	680321
	11151	TRAFFIC & PARKING CONTROL CO	32818	DIE CUTS BUILD-A-BOM	10.00	04/29/2016	22276	0110	110359	680322
	11177	UNITED DISPOSAL SERVICES LLC	32448	DUMPSTER FEES	492.91	04/22/2016	22223	0110	110326	683201
	11177	UNITED DISPOSAL SERVICES LLC	32449	DUMPSTER FEES	475.00	04/22/2016	22223	0110	110326	683201
	11230	WASTE MANAGEMENT OF WI **	32331	RECYCLING FEES	286.58	04/15/2016	22170	0110	110359	683201
	11245	WAYSIDE NURSERIES INC	32741	NURSERY STOCK-SISAL TWINE 1-2-3	44.00	04/29/2016	22279	0110	110359	680351
	11245	WAYSIDE NURSERIES INC	32742	NURSERY STOCK-SISTAL TWINE	66.00	04/29/2016	22279	0110	110359	680351
	11245	WAYSIDE NURSERIES INC	32743	NURSERY STOCK - WIRE/BURLAP	468.75	04/29/2016	22279	0110	110359	680351
	11801	RICOH USA INC	32779	QUARTERLY COPIER FEES	317.61	04/29/2016	22263	0110	110359	688101
					Department Total	48,811.42				
LIBRARY	11133	THIENSVILLE, VILLAGE OF	32286	QUARTERLY SUPPORT OF M-T LIBRARY 2ND QTR	262,078.75	04/08/2016	22010	0110	110471	683801
				Department Total	262,078.75					
POOL	11790	CARRICO AQUATIC RESOURCES	32517	POOL CHEMICAL CONTRACT 1 OF 4	2,314.56	04/22/2016	196	0110	110472	683201
				Department Total	2,314.56					
PARKS	10691	MENARDS	32219	TAPE, GLUE, PAINT	20.60	04/01/2016	21939	0110	110474	680340
	10691	MENARDS	32518	STUD/PANELS	28.14	04/22/2016	22204	0110	110474	680340
	10691	MENARDS	32519	GREEN TREATED WOOD	23.43	04/22/2016	22204	0110	110474	680340
	10695	MEQUON ACE HARDWARE	32221	MAGNIFY GLASS	4.49	04/01/2016	21940	0110	110474	680340
	10695	MEQUON ACE HARDWARE	32221	MAGNIFY GLASS	4.49	04/01/2016	21940	0110	110474	680342
	10695	MEQUON ACE HARDWARE	32222	VINYL LETTERS	1.26	04/01/2016	21940	0110	110474	680340
	10695	MEQUON ACE HARDWARE	32222	VINYL LETTERS	1.25	04/01/2016	21940	0110	110474	680342
	10695	MEQUON ACE HARDWARE	32223	VINYL LETTERS	1.25	04/01/2016	21940	0110	110474	680340

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PARKS	10695	MEQUON ACE HARDWARE	32223	VINYL LETTERS	1.26	04/01/2016	21940	0110	110474	680342
	10695	MEQUON ACE HARDWARE	32318	HARDWARE & SUPPLIES- NOZZLES	10.34	04/08/2016	21980	0110	110474	680340
	10695	MEQUON ACE HARDWARE	32318	HARDWARE & SUPPLIES- NOZZLES	10.33	04/08/2016	21980	0110	110474	680342
	10695	MEQUON ACE HARDWARE	32520	TIE DOWN,BOLTS, PAINT	20.58	04/22/2016	22206	0110	110474	680340
	10695	MEQUON ACE HARDWARE	32520	TIE DOWN,BOLTS, PAINT	20.58	04/22/2016	22206	0110	110474	680342
	10695	MEQUON ACE HARDWARE	32521	TAPE	8.08	04/22/2016	22206	0110	110474	680340
	10695	MEQUON ACE HARDWARE	32521	TAPE	8.09	04/22/2016	22206	0110	110474	680342
	10798	NEHER ELECTRIC SUPPLY INC	32734	WRAP LENSE FOR REUTER	134.28	04/22/2016	22210	0110	110474	680340
	10909	PORT A JOHN	32732	LEMKE PARK RESTROOMS	168.00	04/29/2016	22260	0110	110474	688120
	10909	PORT A JOHN	32733	VILLA GROVE RESTROOMS	84.00	04/29/2016	22260	0110	110474	688120
	11540	LEMBERG ELECTRIC COMPANY INC	32778	COMMUNITY SIGN REPAIR	819.80	04/29/2016	22246	0110	110359	686550
	12212	LAFORCE INC.	32735	RIVER BARN DOOR PARTITION	249.72	04/22/2016	22202	0110	110474	680342
				Department Total	1,619.97					
PLANNING	10266	DAVIS & KUELTHAU S C	32304	PC Consultant - attorney fees	1,386.50	04/01/2016	21923	0110	110578	683102
	10811	NORTH SHORE ENGINEERING INC	32483	Write legal descriptions and draft 6200 W. Mequon	500.00	04/29/2016	211	0410	410803	710301
	11978	SCOTT J. PINZER	32320	Enforcement Officer - contract	345.00	04/01/2016	179	0110	110578	683201
	11978	SCOTT J. PINZER	32527	Enforcement Officer - contract	445.00	04/15/2016	194	0110	110578	683201
	11978	SCOTT J. PINZER	32814	Enforcement Officer - contract	425.00	04/29/2016	212	0110	110578	683201
	12177	GROSS, NOELLE C	32526	Videorecording of Planning Com 4/11	275.00	04/15/2016	22076	0110	110578	683211
				Department Total	3,376.50					
SEWER	10137	BOEHLKE HARDWARE	32329	Supplies	16.58	04/15/2016	22039	0610	610669	680301
	10137	BOEHLKE HARDWARE	32330	Supplies	4.99	04/08/2016	21962	0610	610669	680301
	10348	ENVIROTECH EQUIPMENT COMPANY	32708	Jet & Rodder Parts	741.12	04/22/2016	22192	0610	610669	680301
	10417	GENERAL COMMUNICATIONS INC	32207	Radio Repair	196.50	04/08/2016	182	0610	610669	695105

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
SEWER	10446	GRAINGER	32302	Coupling for P	35.08	04/01/2016	21930	0610	610669	680301
	10446	GRAINGER	32383	Blanket PO Supplies	256.48	04/15/2016	22074	0610	610669	680301
	10446	GRAINGER	32384	Blanket PO Supplies	238.29	04/15/2016	22074	0610	610669	680301
	10446	GRAINGER	32385	Blanket PO Supplies	119.16	04/15/2016	22074	0610	610669	680301
	11133	THIENSVILLE, VILLAGE OF	32482	2016 MATC Annual Sewer Charge	4,008.00	04/15/2016	22153	0610	610669	695108
	11178	UNITED MAILING SERVICES INC	32791	UTILITY BILL MAILING SERVICES 1ST QTR SEWER	2,470.51	04/29/2016	22277	0620	620679	695132
	11178	UNITED MAILING SERVICES INC	32796	UTILITY BILL MAILING SERVICES 2016 1Q WATER/SEWER	1,200.00	04/29/2016	22277	0610	610669	680505
	11178	UNITED MAILING SERVICES INC	32796	UTILITY BILL MAILING SERVICES 2016 1Q WATER/SEWER	1,205.05	04/29/2016	22277	0620	620679	695132
	11211	VERIZON WIRELESS	32543	Verizon Data & Hot Spot Charge	70.08	04/15/2016	22165	0610	610669	680504
	11211	VERIZON WIRELESS	32544	Verizon Data & Hot Spot Charge	40.01	04/15/2016	22165	0610	610669	680504
	11211	VERIZON WIRELESS	32544	Verizon Data & Hot Spot Charge	40.01	04/15/2016	22165	0110	110358	680504
	11275	WILLIAM REID LTD LLC	32356	Rebuild Pump Station K	3,537.76	04/08/2016	22016	0610	610669	695105
	11687	AMERICAN SEWER PARTS & CLEANING	32382	Jet and rodder parts	272.56	04/15/2016	22020	0610	610669	680301
				Department Total	14,452.18					
WATER	10091	BADGER METER INC	32346	METERS	412.34	04/08/2016	180	0620	620000	115346
	10091	BADGER METER INC	32347	METERS	1,049.74	04/08/2016	180	0620	620000	115346
	10206	CITY WATER LLC	32764	Operations & Maintenance 2016	24,025.00	04/22/2016	197	0620	620679	683201
	10206	CITY WATER LLC	32764	Operations & Maintenance 2016	6,695.00	04/22/2016	197	0110	110358	683102
	10287	DIGGERS HOTLINE	32545	LOCATES	311.46	04/22/2016	198	0620	620679	683201
	10489	HD SUPPLY WATERWORKS	32558	WORK SUPPLIES	1.68	04/15/2016	22083	0620	620679	695252
	10489	HD SUPPLY WATERWORKS	32558	WORK SUPPLIES	26.16	04/15/2016	22083	0620	620679	695253
	10489	HD SUPPLY WATERWORKS	32558	WORK SUPPLIES	20.63	04/15/2016	22083	0620	620679	695254
	10691	MENARDS	32555	WORK SUPPLIES	7.97	04/22/2016	22204	0620	620679	680301
	10691	MENARDS	32556	WORK SUPPLIES	12.96	04/15/2016	22105	0620	620679	680301

Attachment: Finance AP Vendor Listing by Dept April 2016 (1619 : April Voucher Approval List)

City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
WATER	10691	MENARDS	32557	WORK SUPPLIES	9.99	04/15/2016	22105	0620	620679	680301
	10755	MILWAUKEE WATER WORKS	32551	PURCHASED WATER	38,580.87	04/15/2016	22107	0620	620679	695101
	10755	MILWAUKEE WATER WORKS	32552	PURCHASED WATER	35,455.44	04/22/2016	22208	0620	620679	695101
	10815	NORTH SHORE WATER COMMISSION	32548	PURCHASED WATER	13,487.38	04/15/2016	22121	0620	620679	695101
	10815	NORTH SHORE WATER COMMISSION	32549	PURCHASED WATER	15,963.63	04/22/2016	22212	0620	620679	695101
	10815	NORTH SHORE WATER COMMISSION	32553	WATER TESTING	270.00	04/15/2016	22121	0620	620679	683201
	10815	NORTH SHORE WATER COMMISSION	32554	WATER TESTING	630.00	04/15/2016	22121	0620	620679	683201
	11045	SHERWIN WILLIAMS	32669	BLUE	71.88	04/15/2016	22139	0620	620679	680301
	11049	SHORT ELLIOTT HENDRICKSON INC	32480	MWW RATE CASE ASSISTANCE	1,020.04	04/15/2016	22140	0620	620679	683101
	11193	USA BLUEBOOK	32451	BLANKET P O WORK SUPPLIES	54.15	04/08/2016	22013	0620	620679	680301
	11195	USIC LOCATING SERVICES INC	32345	LOCATES	556.64	04/08/2016	189	0620	620679	683201
	11789	GENE A. WAGNER PLUMBING CO, INC	32452	ONE TIME ONLY- WATER MAIN AIR	3,400.00	04/08/2016	21971	0620	620679	695105
	12138	AMERICAN LEAK DETECTION	32802	MUNICIPAL LEAK SURVEY	395.00	04/29/2016	22232	0620	620679	695105
				Department Total		142,457.96				
DIRECT INV	10055	ANTHEM LIFE	32397	LTD 165827 4/1-4/30/16	194.94	04/08/2016	21956	0610	610669	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	89.93	04/08/2016	21956	0110	110111	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	63.89	04/08/2016	21956	0110	110112	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	111.45	04/08/2016	21956	0110	110118	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	25.17	04/08/2016	21956	0110	110119	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	45.61	04/08/2016	21956	0110	110120	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	1,493.23	04/08/2016	21956	0110	110235	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	55.10	04/08/2016	21956	0110	110236	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	201.06	04/08/2016	21956	0110	110237	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	104.25	04/08/2016	21956	0110	110244	673204

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	103.31	04/08/2016	21956	0110	110326	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	105.12	04/08/2016	21956	0110	110355	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	233.32	04/08/2016	21956	0110	110358	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	550.84	04/08/2016	21956	0110	110359	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	150.94	04/08/2016	21956	0110	110474	673204
	10055	ANTHEM LIFE	32398	165827 -0000 4/1-4/30/16	142.96	04/08/2016	21956	0110	110578	673204
	10276	DELTA DENTAL PLAN OF WIS INC	32777	DENTAL 5/1-5/31/16	6,995.35	04/22/2016	22188	0110	110000	224120
	10276	DELTA DENTAL PLAN OF WIS INC	32777	DENTAL 5/1-5/31/16	604.22	04/22/2016	22188	0610	610000	224120
	10434	GLENDALE, CITY OF	32757	WARRANT JOHNSON, KIMBERLY M 2016000062	95.00	04/22/2016	22196	0110	110000	224205
	10694	MENOMONEE FALLS, VILLAGE OF	32759	WARRANT HANNAH, ISHANIQUE S 07222015	276.00	04/22/2016	22205	0110	110000	224205
	10708	MEQUON POLICE-PETTY CASH	32419	REIMB PETTY CASH	20.07	04/08/2016	21982	0110	110235	680101
	10708	MEQUON POLICE-PETTY CASH	32419	REIMB PETTY CASH	26.45	04/08/2016	21982	0110	110235	680301
	10708	MEQUON POLICE-PETTY CASH	32419	REIMB PETTY CASH	114.40	04/08/2016	21982	0110	110235	683501
	10708	MEQUON POLICE-PETTY CASH	32419	REIMB PETTY CASH	28.90	04/08/2016	21982	0110	110235	680505
	10708	MEQUON POLICE-PETTY CASH	32419	REIMB PETTY CASH	28.66	04/08/2016	21982	0110	110237	683501
	10756	MILWAUKEEJOBS.COM	32755	DISPATCHER RECRUITMENT AD	295.00	04/22/2016	22209	0110	110120	683602
	10757	MINNESOTA LIFE INSURANCE CO	32396	POLICY 2832L 5/1-5/31/16 UNIT 33302 ETF CODE 0469	3,577.49	04/08/2016	188	0110	110000	224130
	10757	MINNESOTA LIFE INSURANCE CO	32396	POLICY 2832L 5/1-5/31/16 UNIT 33302 ETF CODE 0469	175.43	04/08/2016	188	0610	610000	224130
	10757	MINNESOTA LIFE INSURANCE CO	32396	POLICY 2832L 5/1-5/31/16 UNIT 33302 ETF CODE 0469	8.75	04/08/2016	188	0610	610000	224163
	10757	MINNESOTA LIFE INSURANCE CO	32396	POLICY 2832L 5/1-5/31/16 UNIT 33302 ETF CODE 0469	161.00	04/08/2016	188	0110	110000	224163
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	96.05	04/15/2016	22162	0110	110236	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	0.50	04/15/2016	22162	0110	110112	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	177.75	04/15/2016	22162	0110	110359	680504

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	38.80	04/15/2016	22162	0610	610669	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	86.00	04/15/2016	22162	0110	110244	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	59.10	04/15/2016	22162	0110	110474	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	40.05	04/15/2016	22162	0110	110111	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	45.45	04/15/2016	22162	0110	110110	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	0.50	04/15/2016	22162	0110	110578	680504
	11165	U S CELLULAR	32591	CELL BILL ACCT 200484428	84.45	04/15/2016	22162	0110	110358	680504
	11343	WMCA	32415	DIST 5 MEETING 5/19/16	40.00	04/08/2016	22019	0110	110112	683501
	11422	E CAROLINE AULT	32640	ELECTION WORK 4/5/16	100.00	04/15/2016	22026	0110	110113	683201
	11538	MEQUON NATURE PRESERVE, INC	32538	REBATE MNP 1ST QTR RENTAL INCOME	18,580.00	04/15/2016	192	0220	220822	691321
	11582	MARY THORNBURG	32593	ELECTION COUNTER HELP 3/21-4/15/16	692.50	04/15/2016	22155	0110	110113	683201
	11582	MARY THORNBURG	32602	ELECTION SERVICES	100.00	04/15/2016	22155	0110	110113	683201
	11582	MARY THORNBURG	32637	ELECTION WORK 4/5/16	120.00	04/15/2016	22155	0110	110113	683201
	11583	JOHN P MOLINARD	32670	ELECTION WORK 4/5/16	60.00	04/15/2016	22112	0110	110113	683201
	11584	ELIZABETH B MORRIS	32598	ELECTION SERVICES	50.00	04/15/2016	22114	0110	110113	683201
	11585	ELIZABETH C WOYAK	32605	ELECTION SERVICES	50.00	04/15/2016	22179	0110	110113	683201
	11585	ELIZABETH C WOYAK	32638	ELECTION WORK 4/5/16	50.00	04/15/2016	22179	0110	110113	683201
	11586	CHARLES R KOHLI	32596	ELECTION SERVICES	25.00	04/15/2016	22090	0110	110113	683201
	11587	KATHLEEN M CARR	32606	ELECTION WORK 4/5/16	50.00	04/15/2016	22047	0110	110113	683201
	11588	JEAN C CLINE	32607	ELECTION WORK 4/5/16	100.00	04/15/2016	22049	0110	110113	683201
11589	ROBERT GOSEWEHR	32595	ELECTION SPECIAL SERVICES	25.00	04/15/2016	22073	0110	110113	683201	
11589	ROBERT GOSEWEHR	32609	ELECTION WORK 4/5/16	170.00	04/15/2016	22073	0110	110113	683201	
11590	JUDITH M HASLAM	32610	ELECTION WORK 4/5/16	100.00	04/15/2016	22082	0110	110113	683201	

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	11591	LOIS L KONIG	32611	ELECTION WORK 4/5/16	100.00	04/15/2016	22091	0110	110113	683201
	11593	CLAIR KRAUSE	32597	ELECTION SERVICES	25.00	04/15/2016	22092	0110	110113	683201
	11593	CLAIR KRAUSE	32612	ELECTION WORK 4/5/16	100.00	04/15/2016	22092	0110	110113	683201
	11594	VALERIE A LUTZEN	32613	ELECTION WORK 4/5/16	110.00	04/15/2016	22098	0110	110113	683201
	11595	TERRY R MOONEY	32614	ELECTION WORK 4/5/16	100.00	04/15/2016	22113	0110	110113	683201
	11596	SHEILA C SMITH	32615	ELECTION WORK 4/5/16	100.00	04/15/2016	22141	0110	110113	683201
	11597	CAROL B STILLMAN	32616	ELECTION WORK 4/5/16	100.00	04/15/2016	22146	0110	110113	683201
	11598	MARILYN R STRANDT	32617	ELECTION WORK 4/5/16	100.00	04/15/2016	22148	0110	110113	683201
	11599	BARBARA D STRUCK	32601	ELECTION SERVICES	25.00	04/15/2016	22149	0110	110113	683201
	11599	BARBARA D STRUCK	32618	ELECTION WORK 4/5/16	100.00	04/15/2016	22149	0110	110113	683201
	11600	CARLA C BARTLETT	32619	ELECTION WORK 4/5/16	100.00	04/15/2016	22035	0110	110113	683201
	11601	SHIRLEY L CAMPBELL	32620	ELECTION WORK 4/5/16	170.00	04/15/2016	22045	0110	110113	683201
	11603	GERALDINE P FEHLHABER	32621	ELECTION WORK 4/5/16	100.00	04/15/2016	22061	0110	110113	683201
	11604	THERESE A GASSERT	32622	ELECTION WORK 4/5/16	100.00	04/15/2016	22068	0110	110113	683201
	11607	ALLAN L LEEB	32623	ELECTION WORK 4/5/16	50.00	04/15/2016	22096	0110	110113	683201
	11609	BEVERLY A MARTIN	32624	ELECTION WORK 4/5/16	100.00	04/15/2016	22100	0110	110113	683201
	11612	JOANNE K TERRY	32626	ELECTION WORK 4/5/16	100.00	04/15/2016	22151	0110	110113	683201
	11613	ROBERT A YEARLING	32628	ELECTION WORK 4/5/16	110.00	04/15/2016	22180	0110	110113	683201
	11614	GREGORY C BLACK	32594	ELECTION SERVICES	50.00	04/15/2016	22036	0110	110113	683201
	11614	GREGORY C BLACK	32630	ELECTION WORK 4/5/16	50.00	04/15/2016	22036	0110	110113	683201
11619	JOYCE KERN PABST	32672	ELECTION WORK 4/5/16	50.00	04/15/2016	22123	0110	110113	683201	
11620	CRAIG B RYTLEWSKI	32635	ELECTION WORK 4/5/16	50.00	04/15/2016	22137	0110	110113	683201	
11628	INGRID A BADER	32641	ELECTION WORK 4/5/16	100.00	04/15/2016	22030	0110	110113	683201	

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City of Mequon A/P Vendor Listing by Department for April 2016

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	11630	HOLLY D GRASSIN-KREMMEL	32642	ELECTION WORK 4/5/16	100.00	04/15/2016	22075	0110	110113	683201
	11631	VERNA V HONAKER	32644	ELECTION WORK 4/5/16	100.00	04/15/2016	22085	0110	110113	683201
	11634	EVELYN S ZGANJAR	32648	ELECTION WORK 4/5/16	160.00	04/15/2016	22182	0110	110113	683201
	11635	CATHERINE V BAILEY	32649	ELECTION WORK 4/5/16	120.00	04/15/2016	22031	0110	110113	683201
	11636	JOHN E BAILEY	32650	ELECTION WORK 4/5/16	170.00	04/15/2016	22032	0110	110113	683201
	11637	KATHLEEN G FOSTER	32651	ELECTION WORK 4/5/16	100.00	04/15/2016	22065	0110	110113	683201
	11641	MARY K MELROSE	32655	ELECTION WORK 4/5/16	110.00	04/15/2016	22104	0110	110113	683201
	11643	GAIL THOMAS	32657	ELECTION WORK 4/5/16	100.00	04/15/2016	22154	0110	110113	683201
	11644	CYNTHIA Q WACHS	32659	ELECTION WORK 4/5/16	100.00	04/15/2016	22167	0110	110113	683201
	11645	NANCY A WILLIAMS	32661	ELECTION WORK 4/5/16	100.00	04/15/2016	22175	0110	110113	683201
	11646	SUSAN G GEBHARDT	32664	ELECTION WORK 4/5/16	100.00	04/15/2016	22069	0110	110113	683201
	11647	MYRNA L HANNEMANN	32665	ELECTION WORK 4/5/16	50.00	04/15/2016	22080	0110	110113	683201
	11649	DIANE G KESCENOVITZ	32666	ELECTION WORK 4/5/16	50.00	04/15/2016	22089	0110	110113	683201
	11654	MARGARET UNDERWOOD	32677	ELECTION WORK 4/5/16	100.00	04/15/2016	22163	0110	110113	683201
	11655	JANET E VOPAL	32678	ELECTION WORK 4/5/16	110.00	04/15/2016	22166	0110	110113	683201
	11657	JULIE R BURTON	32683	ELECTION WORK 4/5/16	100.00	04/15/2016	22044	0110	110113	683201
	11660	ELIZABETH M FORMELLA	32684	ELECTION WORK 4/5/16	100.00	04/15/2016	22064	0110	110113	683201
	11663	JOHN P MYERS	32688	ELECTION WORK 4/5/16	170.00	04/15/2016	22115	0110	110113	683201
	11664	HAROLD A NONKEN	32689	ELECTION WORK 4/5/16	120.00	04/15/2016	22119	0110	110113	683201
	11665	PAMELA P NONKEN	32599	ELECTION SERVICES	25.00	04/15/2016	22120	0110	110113	683201
11665	PAMELA P NONKEN	32690	ELECTION WORK 4/5/16	120.00	04/15/2016	22120	0110	110113	683201	
11666	ROBERT M SPROAT	32692	ELECTION WORK 4/5/16	100.00	04/15/2016	22143	0110	110113	683201	
11667	LAURIE A ARNOLD	32696	ELECTION WORK 4/5/16	100.00	04/15/2016	22021	0110	110113	683201	

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Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	11669	KARRIE L DOLSKY	32701	ELECTION WORK 4/5/16	120.00	04/15/2016	22053	0110	110113	683201
	11670	SIGRID E DYNEK	32702	ELECTION WORK 4/5/16	100.00	04/15/2016	22055	0110	110113	683201
	11671	OLIVA W HANSEN	32707	ELECTION WORK 4/5/16	120.00	04/15/2016	22081	0110	110113	683201
	11674	BELLE K WEINSTEIN	32693	ELECTION WORK 4/5/16	100.00	04/15/2016	22171	0110	110113	683201
	11682	WALTER J HADCOCK	32654	ELECTION WORK 4/5/16	100.00	04/15/2016	22079	0110	110113	683201
	11683	ELIZABETH A FELTZ	32663	ELECTION WORK 4/5/16	50.00	04/15/2016	22062	0110	110113	683201
	11689	MAHALICK, KATHLEEN A	32686	ELECTION WORK 4/5/16	110.00	04/15/2016	22099	0110	110113	683201
	11714	BARNES, ROANNE	32699	ELECTION WORK 4/5/16	100.00	04/15/2016	22034	0110	110113	683201
	11715	HADCOCK, MYLA	32653	ELECTION WORK 4/5/16	100.00	04/15/2016	22078	0110	110113	683201
	11719	NELSON, THOMAS	32671	ELECTION WORK 4/5/16	50.00	04/15/2016	22117	0110	110113	683201
	11723	YEARLING, RUTH	32629	ELECTION WORK 4/5/16	50.00	04/15/2016	22181	0110	110113	683201
	11771	POMERANZ, SUSAN	32691	ELECTION WORK 4/5/16	110.00	04/15/2016	22132	0110	110113	683201
	11772	TURNER, ALAN	32706	ELECTION WORK 4/5/16	170.00	04/15/2016	22159	0110	110113	683201
	11773	TURNER, DIANA	32603	ELECTION SERVICES	25.00	04/15/2016	22160	0110	110113	683201
	11773	TURNER, DIANA	32676	ELECTION WORK 4/5/16	160.00	04/15/2016	22160	0110	110113	683201
	11781	RASCH, DOROTHY	32647	ELECTION WORK 4/5/16	100.00	04/15/2016	22133	0110	110113	683201
	11821	PETERSON, JOANNE	32625	ELECTION WORK 4/5/16	100.00	04/15/2016	22129	0110	110113	683201
	11822	WALSH, JOYCE	32604	ELECTION SERVICES	50.00	04/15/2016	22169	0110	110113	683201
	11830	ORGANIZATION DEVELOPMENT	32421	PRE EMPLOYMENT	675.00	04/22/2016	22213	0110	110120	683201
	11843	PIKU, CAROL	32600	ELECTION SERVICES	50.00	04/15/2016	22130	0110	110113	683201
11843	PIKU, CAROL	32646	ELECTION WORK 4/5/16	100.00	04/15/2016	22130	0110	110113	683201	
11941	PAETEC	32437	LONG DISTANCE 2/22-3/22/16 ACCT 5476658	338.51	04/08/2016	22017	0110	110235	680504	
11941	PAETEC	32437	LONG DISTANCE 2/22-3/22/16 ACCT 5476658	84.63	04/08/2016	22017	0110	110236	680504	

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City of Mequon A/P Vendor Listing by Department for April 2016

4.a.b

Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	11941	PAETEC	32848	LONG DISTANCE SAFETY BLDG	343.55	04/29/2016	22280	0110	110235	680504
	11941	PAETEC	32848	LONG DISTANCE SAFETY BLDG	85.89	04/29/2016	22280	0110	110236	680504
	11957	BROGHAMMER, KATHLEEN	32662	ELECTION WORK 4/5/16	120.00	04/15/2016	22040	0110	110113	683201
	11958	CHECK, LYNETTE	32631	ELECTION WORK 4/5/16	170.00	04/15/2016	22048	0110	110113	683201
	11959	HIMDEN, KATHLEEN	32643	ELECTION WORK 4/5/16	100.00	04/15/2016	22084	0110	110113	683201
	11961	WOLFF, LENORE	32679	ELECTION WORK 4/5/16	100.00	04/15/2016	22178	0110	110113	683201
	11990	BARRY A. AXELROOD	32697	ELECTION WORK 4/5/16	100.00	04/15/2016	22029	0110	110113	683201
	11992	KAREN D. KRCHMA	32667	ELECTION WORK 4/5/16	100.00	04/15/2016	22093	0110	110113	683201
	11993	ALLEN JON LAVINE	32703	ELECTION WORK 4/5/16	100.00	04/15/2016	22095	0110	110113	683201
	11994	LUCY ANNE MARTIN	32687	ELECTION WORK 4/5/16	100.00	04/15/2016	22101	0110	110113	683201
	11995	DAVID NEDBECK	32704	ELECTION WORK 4/5/16	100.00	04/15/2016	22116	0110	110113	683201
	12090	WILSON JR., GLEN A.	32694	ELECTION WORK 4/5/16	100.00	04/15/2016	22176	0110	110113	683201
	12091	WILSON, WINONA J.	32695	ELECTION WORK 4/5/16	100.00	04/15/2016	22177	0110	110113	683201
	12092	PALUBISKI, BARBARA J.	32705	ELECTION WORK 4/5/16	100.00	04/15/2016	22125	0110	110113	683201
	12093	BUCHAN, MARTHA S.	32682	ELECTION WORK 4/5/16	100.00	04/15/2016	22043	0110	110113	683201
	12095	GUIRL, DAVID	32652	ELECTION WORK 4/5/16	100.00	04/15/2016	22077	0110	110113	683201
	12099	MCBRIDE SPAETH, PATRICIA	32675	ELECTION WORK 4/5/16	100.00	04/15/2016	22102	0110	110113	683201
	12176	ECMC	32395	WAGE ASSIGNMENT 4/8/16 P/R FEIN 39-6006006	111.00	04/08/2016	21965	0110	110000	224151
	12194	BARNES, RICHARD E.	32698	ELECTION WORK 4/5/16	110.00	04/15/2016	22033	0110	110113	683201
	12195	BROMLEY, JAMES M.	32680	ELECTION WORK 4/5/16	110.00	04/15/2016	22041	0110	110113	683201
	12196	BROMLEY, JEAN E.	32681	ELECTION WORK 4/5/16	110.00	04/15/2016	22042	0110	110113	683201
	12197	DAVIDSON, BRIAN	32700	ELECTION WORK 4/5/16	110.00	04/15/2016	22052	0110	110113	683201
	12198	DROLLINGER, ANNETTE	32632	ELECTION WORK 4/5/16	110.00	04/15/2016	22054	0110	110113	683201

Attachment: Finance AP Vendor Listing by Dept April 2016 (1619 : April Voucher Approval List)

City of Mequon A/P Vendor Listing by Department for April 2016

4.a.b

Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	12199	FROHMAN, CATHERINE	32608	ELECTION WORK 4/5/16	120.00	04/15/2016	22066	0110	110113	683201
	12200	GIFFORD, THOMAS M.	32633	ELECTION WORK 4/5/16	110.00	04/15/2016	22070	0110	110113	683201
	12201	LEISLE, MARY EVALYN	32685	ELECTION WORK 4/5/16	110.00	04/15/2016	22097	0110	110113	683201
	12202	OLSEN, DONNA JOY	32634	ELECTION WORK 4/5/16	120.00	04/15/2016	22122	0110	110113	683201
	12203	PATEL, KITA D.	32673	ELECTION WORK 4/5/16	110.00	04/15/2016	22127	0110	110113	683201
	12204	POMERANTZ, BONNIE J.	32674	ELECTION WORK 4/5/16	110.00	04/15/2016	22131	0110	110113	683201
	12205	TEPLINSKY, LILLIAN R	32636	ELECTION WORK 4/5/16	110.00	04/15/2016	22150	0110	110113	683201
	12206	TITUS, GRETCHEN Z.	32658	ELECTION WORK 4/5/16	110.00	04/15/2016	22156	0110	110113	683201
	12207	WALKER, FAY M.	32627	ELECTION WORK 4/5/16	110.00	04/15/2016	22168	0110	110113	683201
	12208	WETZEL, LENORA A.	32660	ELECTION WORK 4/5/16	110.00	04/15/2016	22173	0110	110113	683201
	12209	MEDVED, MARSHALL L.	32645	ELECTION WORK 4/5/16	110.00	04/15/2016	22103	0110	110113	683201
	12210	STORCH, STEPHEN F	32656	ELECTION WORK 4/5/16	110.00	04/15/2016	22147	0110	110113	683201
	90001	TEMP STAFF REIMB	32411	REIMB MEAL WNOA CONF 3/2-3/4/16	31.24	04/08/2016	22005	0110	110235	683501
	90001	TEMP STAFF REIMB	32412	REIMB FIRE BOOT PURCHASE	150.00	04/08/2016	22003	0110	110236	675101
	90001	TEMP STAFF REIMB	32413	REIMB SUPPLIES	255.19	04/08/2016	22006	0110	110236	683501
	90001	TEMP STAFF REIMB	32414	REFUND OPEN RECORDS REQUEST FEE	30.00	04/08/2016	22008	0110	110000	445106
	90001	TEMP STAFF REIMB	32416	REIMB BOAT PATROL TRAINING 3/29-3/30/16 MEAL	24.87	04/08/2016	22007	0110	110235	683501
	90001	TEMP STAFF REIMB	32418	REIMB ANNUAL VOLUNTEER DINNER	1,691.70	04/08/2016	22004	0110	110239	680301
	90001	TEMP STAFF REIMB	32536	WORK SUPPLIES	8.71	04/15/2016	22145	0110	110236	686550
	90001	TEMP STAFF REIMB	32537	BOTTLED WATER	35.00	04/15/2016	22144	0110	110236	680301
90001	TEMP STAFF REIMB	32720	REIMB 4/4-4/7/16 ECON DEV CERT CLASS	184.72	04/22/2016	22220	0110	110578	683501	
90001	TEMP STAFF REIMB	32752	REIMB CC MTG	40.29	04/22/2016	22221	0110	110111	683501	
90001	TEMP STAFF REIMB	32793	REIMB WAI CONF 3/8-3/11/16 MEALS AT TRAINING	74.68	04/29/2016	22273	0110	110235	683501	

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City of Mequon A/P Vendor Listing by Department for April 2016

4.a.b

Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line Item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	90001	TEMP STAFF REIMB	32794	MEALS AT INTOX SCHOOL 4/12-4/14/16	28.79	04/29/2016	22268	0110	110236	683501
	90001	TEMP STAFF REIMB	32795	MEALS AT INTOX SCHOOL 4/12-4/14/16	28.51	04/29/2016	22272	0110	110236	683501
	90001	TEMP STAFF REIMB	32846	CISM TRAINING REIMB MEALS FOR 2	50.00	04/29/2016	22270	0110	110237	683501
	90001	TEMP STAFF REIMB	32847	REIMB MEALS AT CART TRAINING	33.80	04/29/2016	22269	0110	110235	683501
	90001	TEMP STAFF REIMB	32849	REIMB PARAMEDIC PRACTICAL EXAM	275.00	04/29/2016	22271	0110	110236	683501
	90002	PARK REFUNDS	32327	REFUND DEPOSIT SOMMER PAV 3/27/16	200.00	04/01/2016	21946	0110	110000	229101
	90002	PARK REFUNDS	32547	REFUND REUTER PAV 5/7/16 CANCELLED	200.00	04/15/2016	22126	0110	110000	229101
	90002	PARK REFUNDS	32547	REFUND REUTER PAV 5/7/16 CANCELLED	325.00	04/15/2016	22126	0110	110000	448201
	90002	PARK REFUNDS	32547	REFUND REUTER PAV 5/7/16 CANCELLED	18.20	04/15/2016	22126	0110	110000	224209
	90002	PARK REFUNDS	32819	REFUND SOMMER PAV. 4/24/16	200.00	04/29/2016	22257	0110	110000	229101
	90002	PARK REFUNDS	32822	REFUND SOMMER PAV. 4/23/16	200.00	04/29/2016	22256	0110	110000	229101
	90007	MISC REFUNDS	32425	REFUND INSP PMT #29680	61.00	04/08/2016	21989	0110	110000	229102
	90007	MISC REFUNDS	32426	REFUND INSP PMT 29690	61.00	04/08/2016	21984	0110	110000	229102
	90007	MISC REFUNDS	32427	REFUND INSP PMT 29740	61.00	04/08/2016	21988	0110	110000	229102
	90007	MISC REFUNDS	32428	REFUND INSP PMT 29765	61.00	04/08/2016	21993	0110	110000	229102
	90007	MISC REFUNDS	32429	REFUND INSP PMT 29766	61.00	04/08/2016	21985	0110	110000	229102
	90007	MISC REFUNDS	32430	REFUND INSP PMT 29768	61.00	04/08/2016	21994	0110	110000	229102
	90007	MISC REFUNDS	32431	REFUND INSP PMT 29781	61.00	04/08/2016	21987	0110	110000	229102
	90007	MISC REFUNDS	32432	REFUND INSP PMT 29792	61.00	04/08/2016	21990	0110	110000	229102
	90007	MISC REFUNDS	32433	REFUND INSP PMT 29822	61.00	04/08/2016	21992	0110	110000	229102
	90007	MISC REFUNDS	32434	REFUND INSP PMT 29828	61.00	04/08/2016	21986	0110	110000	229102
	90007	MISC REFUNDS	32436	EXCAVATE 11250 N RIVER RD CONNECT WATERLINE & TEST	3,322.00	04/08/2016	21991	0620	620000	115345
	90007	MISC REFUNDS	32539	MAILBOX REIMB	50.00	04/15/2016	22109	0110	110359	680320

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City of Mequon A/P Vendor Listing by Department for April 2016

4.a.b

Processed by Department	Vendor Number	Vendor Name	Invoice Number	Invoice Description	Line item amount	Check Date	Check No.	Fund #	Org	Object
DIRECT INV	90007	MISC REFUNDS	32540	MAILBOX REIMB	50.00	04/15/2016	22110	0110	110359	680320
	90007	MISC REFUNDS	32541	MAILBOX REIMB	50.00	04/15/2016	22108	0110	110359	680320
	90007	MISC REFUNDS	32542	MAILBOX REIMB	50.00	04/15/2016	22111	0110	110359	680320
	90007	MISC REFUNDS	32799	(2) LEADERSHIP CONF REGISTRATIONS JUNE 7 & 8TH	200.00	04/29/2016	22251	0110	110235	683501
				Department Total	56,815.27					
				Grand Total	\$833,826.66					

Attachment: Finance AP Vendor Listing by Dept April 2016 (1619 : April Voucher Approval List)



11333 N. Cedarburg Rd
Mequon, WI 53092-1930
Phone: 262-236-2941
Fax: 262/242-9655

www.ci.mequon.wi.us

Office of Administration

TO: Finance-Personnel Committee
FROM: William Jones, City Administrator
DATE: May 2, 2016
SUBJECT: An Ordinance Amending Section 2-204 of the Mequon Municipal Code as it Relates to Identifying and Defining Department Heads

Background

Traditionally, the City Administrator has filled the statutory role of municipal clerk within Mequon. The Administrator is supported in carrying out the City Clerk's duties (elections, licensing, maintaining official records, voter registration, etc.) by dedicated staff that comprise the City Clerk's Office, including a full-time Deputy City Clerk, a full-time secretary, a part-time secretary and a seasonal elections assistant. Staff within the City Clerk's Office, including the City Administrator, is required to undergo mandatory training each year in order to maintain certifications that are necessary to perform many of the Office's functions. In practical terms, the City Administrator has little involvement in administering the day-to-day functions of the Office, other than attesting to the execution of various ordinances, resolutions and agreements approved by the Common Council, and other documents requiring signature by the City Clerk.

Analysis

In recent years, as additional mandates and responsibilities have been placed upon local governments, many municipalities have chosen to designate an individual other than the Chief Administrative Officer to serve as the official City or Village Clerk. Most recently, the State of Wisconsin approved legislation requiring a municipal clerk who receives a request for an absentee ballot to respond to such a request no later than one day after receiving such a request. Under the current arrangement in Mequon, these requests are frequently sent to the City Administrator, who then forwards them to the Deputy City Clerk for prompt follow-up. This arrangement is inherently inefficient, and City staff recommends that the Deputy City Clerk be appointed to the position of City Clerk, as part of an effort to eliminate redundancy and improve organizational efficiency.

Locally, most neighboring communities have appointed an employee other than the City Administrator or Manager to serve as City or Village Clerk. Area communities where such a separation of duties exists include: Bayside, Brown Deer, Cedarburg, Fox Point, Germantown, Grafton, Port Washington and Whitefish Bay.

Fiscal Impact

Presently, the Deputy City Clerk position is classified at Grade 12 within the City's Pay Plan, with an authorized salary range of \$59,894 - \$81,032. Based on a recent survey of 20 comparable municipalities, the mean salary range for the position of City Clerk is \$68,555 - \$88,779. Accordingly, it is recommended that the newly proposed position of City Clerk be adjusted to Salary Grade 13 (\$64,685 - \$87,515) within the City's Pay Plan. Further, it is recommended that the current Deputy City Clerk's salary be adjusted to a corresponding position within Pay Grade 13, resulting in a net annualized adjustment of \$5,397.

Recommendation

Adoption of the Proposed Ordinance

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2016-1471

An Ordinance Amending Section 2-204 of the Mequon Municipal Code as it Relates to Identifying and Defining Department Heads

WHEREAS, the Common Council of the City of Mequon previously adopted section 2-204 of the Mequon Municipal Code which defines and identifies department heads in the City; and

WHEREAS, in light of the Clerk-Administrator combined appointment, the Deputy City Clerk was identified as the department head for the City Clerk’s Office; and

WHEREAS, upon the recommendation of the City Administrator, the Common Council has decided to end the practice of a combined Clerk-Administrator appointment thereby making the City Clerk the head of the Clerk’s Office;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF MEQUON, OZAUKEE COUNTY, STATE OF WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION I

The definition of “department head” in section 2-204 is hereby amended to read as follows (NOTE: Added text is underlined; Deleted text is ~~struck through~~):

Department head means an employee who is responsible for the operation of a city department and includes: city administrator, chief of police, fire chief, city assessor, director of community development, director of public works/city engineer, director of parks and operations, director of finance/treasurer, assistant city administrator and ~~deputy~~-city clerk.

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: Dan Abendroth, Mayor

Date Approved: May 10, 2016

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 10, 2016.

William H. Jones, Jr., City Clerk

Published: _____



11333 N. Cedarburg Rd
 Mequon, WI 53092-1930
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 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Administration

TO: Finance-Personnel Committee
FROM: William Jones, City Administrator
DATE: May 2, 2016
SUBJECT: A Resolution Authorizing Execution of a Professional Services Agreement with Matrix Consulting Group, Mountain View, CA, for Completion of a Human Resource Compliance Audit in an Amount Not-to-Exceed \$23,250

Background

Pursuant to the Mequon City Code, the City Administrator is designated as the City's Chief Personnel Officer, who among other duties, is responsible for the uniform application of City rules and policies, establishing and maintaining a central personnel file for all departments, reviewing various rules and regulations, and recommending any revisions.

In connection with this role, one of the organizational objectives identified for completion by the City Administrator in 2016 is completion of a Human Resource (HR) Compliance Audit. The audit is a comprehensive method to review current policies, procedures, documentation and systems to identify needs for improvement and enhancement of the HR function, as well as assess compliance with ever-changing state and federal employment rules, regulations and laws.

Such an analysis will not only assist the City in mitigating potential risks associated with its current employment practices; it will also identify strategies to augment the City's position as an 'employer of choice', as many retirement-eligible employees are succeeded in the coming years by newer employees, presumably from the millennial generation.

Analysis

On February 24, staff issued a Request for Proposals (RFP) for completion of a Human Resource Compliance Audit. The RFP was advertised in the *Milwaukee Journal Sentinel* and distributed to approximately ten consulting firms. The proposed assessment is to include:

- A comprehensive review of the City's Human Resource framework and core functions, including a benchmark survey of operations in similarly-scaled communities regarding: structure, staffing, responsibilities, practices, policies and record-keeping.
- Specific compliance assessments including, but not limited to: ADA, COBRA, Affirmative Action/EEO, FLSA, HIPPA, Personnel Records Management, Insurance, Personnel Work Rules & Policies, Recruitment/Selection/Promotion, HR Initiated Training, and Employee Communications/Relations.

- Identifying procedures and practices which if modified, would result in improved operations and/or direct time and cost savings, while ensuring legal compliance, including specific recommendations to bylaws or policies for improvement or efficiency.
- A review of the City’s payroll processes and procedures.

Given five (5) weeks to respond, seven (7) firms responded as indicated below. Copies of all proposals received by the City are on file with the City Administrator’s Office.

Firm	Cost	Expenses	Total
MRA	\$13,175	\$0	\$13,175
Arthur J. Gallagher	\$15,750	Actual Costs	\$15,750
Wipfli	\$19,500	\$0	\$19,500
Springsted	\$19,565	\$750	\$20,315
Schenck	\$22,000	Actual Costs	\$22,000
Matrix Consulting Group	\$20,400	\$2,850	\$23,250
Baker Tilly	\$41,928	\$3,000	\$44,928

A committee consisting of the City Administrator, Community Development Director and Assistant Finance Director assessed the proposals based upon evaluation criteria outlined in the RFP, including: local government experience, HR consulting experience, project team experience, adherence to requirements of the RFP and overall quality. Additionally, the team conducted in-person interviews with each of the firms to assist in identifying the consultant that best met the City’s needs. Following interviews, the seven proposers were ranked according to the City’s evaluation criteria, and a finalist was identified.

Matrix Consulting Group, LLC, achieved the highest score in staff’s overall assessment, and is recommended to complete the human resources compliance audit. The proposal presented by Matrix fully addressed the RFP, demonstrated a complete understanding of the required scope of services, presented a well-qualified project team that has worked on several similar projects, and provided a strong group of local government client references. Reference checks found Matrix has successfully completed numerous human resource projects for other municipalities, counties and universities throughout the country, both on-time and within budget. The assigned project manager has 15 years of previous local government experience, including 13 years in various HR roles with Peoria County, Illinois (pop. 188,429).

Fiscal Impact

As noted, the City received seven proposals ranging from \$13,175 - \$44,928. While Matrix Consulting did not provide the lowest cost amongst the seven submittals, the committee nevertheless was unanimous in its determination that Matrix is the recommended firm in terms of both proposal quality and in-person interviews. Though the City has not specifically allocated funds in the this year’s budget to accommodate this project, cost savings resulting from full-time position vacancies that have occurred during the first part of 2016 are available to fund the proposed expenditure. It should be noted that it may also be possible to reduce the not-to-exceed cost of \$23,250, through a reduction in the number of on-site visits that may be necessary to complete the project. It is anticipated that the audit will be completed by October 31, 2016.

Recommendation

Adoption of the Proposed Resolution

Attachments:

HR AUDIT CONSULTING AGREEMENT (DOC)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3375

A Resolution Authorizing Execution of a Professional Services Agreement with Matrix Consulting Group, Mountain View, CA, for Completion of a Human Resource Compliance Audit in an Amount Not-to-Exceed \$23,250

WHEREAS, the City solicited proposals for a Human Resource Compliance Audit, and the Matrix Consulting Group was determined to be the best qualified proposer upon such project, and the Finance-Personnel Committee having recommended award of the contract to the Matrix Consulting Group; and

WHEREAS, the Common Council having determined that such contract award and project performance is necessary to protect the health, safety and welfare of the City.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Mequon, Wisconsin, that the Agreement to complete a Human Resource Compliance Audit, is hereby approved and awarded to the Matrix Consulting Group, Mountain View, California, in an amount not to exceed \$23,250.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized and directed to execute and deliver the aforesaid Agreement.

Approved by: Dan Abendroth, Mayor

Date Approved: May 10, 2016

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 10, 2016.

William H. Jones, Jr., City Clerk

CITY OF MEQUON
PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is dated as of the _____ day of May, 2016 (“Agreement”), and is by and between the CITY OF MEQUON, a Wisconsin municipal corporation (“City”) and the Consultant identified in Section 1.A of this Agreement.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and pursuant to the City’s statutory powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. **Engagement of Consultant.** The City desires to engage the Consultant identified below to perform and to provide all necessary professional consulting services to perform the work in connection with the project identified below:

- Consultant Name (“Consultant”):** Matrix Consulting Group
- Address:** 101 Southpointe Drive, Suite E
Edwardsville, Illinois 62025
- Telephone No.:** (618) 692-9085
- Email:** apennington@matrixcg.net
- Agreement Amount:** \$23,250

B. **Project Description.** The Consultant has been engaged to complete an audit of all human resource operations and practices, compliance assessments, and recommendations to address audit findings. The project is further described in the Request for Proposals issued by the City on February 24, 2016, which is attached as **Exhibit A** to this Agreement (“RFP”).

C. **Representations of Consultant.** The Consultant has submitted to the City a work proposal dated March 30, 2016, a copy of which is attached as **Exhibit B** to this Agreement (“Proposal”). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the consulting services that are set forth in the RFP and in the Proposal (“Services”) in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The City retains the Consultant to perform, and the Consultant agrees to perform the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement; Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the City that this Agreement has been fully executed by the Parties ("***Commencement Date***"). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement by the City, but in no event later than October 31, 2016 ("***Time of Performance***"). The City may modify the Time of Performance at any time upon 15 days prior written notice to the Consultant. Delays caused by the City shall extend the Time of Performance in equal proportion to the delay caused by the City; provided, however, that the Consultant shall be responsible for completion of all work within the Time of Performance, notwithstanding any strike or other work stoppage by employees of either Consultant or of the City.

D. Reporting. The Consultant shall regularly report to the City Administrator, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount paid by the City for the Services under this Agreement (including, without limitation, the amount of all reimbursable expenses) shall not exceed twenty-three thousand two hundred and fifty dollars ("***Agreement Amount***").

B. Invoices and Payment. The Consultant shall submit invoices in an approved format to the City for costs incurred by the Consultant in performing the Services. The amount billed in each invoice for the Services shall be based solely upon the rates set forth in the Proposal. The City shall pay to the Consultant the amount billed within 30 days after receiving such an invoice.

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the City to inspect and audit all data and records of the Consultant for work done pursuant to this Agreement. The records shall be made available to the City at reasonable times during the term of this Agreement, and for one year after the termination of this Agreement.

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

D. **Additional Services.** The Consultant acknowledges and agrees that the City shall not be liable for any costs incurred by the Consultant in connection with any services provided by the Consultant that are outside the scope of this Agreement ("***Additional Services***"), regardless of whether such Additional Services are requested or directed by the City, except upon the prior written consent of the City.

E. **Taxes, Benefits, and Royalties.** Each payment by the City to the Consultant includes all applicable federal, state, and City taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Consultant.

F. **Final Acceptance.** The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the City of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. **Key Project Personnel.** The Key Project Personnel identified in the Proposal shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the City's prior written approval.

B. **Availability of Personnel.** The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the City as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the City for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassignment, or resignation.

C. **Approval and Use of Subcontractors.** The Consultant shall perform the Services with its own personnel and under the management,

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

supervision, and control of its own organization unless otherwise approved in advance by the City in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the City. The City's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the City and consistent with commonly accepted professional practices, the Consultant shall immediately upon notice from the City remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term "*Confidential Information*" shall mean information in the possession or under the control of the City relating to the technical, business, or corporate affairs of the City; City property; user information, including, without limitation, any information pertaining to usage of the City's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. City Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Consultant from a source other than the City prior to the time of disclosure of such information to the Consultant pursuant to this Agreement ("*Time of Disclosure*"); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the City; or (4) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the City to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the City under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

express prior written consent of the City. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF SERVICES AND INDEMNIFICATION.

A. Representation and Certification of Services. The Consultant represents and certifies that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the City.

B. Indemnification. The Consultant shall, and does hereby agree to, indemnify, save harmless, and defend the City against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with the Consultant's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and certifications set forth in Section 6.A of this Agreement.

C. Insurance. The Consultant shall provide, at its sole cost and expense, liability insurance in the aggregate amount of \$1,000,000, which insurance shall include, without limitation, protection for all activities associated with the Services. The insurance shall be for a minimum of \$1,000,000 per occurrence for bodily injury and \$1,000,000 per occurrence for property damage. The Consultant shall cause the City to be named as an additional insured on the insurance policy described in this Section 6.C. Not later than 10 days after the Commencement Date, the Consultant shall provide the City with either: (a) a copy of the entire insurance policy; or (b) a Certificate of Insurance along with a letter from the broker issuing the insurance policy to the effect that the Certificate accurately reflects the contents of the insurance policy. The insurance coverage and limits set forth in this Section 6.C shall be deemed to be minimum coverage and limits, and shall not be construed in any way as a limitation on the Consultant's duty to carry adequate insurance or on the Consultant's liability for losses or damages under this Agreement.

D. No Personal Liability. No elected or appointed official or employee of the City shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed: (1) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the City and Consultant; or (2) to create any relationship between the City and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no elected or appointed City official, employee or agent has a personal financial interest in the business of the Consultant or in this Agreement, or has personally received payment or other consideration for this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the City prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the City for all loss or damage that the City may suffer, and this Agreement shall, at the City's option, be null and void.

D. Termination. Notwithstanding any other provision hereof, the City may terminate this Agreement at any time upon 15 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed, which shall be determined on the basis of the rates set forth in the Proposal.

E. Compliance With Laws and Grants.

1. **Compliance with Laws.** The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, and the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.* The Consultant shall also comply with all conditions of any federal, state, or local grant received by the City or the Consultant with respect to this Agreement or the Services.

2. Liability for Noncompliance. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or any of its subcontractors', performance of, or failure to perform, the Services or any part thereof.

F. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("**Event of Default**"), and fails to cure any such Event of Default within 10 business days after the Consultant's receipt of written notice of such Event of Default from the City, then the City shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The City may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement;

2. Termination of Agreement by City. The City may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination; and/or

3. Withholding of Payment by City. The City may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the City as the result of any Event of Default by the Consultant or as a result of actions taken by the City in response to any Event of Default by the Consultant.

G. No Additional Obligation. The Parties acknowledge and agree that the City is under no obligation under this Agreement or otherwise to negotiate or

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

H. Common Council Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by, the Consultant to vendors shall be subject to the approval of the Common Council. For purposes of this Section 7.H, "vendors" shall mean entities engaged in subcontracts for the provision of additional services directly to the City. The City shall not be liable to any vendor or third party for any agreements made by the Consultant without the knowledge and approval of the Common Council.

I. Mutual Cooperation. The City agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the City may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the City in the performance and completion of the Services and with any other consultants engaged by the City.

J. News Releases. The Consultant shall not issue any news releases, advertisements, or other public statements regarding the Services without the prior written consent of the City Administrator.

K. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received from the City by the Consultant in connection with any or all of the Services to be performed under this Agreement ("**Documents**") shall be and remain the exclusive property of the City. At the City's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the City.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. This Agreement may not be assigned by the City or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties to this Agreement and their agents, successors, and assigns.

D. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

reputable overnight courier, or by (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 8.D, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the City shall be addressed to, and delivered at, the following address:

City of Mequon
11333 N. Cedarburg Road
Mequon, Wisconsin 53092
Attention: City Administrator

With a copy to:

Wesolowski, Reidenbach & Sajdak
11402 W. Church Street
Franklin, Wisconsin 53132
Attention: Brian C. Sajdak, City Attorney

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Matrix Consulting Group
201 San Antonio Circle, Suite 148
Mountain View, CA 94040
Attention: Richard Brady

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the City.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

G. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

H. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

I. Governing Law and Venue. This Agreement shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Wisconsin. Venue for any action or other proceeding that may be brought arising out of, in conjunction with, or by reason of this Agreement, shall be the Wisconsin Circuit Court for and in Ozaukee County.

J. Authority to Execute.

1. The City. The City hereby warrants and represents to the Consultant that the persons executing this Agreement on its behalf have been properly authorized to do so by its corporate authorities.

2. The Consultant. The Consultant hereby warrants and represents to the City that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral relating to the subject matter of this Agreement.

L. Waiver. Neither the City nor the Consultant shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the City or the Consultant to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the City's or the Consultant's right to enforce such rights or any other rights.

M. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

N. **Grammatical Usage and Construction.** In construing this Agreement, pronouns include all genders and the plural includes the singular and vice versa.

O. **Interpretation.** This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

P. **Headings.** The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

Q. **Exhibits.** Exhibit A, the City's Request for Proposals (RFP), and Exhibit B, the Consultant's Proposal, are attached to, and by this reference incorporated in and made a part of, this Agreement. In the event of a conflict between an Exhibit and the text of this Agreement, the text of this Agreement shall control. In the event of a conflict between the RFP and the proposal, the RFP shall control.

R. **Rights Cumulative.** Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

S. **Counterpart Execution.** This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of _____, 2016.

ATTEST:

CITY OF MEQUON

By: _____
William H. Jones, Jr., City Clerk

By: _____
Dan Abendroth, Mayor

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

Approved as to Form:

Brian C. Sajdak, City Attorney

ATTEST:

CONSULTANT

By: _____

By: _____

Title: _____

Its: _____

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

EXHIBIT A

REQUEST FOR PROPOSAL

City of Mequon, RFP Dated February 24, 2016

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)

EXHIBIT B

PROPOSAL

Matrix Consulting Group, LLC Proposal Dated March 30, 2016

Attachment: HR AUDIT CONSULTING AGREEMENT (RESOLUTION 3375 : HUMAN RESOURCE COMPLIANCE AUDIT)



11333 N. Cedarburg Rd
 Mequon, WI 53092-1930
 Phone: 262-236-2915
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Human Resources

TO: Finance-Personnel Committee
FROM: Jesse Thyges, Asst City Administrator/Human Resource Manager
DATE: May 10, 2016
SUBJECT: A Resolution Amending the City of Mequon's 2016 Employee Compensation Plan, in Connection with the Establishment of New and Reclassified Positions

Background

In 2014 the City of Mequon adopted a Compensation Plan in accord with the completed Classification and Compensation study. There have been new positions created through the FY2016 budget process and the reorganization of the Public Works Department management team which require inclusion in the Compensation Plan. There are also “housekeeping” amendments proposed. The Employee Personnel Code [Section 24.07(2)(3)] calls for Committee approval for changes to the City’s Compensation Plan and for the assignment of pay grades to given job positions.

Analysis

The position of “Deputy Director of Public Works” was vacated at the end of 2015, thus a series of discussions pertaining to the reorganization of the Department of Public Works’ organizational chart have occurred. Based upon those discussions, three management level positions within the Department of Public Works have been reclassified in an effort to create management coverage and a clearer delineation of job responsibilities and supervisory duties. Below is a summary of the proposed assignment of pay grades for the reclassified positions;

- The position of “Director of Parks and Operations” is proposed to be placed within pay grade 15 (\$75,449 - \$102,077) which is up from grade 14 (\$69,860 - \$94,516)
- The newly created “Deputy Director of Engineering” is proposed to be placed within pay grade 15 (\$75,449 - \$102,077) which is up from grade 14 (\$69,860 - \$94,516)
- The former position of “Deputy Director of Public Works” has been reclassified as “Deputy Director of Utilities” and is proposed to be placed within pay grade 15 (\$75,449 - \$102,077) which is down from grade 16 (\$81,484 - \$110,244)

The new positions created as a part of the FY2016 budget are proposed to be assigned into the Compensation Plan as follows;

- Utility Clerk - pay grade 6 (\$37,743 - \$51,065)

- Communications Center and Records Supervisor - pay grade 9 (\$47,546 - \$64,326)
- Building Inspections Supervisor - pay grade 12 (\$59,894 - \$81,032)

It should be noted that the starting salary of \$51,182 for the Communications and Records Supervisor is \$3,182 higher than initially budgeted due to the position being filled through an internal promotion (i.e. recognizing the new supervisory responsibilities) accompanied by the fact that the original budgeted amount did not take into account the wage compression between supervisor and staff positions.

Lastly, it is proposed to simply list the job position of “Police Captain” instead of differentiating between the two job titles as they are in the same pay grade. It is also proposed to consolidate the titles of “Executive Secretary-Police” and “Executive Assistant” under the title of “Executive Assistant” for consistency as their duties are very similar in nature.

An updated 2016 Compensation Plan that illustrates all of the above-mentioned changes is attached as Exhibit A.

Fiscal Impact

The assignment of grades and clarification of job titles within the Compensation Plan does not have a fiscal impact.

The fiscal impacts of the reclassification of the management staff positions within the Department of Public Works are illustrated below:

Position	Salary	Increase/Decrease
Deputy Director of Engineering	\$ 91,355	\$ 4,350
Director of Parks and Operations	\$ 82,822	\$ 3,944
Deputy Director of Utilities	\$ 76,500 (<i>anticipated</i>)	(\$ 5,098)
Net Impact		\$3,196

It should also be noted that the net fiscal impact of the reclassification will be further off-set as the Deputy Director of Utilities position has been vacant since December, 2015.

Recommendation

The prepared amendments make the City’s Compensation Plan consistent with current staffing levels and organizational structure, therefore Staff recommends adoption of Resolution 3376.

Attachments:
 2016 salary structure_proposed update (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3376

A Resolution Amending the City of Mequon's 2016 Employee Compensation Plan, in Connection with the Establishment of New and Reclassified Positions

WHEREAS, in 2014 the City of Mequon adopted and implemented a Compensation Plan that sets forth job positions and their assigned pay grades for non-represented employees; and

WHEREAS, three new job positions (Utility Clerk, Communications Center and Records Supervisor, and Building Inspection Supervisor) were created as a part of the FY2016 Annual City Budget; and

WHEREAS; three management level positions within the Department of Public Works (Deputy Director of Engineering, Deputy Director of Utilities, and Director of Parks and Operations) have been reclassified in an effort to establish a clear delineation of job responsibilities and supervisory duties; and

WHEREAS; the consolidation of the two Police Captain job titles and the consolidation of the Executive Assistant/Executive Secretary job titles helps to clarify similar positions within the Pay Plan; and

WHEREAS, Section 24.07(2)(3) of the City's Employee Personnel Code requires Committee and Common Council approval of any amendments to the City Compensation Plan;

WHEREAS, The Committee on Finance-Personnel has reviewed and recommended to the Common Council amendments to the City of Mequon Compensation Plan to accurately reflect job positions and pay grade assignments for non-represented employees for FY2016;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Mequon, Ozaukee County, Wisconsin, that the amendments to the City's Compensation Plan are hereby approved and adopted.

Approved by: Dan Abendroth, Mayor

Date Approved: May 10, 2016

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 10, 2016.

William H. Jones, Jr., City Clerk

Pay Grades	2016 Pay Ranges					JOB POSITION
	Minimum	Q1	Midpoint	Q3	Maximum	
1	\$ 25,687	\$ 27,954	\$ 30,220	\$ 32,487	\$ 34,753	CUSTODIAN
2	\$ 27,742	\$ 30,190	\$ 32,638	\$ 35,086	\$ 37,534	
3	\$ 29,962	\$ 32,605	\$ 35,249	\$ 37,893	\$ 40,536	
4	\$ 32,359	\$ 35,214	\$ 38,069	\$ 40,924	\$ 43,779	
5	\$ 34,948	\$ 38,031	\$ 41,115	\$ 44,199	\$ 47,282	
6	\$ 37,743	\$ 41,074	\$ 44,404	\$ 47,734	\$ 51,065	HUMAN RESOURCES ASSISTANT DISPATCHER ADMIN SECRETARY DPW ADMIN SECRETARY ENG ADMIN SECRETARY I ADMIN SECRETARY FIRE ADMIN SECRETARY POLICE ACCOUNTING ASST/PARKS RECEPTIONIST ACCOUNTING ASSISTANT ASSESSMENT TECHNICIAN UTILITY CLERK
7	\$ 40,763	\$ 44,359	\$ 47,956	\$ 51,553	\$ 55,149	
8	\$ 44,024	\$ 47,909	\$ 51,793	\$ 55,677	\$ 59,562	BUILDINGS MAINTENANCE WORKER HWY EQUIP. OP HEAVY HIGHWAY WORKER HWY/PARKS WORKER HWY EQUIP. OP REGULAR SEWER WORKER PARKS WORKER EXECUTIVE ASSISTANT MECHANIC HIGHWAY EQUIPMENT OPERATOR
9	\$ 47,546	\$ 51,741	\$ 55,936	\$ 60,131	\$ 64,326	BUILDINGS FOREMAN ENGINEERING TECH I SEWER FOREMAN HWY SECTION FOREMAN CITY FORESTER COMMUNICATIONS CENTER/RECORDS SUPERVISOR

Attachment: 2016 salary structure_proposed update (RESOLUTION 3376 : 2016 Pay Plan update)

Pay Grades	2016 Pay Ranges				
	Minimum	Q1	Midpoint	Q3	Maximum
10	\$ 51,349	\$ 55,880	\$ 60,411	\$ 64,942	\$ 69,473
11	\$ 55,457	\$ 60,351	\$ 65,244	\$ 70,137	\$ 75,031
12	\$ 59,894	\$ 65,178	\$ 70,463	\$ 75,748	\$ 81,032
13	\$ 64,685	\$ 70,393	\$ 76,100	\$ 81,808	\$ 87,515
14	\$ 69,860	\$ 76,024	\$ 82,188	\$ 88,352	\$ 94,516
15	\$ 75,449	\$ 82,106	\$ 88,763	\$ 95,420	\$ 102,077
16	\$ 81,484	\$ 88,674	\$ 95,864	\$ 103,054	\$ 110,244
17	\$ 88,004	\$ 95,769	\$ 103,534	\$ 111,299	\$ 119,064
18	<i>Established by Employment Contract</i>				

JOB POSITION
INSPECTOR GIS COORDINATOR ENGINEERING TECH II ENGINEER FIELD COORD
ASSISTANT FINANCE DIRECTOR CHIEF MECHANIC
BUILDINGS SUPERINTENDENT EQUIP OP FOREMAN SEWER SUPERINTENDENT DEPUTY CITY CLERK BUILDING INSPECTIONS SUPERVISOR
ASST. DIR. OF COMMUNITY DEVELOPMENT
ASST. CITY ADMIN./ HR DIRECTOR POLICE CAPTAIN FINANCE DIRECTOR DEPUTY DIRECTOR OF ENGINEERING DEPUTY DIRECTOR OF UTILITIES DIRECTOR OF PARKS AND OPERATIONS
FIRE CHIEF DIRECTOR OF COMMUNITY DEVELOPMENT
DIRECTOR DPW/ENG CHIEF OF POLICE
CITY ADMINISTRATOR

Attachment: 2016 salary structure_proposed update (RESOLUTION 3376 : 2016 Pay Plan update)



11333 N. Cedarburg Rd
Mequon, WI 53092-1930
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Administration

TO: Finance-Personnel Committee
FROM: William Jones, City Administrator
DATE: May 2, 2016
SUBJECT: A Resolution Appointing Caroline Fochs to the Position of City Clerk

Background

Traditionally, the City Administrator has filled the statutory role of municipal clerk within Mequon. The Administrator is supported in carrying out the City Clerk's duties (elections, licensing, maintaining official records, voter registration, etc.) by dedicated staff that comprise the City Clerk's Office, including a full-time Deputy City Clerk, a full-time secretary, a part-time secretary and a seasonal elections assistant. Staff within the City Clerk's Office, including the City Administrator, is required to undergo mandatory training each year in order to maintain certifications that are necessary to perform many of the Office's functions. In practical terms, the City Administrator has little involvement in administering the day-to-day functions of the Office, other than attesting to the execution of various ordinances, resolutions and agreements approved by the Common Council, and other documents requiring signature by the City Clerk.

Analysis

In recent years, as additional mandates and responsibilities have been placed upon local governments, many municipalities have chosen to designate an individual other than the Chief Administrative Officer to serve as the official City or Village Clerk. Most recently, the State of Wisconsin approved legislation requiring a municipal clerk who receives a request for an absentee ballot to respond to such a request no later than one day after receiving such a request. Under the current arrangement in Mequon, these requests are frequently sent to the City Administrator, who then forwards them to the Deputy City Clerk for prompt follow-up. This arrangement is inherently inefficient, and City staff recommends that the Deputy City Clerk be appointed to the position of City Clerk, as part of an effort to eliminate redundancy and improve organizational efficiency.

Locally, most neighboring communities have appointed an employee other than the City Administrator or Manager to serve as City or Village Clerk. Area communities where such a separation of duties exists include: Bayside, Brown Deer, Cedarburg, Fox Point, Germantown, Grafton, Port Washington and Whitefish Bay.

Fiscal Impact

Presently, the Deputy City Clerk position is classified at Grade 12 within the City's Pay Plan, with an authorized salary range of \$59,894 - \$81,032. Based on a recent survey of 20 comparable municipalities, the mean salary range for the position of City Clerk is \$68,555 - \$88,779. Accordingly, it is recommended that the newly proposed position of City Clerk be adjusted to Salary Grade 13 (\$64,685 - \$87,515) within the City's Pay Plan. Further, it is recommended that the current Deputy City Clerk's salary be adjusted to a corresponding position within Pay Grade 13, resulting in a net annualized adjustment of \$5,397.

Recommendation

Adoption of the Proposed Ordinance and Resolution

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3378

A Resolution Appointing Caroline Fochs to the Position of City Clerk

WHEREAS, Section 2-63(b) of the Mequon Municipal Code calls for the appointment of the City Clerk by the Common Council; and

WHEREAS, the Common Council previously appointed William H. Jones, Jr. to the position of City Clerk and Administrator; and

WHEREAS, upon the recommendation of the City Administrator, the Common Council determines that it is appropriate to separate the Clerk and Administrator positions; and

WHEREAS, Caroline Fochs, as the present Deputy City Clerk, is the head of the City Clerk's Office and has been handling the majority of the administrative duties of the City Clerk under Wisconsin Statute;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Mequon, Wisconsin, that Caroline Fochs is hereby appointed to the position of City Clerk.

Approved by: Dan Abendroth, Mayor

Date Approved: May 10, 2016

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 10, 2016.

William H. Jones, Jr., City Clerk



11333 N. Cedarburg Rd
 Mequon, WI 53092-1930
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Finance-Personnel Committee
FROM: Kim Tollefson, Director of Community Development
DATE: May 10, 2016
SUBJECT: A Resolution Authorizing a Development Agreement Between the City of Mequon and P2 Development Company, LLC with a Town Center TID Incentive in The Amount of \$250,000

Background

P2 Development Company, LLC, is requesting a Town Center TID financial incentive under the Fast Track Formula that has been approved for other projects in the City's TIDs, including Outpost Natural Foods and Dermond Property Investments. Under the TC TID project plan, qualifying development projects allow for receivership of a financial incentive for redevelopment efforts. The following outlines the criteria:

- New construction value of \$3M beyond the current improvement value.
- A payback period of 15 years or less.
- The maximum incentive allowed is the "gap", which is defined as the removal of the base improvement value plus the cost of site demolition and repair with a 5% incentive.

Application

P2 Development Company's application shows the following:

- A total new construction value estimated at \$10.0M, which is a net value of \$9.74M beyond the current improvement value of \$254,900.
- A total eligible incentive under the Fast Track Formula of \$875,982.
- A total eligible incentive, given other incentives previously executed, is limited to \$250,000. This is based on the initial resolution adopted by the Common Council (2013).
- A payback period, based on estimated annual tax revenue and a cap on the incentive at \$250,000, that would occur in 1.68 years.

The City's financial consultant, Jim Mann of Ehlers & Associates, Inc., has provided an overview of the project pro forma and values (please see attached memo). Ehlers recommends structuring the pay-as-you-go incentive over the course of three years. This allows the City to capture some of the increment in the initial years of the development for the financial benefit of the district.

Included for review is the P2 Development Company's construction costs for demolition and site repair and a copy of the Fast Track Formula under the City's TID incentive policy as it applies to the subject redevelopment site.

Fiscal Impact

The development is valued at \$10M, with a total of \$1,975,000 of tax incremental revenue during the remaining life of the district. The incentive of \$250,000 is recommended to be paid out over the course of 3 years. The City will gain \$91,667 in each of these three years (52% of the total tax revenue).

Preliminary evaluation by staff regarding the overall financial health of the Town Center TID suggests that with the construction of this project, the Dermond Properties project and the expected value generated for the Shaffer Development project, the TID would close in with a positive fund balance.

Planning Department Recommendation

Planning staff recommends providing the incentive because the proposal meets the standards to qualify for TID funds under the approved Fast Track Formula. In addition, the project will generate a significant net benefit to the TID. Further, the project meets the policy goals and objectives of the Town Center Zoning.

The redevelopment proposal has received all necessary approvals by the Common Council and will be constructed starting in 2016 (please see attached the approved development plans).

Economic Development Board Recommendation

The Board recommended approval at its meeting on May 3, 2016 by a vote of 7-0.

Finance & Personnel Committee Recommendation

The Committee's recommendation is forthcoming on May 10, 2016.

Attachments:

TCTIDIncentiveReview05.10.16 (PDF)

TIDIncentiveDA05.10.16 (DOCX)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3380

A Resolution Authorizing a Development Agreement Between the City of Mequon and P2 Development Company, LLC with a Town Center TID Incentive in The Amount of \$250,000

IT IS HEREBY RESOLVED by the Common Council of the City of Mequon that:

The City agrees to the terms of the Development Agreement, in substantial conformity with the form appended to this Resolution, governing the relationship between the parties, affording certain Tax Incremental Financing incentives for the benefit of the Project identified and described therein, and prescribing the terms and conditions for the same and the administration of the Development Agreement for the benefit of Mequon Tax Incremental Financing District No. 3. and the public.

Approved by: Dan Abendroth, Mayor

Date Approved: May 10, 2016

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 10, 2016.

William H. Jones, Jr., City Clerk



Memo

To: Kimberly Tollefson, Economic Development Director
From: James A. Mann, CIPMA
Senior Vice President/Director
Cc: Dawn R. Gunderson, Ehlers
Date: April 29, 2016
Subject: The Reserve

In response to your request, we have reviewed the proposed development, The Reserve, and the impact the development would have on Tax Increment District #3. We have used the following assumptions:

- 2016 Construction
- Estimated \$10,700,000 Value
- \$250,000 Development Incentive
- Development site represents 1.57% of total TID area, equating to \$85,741 of the initial general TID investment (sunk costs)

Based on the above, utilizing the same methodology as was employed with the Dermond Property project, The Reserve project will generate approximately \$175,000 of annual increment or a total of \$1,975,000 of tax incremental revenue for the remaining life of the district. The payback of the project as it pertains to its proportional share of the sunk costs (initial investment in the TID) and the proposed development incentive would be in 2020.

Ehlers has shown a three year payback on the \$250,000 investment so that the TID would have a net benefit from the development in 2018 (first year incremental taxes are received). We have not included an interest component at this time, but there is more than adequate revenues to accommodate an interest component if requested.

The net future value benefit to the TID would be approximately \$1,630,000.





City of Mequon

Tax Increment District No. 3 Tax Increment Projection Worksheet - The Reserve

Type of District
Anticipated Creation Date
Valuation Date
Maximum Life (In Years)
Expenditure Period (In Years)
Revenue Periods/Final Rev Year
End of Expenditure Period
Latest Termination Date
Eligible for Extension/No. of Years
Eligible Recipient District

Mixed Use
2/12/2008
Jan. 1, 2008
20
15
19 2028
2/12/2023
2/12/2028
Yes 3
No

Projected Base Value
Property Appreciation Factor
Current Tax Rate (Per \$1,000 EV)
Tax Rate Adjustment Factor (Next 2 Years)
Tax Rate Adjustment Factor (Following 2 Years)
Tax Rate Adjustment Factor (Thereafter)

41,083,100
0.50%
\$16.45

Apply Inflation Factor to Base?

Discount Rate 1 for NPV Calculation
Discount Rate 2 for NPV Calculation

4.50%
6.50%

	Construction Year	Value Added	Valuation Year	Inflation Increment	Valuation Increment	Revenue Year	Tax Rate	Tax Increment
1	2008		2009	0		2010		
2	2009		2010			2011		
3	2010		2011			2012		
4	2011		2012			2013		
5	2012		2013			2014		
6	2013		2014			2015	16.94	
7	2014		2015	0	0	2016	16.38	0
8	2015		2016	0	0	2017	16.38	0
9	2016	10,700,000	2017	0	10,700,000	2018	16.38	175,251
10	2017		2018	53,500	10,753,500	2019	16.38	176,127
11	2018		2019	53,768	10,807,268	2020	16.38	177,008
12	2019		2020	54,036	10,861,304	2021	16.38	177,893
13	2020		2021	54,307	10,915,610	2022	16.38	178,782
14	2021		2022	54,578	10,970,188	2023	16.38	179,676
15	2022		2023	54,851	11,025,039	2024	16.38	180,575
16	2023		2024	55,125	11,080,165	2025	16.38	181,478
17	2024		2025	55,401	11,135,565	2026	16.38	182,385
18	2025		2026	55,678	11,191,243	2027	16.38	183,297
19	2026		2027	55,956	11,247,199	2028	16.38	184,213

▲ ACTUAL
▼ PROJECTED

10,700,000

547,199

120,687,082

Future Value of Increment

1,976,686



Attachment: TCTIDIncentiveReview05.10.16 (RESOLUTION 3380 : P2 Development TC TID Incentive)

City of Mequon



Tax Increment District No. 3
Cash Flow Pro Forma - The Reserve



Year	Revenues					Expenditures							Balances		Project Cost Principal Outstanding	Year	
	Tax Increment Projection Worksheet	Investment Earnings	Capitalized Interest 2009 Issue	City Property Sale	Total Revenues	Taxable w/BAB Designation \$6,950,000 2009		Paying Agent	BAB Fee	Less BAB Rebate	Dermond Development Incentive	Total Expenditures	Annual	Cumulative			
		0-50%				Prin (8/1) Est. Rate	Interest										
2008		0			0	Portion of TID #3	1.23%						0	0	85,741	2008	
2009		0	10,533		10,533							0	10,533	10,533	85,741	2009	
2010		53			53	0	4,598	400	100	(1,609)		3,489	(3,436)	7,097	85,741	2010	
2011		35			35	0	4,649	400	100	(1,627)		3,522	(3,487)	3,610	85,741	2011	
2012		18			18	0	4,649	400	100	(1,627)		3,522	(3,504)	106	85,741	2012	
2013		1			1	0	4,649	400	100	(1,627)		3,522	(3,522)	(3,415)	85,741	2013	
2014		(17)			(17)	0	4,649	400	100	(1,497)		3,652	(3,669)	(7,085)	85,741	2014	
2015	0	(35)			(35)	1,851	4.000%	4,649	400	100	(1,497)	5,503	(5,538)	(12,623)	83,890	2015	
2016	0	(63)			(63)	3,084	4.500%	4,575	400	100	(1,473)	6,686	(6,749)	(19,373)	330,806	2016	
2017	0	(97)			(97)	3,084	4.750%	4,437	400	100	(1,429)	6,592	(6,689)	(26,062)	327,722	2017	
2018	175,251	(130)			175,121	3,701	5.000%	4,290	400	100	(1,381)	83,333	90,443	84,678	58,616	240,688	2018
2019	176,127	293			176,420	4,318	5.000%	4,105	400	100	(1,322)	83,333	90,934	85,486	144,102	153,036	2019
2020	177,008	721			177,728	4,935	5.000%	3,889	400	100	(1,252)	83,333	91,405	86,324	230,426	64,768	2020
2021	177,893	1,152			179,045	5,552	5.000%	3,642	400	100	(1,173)	8,521	170,524	400,950	59,217	2021	
2022	178,782	2,005			180,787	6,785	5.100%	3,365	400	100	(1,083)	9,567	171,221	572,170	52,431	2022	
2023	179,676	2,861			182,537	7,402	5.300%	3,019	400	100	(972)	9,949	172,588	744,758	45,029	2023	
2024	180,575	3,724			184,299	8,019	5.600%	2,627	400	100	(846)	10,300	173,999	918,757	37,010	2024	
2025	181,478	4,594			186,071	8,327	5.750%	2,177	400	100	(701)	10,304	175,768	1,094,525	28,683	2025	
2026	182,385	5,473			187,858	8,944	5.750%	1,699	400	100	(547)	10,596	177,262	1,271,787	19,739	2026	
2027	183,297	6,359			189,656	9,561	6.000%	1,184	400	100	(381)	10,864	178,792	1,450,579	10,178	2027	
2028	184,213	7,253			191,466	10,178	6.000%	611	400	100	(197)	11,092	180,374	1,630,953	0	2028	
Total	1,976,686	34,197	10,533	0	2,021,416	85,741	67,465	7,600	1,900	(22,243)	250,000	390,463	1,630,953				

NOTES:

Assumes use of \$1.5 M of original borrowed funds plus proportionate share of remaining projects.
 The Reserve Property Development equals 1.57% of TID, or 85,741 of the Initial borrowed amount.
 Combination of The Reserve Development Incentive and proportionate share of projects amounts to 335,741

Projected TID Closure



TIF Incentive Calculation Worksheet

1.	Base Improvement Value		\$254,900
2.	Site Repair and Demolition		\$133,827
3.	Total Costs of Gap	(Line 1 + Line 2)	\$388,727
4.	New Development Value		\$10,000,000
5.	5% Incentive (Net Improvement Value)	(Line 4 – Line 1 multiplied by .05)	\$487,255
6.	Total City Incentive = Gap 5% Incentive	(Line 3 + Line 5)	\$875,982

Note: Line 4 must exceed Line 1 by \$1,500,00 to be eligible

Tax key number: 140270201500
Property address: 6835 W Mequon Rd
County: Ozaukee
Owner name: Lakeside Development Company 1986
Owner address: 1500 W Market St Ste 200
 Mequon, WI 53092

Legal description: 0827116 LC0827114 PART NW NE 5.35 ACS
 COMM 330 FT S OF NE COR BEING #284 CSM
 LOT 1 VOL 1/512 ALSO PART NW NE COMM 296
 FT S NW COR NE TH S 303 FT E 328 FT N 301
 FT W 328 FT POB SEC 27 T 9 R 21

Twn-Rge-Sec-Qtr-QQ: - - 27 - -
Block-Lot / Acres: - / 5.350
Neighborhood: West Mequon Road
Nghbrhd group: Commercial
Zoning:
Flood plain?
Districts: Mequon - 4999
 Aldermanic 4
 Leased Commercial
 School 3479
 TIF 1403
 MATC

Traffic: Heavy
Water: City water
Sanitary: Sewer

Assessment History					
Year	Tax Class	Reasons for Change	Acres	Land	Improvements
2015	Commercial		5.350	\$1,286,300	\$254,900
		Totals	5.350	\$1,286,300	\$254,900
2014	Commercial		5.350	\$1,286,300	\$254,900
		Totals	5.350	\$1,286,300	\$254,900
2013	Commercial		5.350	\$1,286,300	\$254,900
		Totals	5.350	\$1,286,300	\$254,900
2012	Commercial		5.350	\$1,286,300	\$254,900
		Totals	5.350	\$1,286,300	\$254,900
2011	Commercial		5.350	\$1,286,300	\$254,900
		Totals	5.350	\$1,286,300	\$254,900
2010	Commercial		5.350	\$1,286,300	\$254,900
		Totals	5.350	\$1,286,300	\$254,900
2009	Commercial	Revalue, Open Book Adjustment, Rev:	5.350	\$1,286,300	\$254,900
		Totals	5.350	\$1,286,300	\$254,900
2008	Commercial		5.350	\$375,600	\$646,700
		Totals	5.350	\$375,600	\$646,700
2007	Commercial		5.350	\$375,600	\$646,700
		Totals	5.350	\$375,600	\$646,700
2006	Commercial		5.350	\$375,600	\$646,700
		Totals	5.350	\$375,600	\$646,700
2005	Commercial		5.350	\$312,500	\$646,700
		Totals	5.350	\$312,500	\$646,700
2004	Commercial		5.350	\$312,500	\$646,700
		Totals	5.350	\$312,500	\$646,700
2003	Commercial		5.350	\$312,500	\$646,700
		Totals	5.350	\$312,500	\$646,700
2002	Commercial		5.350	\$312,500	\$646,700
		Totals	5.350	\$312,500	\$646,700

Attachment: TCTIDIncentiveReview05.10.16 (RESOLUTION 3380 : P2 Development TC TID Incentive)

TIF Information
"The Reserve"6835 W. Mequon Rd.

Demolition & Concrete Removal	\$98,240
Site Clearing & Grubbing	\$12,144
Asbestos Abatement	\$20,357
Environmental Assessment	\$1,638
Well Abandonment	\$1,448
Total	\$133,827



Attachment: TCTIDIncentiveReview05.10.16 (RESOLUTION 3380 : P2 Development TC TID Incentive)



Attachment: TCTIDIncentiveReview05.10.16 (RESOLUTION 3380 : P2 Development TC TID Incentive)

DEVELOPMENT AGREEMENT

This Development Agreement is made as of the 10th day of May, 2016, by and among the City of Mequon, Wisconsin, a Wisconsin municipal corporation (“City”) and P2 Development Company (“Owner/Developer”).

RECITALS

(i) Owner/Developer has acquired the land described on Exhibit A attached hereto (“Property”) for redevelopment/development of the Project defined below, in strict accordance with this Agreement and the development plans approved by the City of Mequon, and adopted by the Mequon Common Council and the Mequon Town Center design guidelines and principles, which are listed on Exhibit B (the “Approved Plans”).

(ii) Owner/Developer will own the Project, and will be responsible for management and operation of the Project.

(iii) It is anticipated that, in connection with the Project, Owner/Developer will be required to install certain public infrastructure improvements in the road right of way off the Property, which are defined on Exhibit C, (“Required Offsite Improvements”), which will be constructed in strict accordance with the plans and specifications for such Required Offsite Improvements approved by the City of Mequon and/or the State of Wisconsin as the case may be, and shown on Exhibit C, and which Required Offsite Improvements shall be dedicated to the appropriate governmental entity.

(iv) It is the desire of the City to foster and promote economic development in the City, including in the Town Center area of the City so as to encourage vibrant mixed-use development, expand the tax base, and create new jobs, all in furtherance and compliance with the Town Center TIF No. 3 Project Plan, as defined below. The proposed development of the Project in accordance with the terms and conditions of this Development Agreement will be in the public interest and will serve a public purpose.

(v) The Project will increase the taxable value of the Town Center of the City of Mequon, as well as its commercial and residential vitality, providing a substantial benefit to the Town Center itself, the City and the public, and the Project is and will be consistent with the TIF No. 3 Project Plan.

(vi) Certain financial incentives consisting of the TIF No. 3 Fast Track Incentive are herein provided, and the Project will not occur in their absence.

(vii) The parties to this Agreement have caused to be created this Development Agreement for the purpose of setting forth certain rights, duties and obligations of the parties with respect to the development of the Project and have approved its terms, and authorized their respective officers, directors and managers to execute it on their behalf.

Attachment: TIDIncentiveDA05.10.16 (RESOLUTION 3380 : P2 Development TC TID Incentive)

Now, Therefore, in consideration of the recitals and mutual agreements herein set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Definitions. As used in this Agreement, the following terms shall have the following meanings:

(a) "Acceptable to the City" means, in varying applications of that term in this Agreement, that the matter under review and scrutiny by the City and Ehlers and Associates, its Financial Consultant, complies with this Agreement in all respects, and/or adheres to applicable laws, ordinances, building codes, TIF No. 3 Design Guidelines, rules, and regulations, and/or generally practiced and prudent underwriting and financial evaluation principles, standards and practices as relates to pro forma projections for the Project, cost estimates, bids and prices, terms of construction contracts and permanent Project financing, and the financial statements of Owner/Developer as well as amounts and terms for the investment of equity capital in the Project, as will reasonably lead to the good faith conclusion that the risks to the public herein contracted are reasonable and manageable under the circumstances, and in relation to the public benefit of this Development Agreement. Materials submitted to the City for such review shall be objected to within ten (10) business days, or shall be deemed acceptable to the City, except wherein review by the Planning Commission shall be required, in which case the review period shall be twenty (20) days, or by the Common Council, in which case the review period shall be thirty (30) days. The foregoing is not intended to impose additional requirement for review by the Planning Commission or the Common Council except in such circumstance in which such review shall be otherwise required by law. Any item included within Exhibit B as part of the definition of "Approved Plans" shall be deemed to be Acceptable to the City.

(b) "Actual Construction" means the commencement of land disturbing activity immediately preceding the building of physical improvements, but shall not include demolition work or pre-construction site work and preparation.

(c) "Affiliate" means: (i) a person or an entity that directly or indirectly controls, or is controlled by, or is under common control with, Owner/Developer, or (ii) a person or entity that directly or indirectly beneficially owns or holds any ownership interest in Owner/Developer unless that person or entity has no authority or right of management or control of Owner/Developer; or (iii) any person or entity in which Owner/Developer has an ownership interest unless that person or entity has no authority or right of management or control of Owner/Developer; or (iv) any person or entity that is an officer or director, general partner or managing member of Owner/Developer. As used in this definition, the term "control" means the possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of a person or entity, whether through the ownership of voting securities, by contract, by operation of law, or otherwise. Since Owner/Developer is a cooperative with many members, the parties agree that members of this cooperative are not Affiliates under this definition.

Attachment: TIDIncentiveDA05.10.16 (RESOLUTION 3380 : P2 Development TC TID Incentive)

(d) "Available Tax Increment" means Tax Increment actually collected by the City with respect to the Property (including Tax Increment on Personal Property). More specifically, the Available Tax Increment for purposes of this Agreement will reflect the difference between the tax on equalized value of the Property and Personal Property as of January 1, 2016, (the Tax Increment Base), and the tax on the equalized value of the Property with the building and site improvements contemplated in this Agreement, and taxable Personal Property installation on that Property, and which tax is actually collected by the City for the Special TID No. 3 Fund.

(e) "Building and Site Improvements" shall mean the construction and installation of building and site improvements on the Property, in accordance with the Approved Plans, and also in compliance with all applicable requirements of federal, state and local construction, erosion control, fire, building, electrical, plumbing, HVAC, storm water, grading, and landscaping ordinances, laws, regulations, and codes, and all additions and/or alterations to these initially constructed building and site improvements on the Property.

(f) "Fast Track Improvements" means: the improvements defined in Section 4(d) below.

(h) "Fast Track Improvements Cost Breakdown" means: A current complete cost breakdown of construction and non-construction cost items (i.e., a line-item budget), clearly identifying the Fast Track Improvements Costs shown on Exhibit D.

i) "Fast Track Incentive" means: the money to be paid by the City, out of TIF District Tax Increment resulting from this development project to Owner/Developer, defined in Section 4(d) below, as estimated on Exhibit D, and subject to adjustment after completion of the Fast Track Improvement and the limitations thereon, as provided herein.

(j) "General Contractor" means: The general contractor or general contractors hired by Owner/Developer to construct the Project or components of the Project under one or more contracts. General Contractor may include Owner/Developer to the extent it makes direct contracts for construction, furnishing or fixturing of parts of the Project.

(k) "Owner/Developer" means: P2 Development Company, and permitted successors and assigns as approved by the City, which shall have the exclusive management of the Project.

(l) "Plans" means: Final detailed plans and specifications for the Project which shall include, without limitation, the following: all improvements located on the Property as of December 31, 2017, or to be located on the Property, the footprint of all improvements and the square footage of all improvements, all easements, pathways, exterior boundary lines, walkways, parking and circulation areas, adjoining public streets and alleys, utilities, exits and entrances, all signage, curbs, gutters, sidewalks, landscaping, medians and street lighting, all materials to be used in construction, all exterior finishes, the number of stories in the building, building sections and elevations, exterior elevations,

the stacking of floors and all construction elements, a narrative description of all structural systems, mechanical systems, electrical systems and any specialty systems, and all parking areas and parking lots, and the types of taxable Personal Property needed for the Project. The Plans for the Project must be in sufficient detail to permit Owner/Developer and the General Contractor to enter into a contract for the Project.

(m) "Project" means a development as referred to and described in the Approved Plans listed on Exhibit B, and including:

- Demolition of existing improvements;
- Removal of any paving and miscellaneous materials;
- Excavation of materials and fill;
- Fill and rough grading of demolition areas;
- Filling, grading, removal and installation of utility services, installation of roads, sidewalks, driveways, walkways, curbs and gutters, parking lot(s); and all other site work as may be required in connection with the development and associated parking, and alterations to public rights of way;
- Construction and installation of all other improvements as may be required in order to comply with applicable Approved Plans which incorporate the zoning ordinances, building codes, TIF No. 3 Design Guidelines, and any other applicable rules and regulations identified in Exhibit B; and
- Construction and installation of the Required Offsite Improvements.
- Construction and installation of the City Owned Improvements.

(n) "Project Architect" means: _____.

(o) "Project Completion Date" means: the date of completion of the Project, which shall be no later than December 31, 2017.

(p) "Project Plan" means: The Project Plan for the City of Mequon Tax Incremental District No. 3, as amended from time to time.

(q) "Required Offsite Improvements" means: The work required in the public rights-of-way, including but not limited to median remodeling, which the City or the State determine are necessary in connection with the Project, and which are defined on Exhibit C.

(r) "Tax Increment" means the amount of tax collected from the Property and the building and site improvements to be constructed on the Property by Owner/Developer, and the personal property installed or located on the Property which is subject to personal property tax (the "Personal Property"), less the tax collected on the equalized value of the Property as of the effective date of this Agreement (which is defined to be the "Tax Increment Base"), as calculated with reference to and in accordance with the provisions of Section 66.1105 (2)(i) through (m), Wisconsin Statutes.

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(s) "TIF District" or "TIF No. 3" or "TID No. 3" means: City of Mequon Tax Incremental District No. 3.

(t) "Title Company" means: _____, the title company issuing the owner's policy of title insurance to the Owner/Developer.

2. Conditions Precedent: Owner/Developer's Obligations. In addition to all other conditions and requirements set forth in this Agreement, the obligations of the City under this Development Agreement are conditioned upon the satisfaction of each and every one of the following conditions:

(a) On or before June 1, 2016, and prior to Actual Construction, at its cost, Owner/Developer will provide Fast Track Improvements Cost Breakdown estimates to the City, in the form as shown on Exhibit D, certified by Owner/Developer and the General Contractor as presenting the then most accurate and complete Fast Track Improvements Cost Breakdown available, and which will demonstrate that estimated Fast Track Improvements Costs are \$250,000. To the extent that the actual Fast Track Improvements Costs are greater or less than the estimate, the Fast Track Incentive will be modified as identified in Paragraph 4(d)(vii), below.

(b) On or before June 1, 2016, Owner/Developer, at its cost, shall provide the City with a timetable for completion of the Project.

(c) Prior to the execution of this Agreement, Owner/Developer shall provide the City with evidence satisfactory to the City that Owner/Developer is authorized to enter into this Agreement and that the persons signing this Agreement on behalf of Owner/Developer are authorized to sign this Agreement. Prior to the execution of this Agreement, Owner/Developer, at its cost, shall provide a certified copy of its articles of organization and operating agreement and a certificate of status issued by the Wisconsin Department of Financial Institutions and its resolutions. Such formation documents and resolutions must be acceptable to the City and must show a state of facts as to ownership, management and control acceptable to the City.

(d) Prior to the execution of this Agreement, Owner/Developer shall provide a certificate of incumbency and resolutions or consents of its board, all of which resolutions and consents shall show that Owner/Developer has been duly authorized to enter into this Agreement and all other agreements, documents and contracts required to be executed by it in connection with the transactions which are the subject of this Agreement.

(e) Before commencement of construction, City shall be satisfied with the list of Approved Plans which are on Exhibit B.

(f) No uncured default, or event which with the giving of notice or lapse of time or both would be a default, shall exist under this Agreement.

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(g) Not later than August 1, 2016, the Owner/Developer shall provide to the City, all of the contracts and agreements necessary for construction and installation of the Required Offsite Improvements and City-Owned Improvements, all of which contracts and agreement must be reasonably acceptable to the City and show a state of facts acceptable to the City.

(h) Not later than August 1, 2016, Owner/Developer shall have delivered the Plans identified above.

If all conditions contained in this Section are satisfied within the time periods for satisfaction of such conditions as set forth above or if such conditions are waived in writing by the City within the time periods for satisfaction of such conditions as set forth above, or if the City fails to disapprove or object to any of the deliverables furnished by or performance of Owner/Developer as to such conditions within ten (10) business days of receipt by the City, then the above conditions shall be deemed satisfied. The City shall issue a certificate (the "Certificate") confirming that all of the above Conditions Precedent have been satisfied or waived, which can be relied on to confirm that the obligations in this Section have been satisfied. If the City shall timely disapprove or object to the deliverables or performance of Owner/Developer specifying the reason(s) for which the matter is not satisfactory to the City, Owner/Developer and Owner/Developer shall have ten (10) business days to cure by resubmission of satisfactory deliverables or performance. In the event Owner/Developer does not timely resubmit or the resubmission is unsatisfactory to the City, the City, at its option, exercised in its reasonable discretion, may terminate this Agreement, by providing written notice to the Owner/Developer as provided herein, in which event, none of the parties to this Agreement shall have any further liability or obligation to the other parties; provided, however, Owner/Developer shall pay all costs and expenses incurred by the City in connection with the Project, the preparation and negotiation of this Development Agreement, including without limitation, attorneys fees and the fees of the City's outside financial consultant.

3. Representations and Warranties and Covenants of Owner/Developer. Owner/Developer represents and warrants to the City to the best of its knowledge, and covenants with the City as follows:

(a) All copies of preliminary cost estimates, and final costs of the Fast Track Improvements and agreements related to them, which Owner/Developer has furnished to the City are true and correct in all material respects. There has been no material adverse change in the cost estimates of the Fast Track Improvements since the date of the last financial statements furnished by it to the City.

(b) Owner/Developer have paid, and will pay when due, all property taxes on the Property prior to any such taxes becoming delinquent.

(c) Owner/Developer will pay for all work performed and materials furnished for the Required Offsite Improvements, which upon completion, final inspection and acceptance by the City, shall be dedicated to the City, or State of Wisconsin, as applicable. The Required Offsite Improvements shall be as enumerated in Exhibit C to this Agreement.

City confirms this Required Offsite Improvements work is not subject to any public bidding requirements, but that Owner/Developer’s contractor shall provide notice to the City 3 days prior to commencement of that work, in order to allow the City to inspect the work.

(d) No statement of fact by Owner/Developer contained in this Agreement and no statement of fact furnished or to be furnished by Owner/Developer to the City pursuant to this Agreement contains or will contain any untrue statement of a material fact or omits or will omit to state a material fact necessary in order to make the statements herein or therein contained not misleading at the time when made.

(e) Owner/Developer is a duly organized Wisconsin cooperative and is duly formed and validly existing and has the power and has or will have all necessary licenses and permits to own the Property and to carry on its business at the Property.

(f) The execution, delivery and performance of this Agreement have been duly authorized by all necessary board action of Owner/Developer and constitute the valid and binding obligations of Owner/Developer enforceable in accordance with their terms, subject only to applicable bankruptcy, insolvency, reorganization, moratorium, general principles of equity, and other similar laws of general application affecting the enforceability of creditors' rights generally.

(g) The execution, delivery, and performance of Owner/Developer's obligations pursuant to this Agreement will not violate or conflict with Owner/Developer's formation documents nor will the execution, delivery, or performance of Owner/Developer's obligations pursuant to this Agreement violate or conflict with any law applicable to Owner/Developer or the Project.

(h) There is no litigation or proceeding pending or threatened against or affecting the Project or Owner/Developer’s interest in the Project.

(i) No default, or event which with the giving of notice or lapse of time or both would be a default, exists under this Agreement.

(j) Prior to completion of the Project Owner/Developer will not sell, transfer or convey the Property except to an Affiliate who shall take title subject to this Agreement. This shall not prevent the mortgaging of the Property.

(k) Construction of Project shall commence not later than the date required by the Conditional Use Permit listed in the Approved Plans (“CUP”). The building on the Property will be deemed completed upon occurrence of all of the following: a certificate of occupancy is issued by the appropriate governmental authorities for all spaces intended to be occupied in the building.

(l) Owner/Developer will cause the Project to be completed in conformance and compliance with all applicable federal, state, local and other laws, rules, regulations and

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ordinances, including without limitation, all zoning and land division laws, rules, regulations and ordinances, all building codes and ordinances of the City and County, all environmental laws, rules, regulations and ordinances, and all terms and conditions of this Agreement.

(m) Owner/Developer will cause the City Owned Improvements to be constructed in a good and workmanlike manner and substantially in accordance with the Approved Plans for the Project as approved by the City and the State of Wisconsin, and will promptly correct any defects, structural or otherwise, in construction or deviations from the Plans for the Project. Construction of the City Owned Improvements shall be completed free of all liens and encumbrances except for those liens and encumbrances permitted by this Agreement, and lien waivers for the City Owned Improvements shall be submitted to the City as a condition precedent to its acceptance of dedication of such improvements, and to reimbursement to Owner/Developer for the costs of the City Owned Improvements.

(n) The Owner/Developer understands that the permitted uses for the Project are as enumerated in the TC Zoning District of the City of Mequon, as modified by the CUP and agrees to use the Project in compliance with this zoning.

(o) The representations and warranties contained herein shall be true and correct at all times during the term of this Agreement.

4. Covenants of City. The City covenants with the Owner/Developer as follows:

(a) City will expeditiously provide to Owner/Developer and its lenders such information as is reasonably requested by them.

(b) The City shall cooperate with Owner/Developer throughout the development of the Project and shall promptly review and/or process all submissions and applications as expeditiously as possible, taking into account applicable laws, rules, regulations and ordinances.

(c) Reimbursement for City Owned Improvements. When Owner/Developer has completed the construction of the City Owned Improvements, has furnished lien waivers for the same to the City, and the City has inspected and accepted the dedication of the City Owned Improvements, City shall, within 30 days after receiving the invoice and request for payment, pay to Owner/Developer, the cost of the City Owned Improvements, as identified on Exhibit G less the cash hold-back provided in section 15 below. City confirms this work to construct the City Owned Improvements is not subject to any public bidding requirements, but that Owner/Developer's contractor shall provide notice to the City 3 days prior to commencement of that work, in order to allow the City to inspect the work.

(d) Municipal Revenue Obligation to Reimburse for Qualified 'Pay as You Go' Costs. Subject to the verification of actual, verified qualifying costs incurred by Developer/Owner, post-construction by the City, as defined in section 4(d)(vii) below,

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the City, through TIF No. 3 shall provide the following financial incentive to the Owner/Developer to offset part or all of the "Gap Costs," for the site repair and demolition costs defined herein as the Fast Track Improvements, as indicated and described in the Fast Track Incentive Formula calculation appended to this Agreement as Exhibit D, for demolition of existing improvements; removal of any hazardous substances including but not limited to asbestos, and remediation; well abandonment; fill and rough grading; and excavation, pouring of slurry, and compacting of fill due to poor soils, all being required in order to provide for new foundation, along with the engineering work related to the above (the "Fast Track Improvements"), in the manner provided herein, and subject to the following terms, conditions and procedures.

(i) In the event, Owner/Developer completes construction of the Project in the time and manner required herein, the City agrees that this Agreement shall constitute a Municipal Revenue Obligation under the terms contained herein (the "MRO"), in the amount of the Fast Track Incentive. The total amount of the Fast Track Incentive shall be the Base Improvement Value as shown on Exhibit D plus the Owner/Developer's actual costs of completing the Fast Track Improvements the total of which is currently estimated to be \$250,000, and which is subject to the verification provided below, and to a true-up calculation based upon the actual costs of the Fast Track Improvements. This total Fast Track Incentive shall be paid over not more than 11 annual installments, on the date set forth in section 4 (d)(iii) below commencing in the year after the Project has been completed, as affected below by the amount of "Available Tax Increment". The obligation to make such payments shall terminate as provided in section 4(d)(vi) and (vii) below, or at the earlier of the end of the currently remaining life of TID No. 3 or the date the full Fast Track Incentive has been paid to Owner/Developer, or as provided in section 12 below. The Municipal Revenue Obligation shall not bear interest, and shall be a project cost of TID No. 3.

(ii) In addition to the logs and reports to be provided to the City pursuant to section 2(h), Owner/ Developer will provide notice to the City when the excavation is complete and before the excavation is refilled, to allow the City to verify the amount of excavation and condition of the soils.

(iii) Payments on the Municipal Revenue Obligation shall be payable solely from the Special TID No. 3 Fund, and only to the extent that the City shall have received as of such payment date "Available Tax Increment" generated by the Property and the Personal Property, and no MRO Default shall have occurred, and shall not be an obligation of or a charge against the City's general credit or taxing power.

(iv) After the "Project Completion Date", for "Available Tax Increment" paid by Owner/Developer and collected by the City in the year in which the tax bill is generated or by the following July 31st, the payment date for the Municipal Revenue Obligation shall be September 1st. By way of example, if the "Building and Site Improvements" shall be completed and the Personal Property fixtures and equipment installed and fully assessable on or before January 1, 2017, then the tax bill generated in December, 2017 and paid by Owner/Developer on or before July 31, 2018 will result in a Fast Track Incentive payment to Owner/Developer on September 1, 2018. All

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obligations for payment of the Municipal Revenue Obligation shall terminate with the end of the final year of TID No. 3 as provided in Section 66.1105, Wisconsin Statutes, or may be sooner terminated as provided in accordance with this section 4, or as provided in section 12 below.

(v) Owner/Developer understands and agrees that the Municipal Revenue Obligation of City hereunder will be payable only to the extent that there exists "Available Tax Increment" funds as defined herein and generated pursuant to Section 66.1105, Wisconsin Statutes with respect to the Property and Personal Property, and no MRO Default has occurred under this Agreement, and will never represent or constitute general obligation debt or bonded indebtedness of the City, the State of Wisconsin or any political subdivision, all pursuant to the provisions of Section 66.1105, Wisconsin Statutes.

(vi) To satisfy in full the City's obligations under the Municipal Revenue Obligation, the City shall have the right to prepay the outstanding balance of the Municipal Revenue Obligation at any time. The prepayment option is available to provide the City the option of early termination of TID No. 3.

(vii) Financial Adjustment. Upon completion of the Fast Track Improvements, Owner/Developer will provide to the City's independent financial consultant under a confidentiality agreement all contracts, costs, books and records pertaining to the Project as a whole, and for the Fast Track Improvements to verify actual Project and Fast Track Improvements costs incurred. City assumes no obligation to Owner/Developer for the sufficiency or adequacy of such reviews, it being acknowledged that such reviews are made for the sole and separate benefit of City. Any and all notes and copies of records made by or on behalf of the City related to such reviews shall be treated as confidential to the full extent permitted by law. The fact that City may make construction reviews shall in no way relieve Owner/Developer from its duty to independently ascertain that the construction of the Project is being completed substantially in accordance with the approved Plans.

-If the total Project costs actually incurred by Owner/Developer for the Project taken as a whole, including the Personal Property, are less than \$10,000,000, which would result in the Owner/Developer not qualifying for the Fast Track Incentive, then City and TIF No. 3 shall be under no obligation to provide such financial incentive to Owner/Developer, City shall provide Owner/Developer notice of the termination of this obligation, and the Guaranteed Tax Increment obligation in section 12 below shall terminate, and the Tax-Exempt Covenant in section 11 below shall terminate.

-Unless this obligation is terminated under the previous sentence, City shall reduce the Fast Track Incentive amount to equal the sum of the Base Improvement Value as shown on Exhibit D plus the Owner/Developer's verified actual costs for the Fast Track Improvements, divide the final Fast Track Incentive amount into 11 annual payments (each, a "Scheduled Payment") and a formal Municipal Revenue Obligation document shall be issued on that date and with this final amount, to reflect the true-up calculations and the resulting adjusted Fast Track Incentive agreement as provided

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herein. It is confirmed that while the list of Fast Track Improvements cannot change, the actual costs of those Fast Track Improvements, including hard and soft costs, are to be taken as a whole, and the line items can be adjusted relative to one another within the final total. This final verified total of the Fast Track Incentive shall be divided into 11 parts, representing the contemplated amount for each of the annual installments to be paid to Owner/Developer subject to the qualifications and limitations provided herein.

Notwithstanding the above, no Scheduled Payment of the Fast Track Incentive may exceed 48% of the Available Tax Increment generated by the Property and the Personal Property, charged on the real and personal property tax bill issued in the prior year (the "48% Limit"). Therefore, if there is insufficient Available Tax Increment in any year, to pay the Scheduled Payment out of 48% of the Available Tax Increment, the deficiency shall be deemed a "Shortfall" except as provided in section 12 below. If in a later year, 48% of the Available Tax Increment is greater than the regularly Scheduled Payment, the amount in excess of the Scheduled Payment but not exceeding the 48% Limit, shall be paid to Owner/Developer for the oldest Shortfall first, to the extent such amounts are available and until all Shortfalls are paid. Any "Shortfall" remaining as of the end of the currently scheduled life of TID No. 3 shall be discharged and extinguished, and shall cease to be an obligation of TID No. 3. No Fast Track Incentive obligation of TID No. 3, whether for Scheduled Payments of any Shortfall, shall survive this Agreement.

- 5. Default. The occurrence of any one or more of the following events shall constitute a default ("Default") hereunder.
 - (a) Owner/Developer shall fail to pay any amounts due from it under this Agreement on or before ten days following notice of nonpayment when due; or
 - (b) Any representation or warranty made by Owner/Developer in this Agreement, or any document or financial statement delivered by Owner/Developer pursuant to this Agreement, shall prove to have been false in any material respect as of the time when made or given and not curable; or
 - (c) Owner/Developer shall breach or fail to perform timely or observe timely any of its covenants or obligations under this Agreement, and such failure shall continue for thirty (30) days following notice thereof from City to Owner/Developer (or such longer period of time as is necessary to cure the default as long as Owner/Developer has commenced the cure of the default within the 30-day period, is diligently pursuing the cure of the default and as long as the default is cured not later than 60 days following the notice thereof from the City); or
 - (d) Owner/Developer shall: (i) become insolvent or generally not pay, or be unable to pay, or admit in writing its/his inability to pay, its/his debts as they mature; or (ii) make a general assignment for the benefit of creditors or to an agent authorized to liquidate any substantial amount of its/his assets; or (iii)

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become the subject of an "order for relief" within the meaning of the United States Bankruptcy Code, or file a petition in bankruptcy, for reorganization or to effect a plan or other arrangement with creditors; or (iv) have a petition or application filed against it/him in bankruptcy or any similar proceeding, or have such a proceeding commenced against it/him, and such petition, application or proceeding shall remain undismitted for a period of ninety (90) days or Owner/Developer shall file an answer to such a petition or application, admitting the material allegations thereof; or (v) apply to a court for the appointment of a receiver or custodian for any of its/his assets or properties, or have a receiver or custodian appointed for any of its/his assets or properties, with or without consent, and such receiver shall not be discharged within ninety (90) days after his appointment; or (vi) adopt a plan of complete liquidation of its/his assets; or

(e) If Owner/Developer shall cease to exist; or

(f) A default shall occur under any other documents executed with and delivered to the City in connection with the Project, and remain uncured within in 60 days following notice thereof from the City.

6. Remedies.

(a) Upon the occurrence of any Default, without further notice, demand or action of any kind by the City, the City may, at its option, pursue any or all of the rights and remedies available to the City at law and/or in equity against Owner/Developer and/or the Project, except that, as provided in Paragraph 6(b) below, the City shall only have the right to suspend performance of any of its obligations or covenants under this Agreement and/or to terminate this Agreement, as stated therein. Except as may be otherwise specifically set forth herein, no remedy herein conferred upon the City is intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement, and/or now or hereafter existing at law or in equity. No failure or delay on the part of the City in exercising any right or remedy shall operate as a waiver thereof nor shall any single or partial exercise of any right preclude other or further exercise thereof or the exercise of any other right or remedy. Notwithstanding any of the foregoing authorizations, the City shall have no duty or obligation whatsoever with respect to any of the matters so authorized.

(b) Notwithstanding anything contained herein to the contrary, acknowledging that the remedy of stopping payment to Owner/Developer or its permitted assigns, of amounts otherwise due it under the MRO is a heavy penalty which should not be invoked for a small and immaterial default, or a material, but curable default provided Owner/Developer is diligently pursuing a cure of the default, the parties hereto agree that no default hereunder shall result in the termination of the City's obligations to pay the Fast Track Incentive under the MRO except for a MRO Default, which shall be defined as a default under the provisions of Paragraph 6(a) above regarding warranties or representations which are not curable, or a default of the Tax-Exempt Covenant or under the Guaranteed Tax Increment below, which are not paid within 30 days after notice from the City. Except for an MRO Default, no default shall cause the termination or

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postponement of the City’s obligation to perform any one or more of its obligations under the MRO including, but not limited to, any payment obligations on the MRO. In the event of an MRO Default, the City may immediately with only concurrent, but not prior notice to Owner/Developer, suspend its obligation to make any further payments on the MRO.

7. Costs. All reasonable fees, costs and expenses incurred by the City, including that for City Staff time and attorneys and consultant’s fees, expended and incurred in connection with the negotiation, preparation and drafting of this Agreement, and all documents and agreements executed in connection therewith, as well as the inspection and approval of all deliverables relating to authority, and any other considerations necessary to creation of this Development Agreement, which are required to be provided the City, shall be paid by Owner/Developer in an amount not to exceed \$10,000. Said amount shall not include, and shall be in addition to amounts which Owner/Developer shall be obligated to pay for plan reviews, permitting, and inspections which shall be separately charged by the City at the usual and customary rates. The Owner/Developer shall pay all costs and expenses associated with the enforcement of the City's rights against Owner/Developer under this Agreement, including without limitation the enforcement of such rights in any bankruptcy, reorganization or insolvency proceeding involving Owner/Developer. Any and all such fees, costs and expenses incurred by the City which are to be paid by the Owner/Developer, shall be paid by Owner/Developer to the City within 30 days of demand by the City.

8. City's Right to Cure Default. In case of failure by Owner/Developer to pay any fees, assessments, charges or taxes arising with respect to the Project or to comply with the terms and conditions of this Agreement or any other document, contract or agreement affecting the Project, the City shall have the right, but shall not be obligated, to pay such fees, assessments, charges or taxes or take such action as is necessary to remedy the failure of Owner/Developer to comply with the documents, contracts or agreements affecting the Project, and, in that event, the cost thereof shall be payable by Owner/Developer to the City.

9. Parking. Owner/Developer understands and agrees that it shall be Owner/Developer's obligation to provide adequate parking for the Project complying with all applicable laws, rules, regulations and ordinances, and in conformity with the site plan which is included within the Approved Plans.

10. Signage. All signage installed at the Project, both during construction and after completion of the Project, must comply with all applicable laws, rules, regulations and ordinances, and shall conform to the sign plan included in the Approved Plans. All signage shall be maintained, repaired and replaced as necessary to ensure it remains in good order by Owner/Developer at its expense.

11. Real Estate Taxes and Assessments.

(a) Owner/Developer agrees to pay before delinquent all generally applicable real and personal property taxes assessed and levied against the Property and the Personal Property by the City under its applicable property tax laws, rules, rates, regulations and ordinances in effect from time to time. Nothing in this Agreement shall impair any statutory rights of the City with respect

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to the assessment, levy, priority, collection and/or enforcement of real estate and personal property taxes.

(b) In addition, Owner/Developer agrees to pay timely to the City all special assessments as may be assessed or levied in connection with the Project under the applicable special assessment laws, rules, regulations, ordinances and rates in effect at the time said special assessments are assessed or levied, but any special assessments or charges to be paid in connection with the initial construction of the Project are as shown on Exhibit E.

(c) Owner/Developer agrees that it will not sell, lease, assign or otherwise transfer or convey any interest in the Property to a person or entity exempt from general property taxation or in a manner which would cause all or any portion of the Property to be exempt from general property taxation (the "Tax-Exempt Covenant"). The provisions of the Tax-Exempt Covenant shall be included in the Memorandum of Development Agreement which is attached hereto as Exhibit F, which Tax-Exempt Covenant will run with the land and will be binding upon the Owner/Developer and the Property and/or lessee and/or mortgagee of all or any portions of the Property, and their successors and assigns, but only until the earlier of the expiration of the currently remaining term of the TIF District, or the date on which the full Fast Track Incentive amount has been paid to Owner/Developer. In the event a court finds this Tax-Exempt Covenant is not valid or enforceable or if for any reason the Tax-Exempt Covenant is terminated, then Owner/Developer and its successors and assigns shall make a payment in lieu of taxes to the City, equal to the amount of taxes that would be due if the Property or owner was not tax exempt, but if Owner/Developer pays the Differential Payment required in Paragraph 13 below, no amount shall be due hereunder.

12. Guaranteed Tax Increment. Owner/Developer guarantees that on or before the Project Completion Date, the equalized value of the Property plus Personal Property, will be not less than \$10,000,000 (the "Minimum Value") in and for tax year 2018 and thereafter, such guaranty ending with the earlier of the expiration of the currently remaining term of the TIF No. 3, or the date on which the full Fast Track Incentive amount has been paid to Owner/Developer, or the termination of this Agreement, and the tax increment due to the City shall be no less than the Minimum Value guaranteed herein multiplied by the assessment ratio for the relevant year, and that product multiplied by the mill rate for the relevant year. In the event the equalized value of the Property and the Personal Property fails to meet the Minimum Value as of the Project Completion Date, or in the event that the equalized value of the Property and Personal Property meets this initial Minimum Value as of the Project Completion Date, but the equalized value falls below the Minimum Value in any year thereafter during the term of this Agreement, as a result of an Unrepaired Casualty as defined below, or in the event the equalized value falls below the minimum eligibility for the Fast Track Incentive program of \$3,000,000 for any reason other than Unrepaired Casualty, then this Agreement shall terminate. An "Unrepaired Casualty" shall be defined to exist if the Property and Personal Property are damaged in a material amount by a casualty, and Owner/Developer has not rebuilt the improvements and restored the personal property to a combined equalized value of at least the Minimum Value, within 9 months after the date of loss. Owner/Developer covenants to keep the Property and Personal Property insured under commercially reasonable policy or policies of insurance in amounts adequate to pay for the rebuilding in the event of a total loss of the insured improvements and personal property.

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However, if Owner/Developer does build the improvements with an equalized value of at least the Minimum Value as of the Project Completion Date, and, other than in the case of an Unrepaired Casualty, the equalized value in any subsequent year covered by this Agreement shall be less than the amount guaranteed under this paragraph, City shall submit a bill to Owner/Developer, for the differential ("Differential Payment"). Such a billing shall be submitted to Owner/Developer by the City Treasurer by December 31st of the relevant tax year and shall be paid in full by Owner/Developer, without interest thereon, by March 31st of the following year. If not fully paid when due, the amount remaining unpaid on and after April 1st of the following year shall accrue interest at the statutory rate prescribed for delinquent real and personal property taxes until fully paid.

13. Indemnifications. Owner/Developer hereby indemnifies, defends, covenants not to sue and holds the City (which for the purposes of this paragraph includes the persons/entities referenced in Paragraph 19 below) harmless from and against all loss, liability, damage and expense, including attorneys' fees, suffered or incurred by the City in any way in connection with the Project, including without limitation: (a) the failure of Owner/Developer or its contractors, subcontractors, agents, employees, or invitees to comply with any environmental law, rule, regulation or ordinance, or any order of any regulatory or administrative authority with respect thereto; (b) any release by Owner/Developer or its contractors, subcontractors, agents, employees, or invitees of petroleum products or hazardous materials or hazardous substances on, upon or into the Project; (c) any and all damage to natural resources or real property or harm or injury to persons resulting or alleged to have resulted from any failure by the Owner/Developer and/or its contractors, subcontractors and/or agents to comply with any law, rule, regulation or ordinance or any release of petroleum products or hazardous materials or hazardous substances as described in clauses (a) and (b) above; (d) any material violation by Owner/Developer at the Project or on the Property of any environmental law, rule, regulation or ordinance; (e) claims arising under the Americans With Disabilities Act, and any other laws, rules, regulations or ordinances; (f) the failure by Owner/Developer to comply with any term or condition of this Agreement; (g) injury to or death of any person at the Project; injury to any property caused by or at the Project; and (h) the failure of Owner/Developer to maintain, repair or replace, as needed, any portion of the Project. The terms "hazardous substances" means any flammable explosives, radioactive materials, hazardous wastes, toxic substances, or related materials, including without limitation, any substances defined as or included in the definition of "hazardous substances," "hazardous wastes," "hazardous materials," "toxic substances" under any applicable federal or state or local laws or regulations.

14. City Owned Improvements. The City Owned Improvements shall be constructed and installed in accordance with plans and specifications approved by the City as part of the approval of the Plans. The City Owned Improvements shall at all times be subject to City inspection and approval and the City shall not be required to accept dedication and conveyance of the City Owned Improvements unless the City Owned Improvements have been constructed in a good workmanlike manner, in accordance with the City-approved plans for the City Owned Improvements, are warranted against defects as provided herein, and otherwise in a condition reasonably acceptable to the City. Following approval by the City of the completed City Owned Improvements, the City Owned Improvements shall be dedicated and conveyed to the City, at no cost or expense to the City and the cost of which shall be reimbursed to Developer as provided in sections 1.(f) and 3.(m). The Owner/Developer shall provide to the City from the

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Owner/Developer and all contractors and consultants involved in connection with the construction and installation of the City Owned Improvements, a two-year warranty against defects in construction, materials and workmanship, in a form reasonably acceptable to the City. The Owner/Developer shall also provide to the City as-built construction records for the City Owned Improvements in an electronic format acceptable to the City.

15. Security for Guaranty Obligation. Following final completion of the City Owned Improvements, Owner/Developer will provide the City with a latent defects guarantee for City Owned Improvements in the form of a cash hold-back by the City in an amount equal to 4 % of the aggregate total contract cost of such City Owned Improvements. The guarantee shall insure against defects in construction, materials and workmanship, for a period of two years following the date on which all of the City Owned Improvements have been accepted by the City. The guarantee must be in form and content acceptable to the City, and shall contain procedures for warranty claims to be made against the holdback, and the expiration and surrender of the remaining letter of credit at the end of that warranty period. Any hold back funds not applied to correct defective materials or work during the two year guaranty period or which are awaiting disbursement for work contracted or to be contracted to cure such defects arising during the warranty period, shall be refunded to Owner/Developer within thirty (30) days following the expiration of the guaranty period.

16. Fire and Safety Hazards. Owner/Developer agrees to construct the Project in conformance with all fire and safety standards specified by applicable law.

17. Nondiscrimination. The City and Owner/Developer agree that Owner/Developer shall not use the Project in a manner to permit discrimination or restriction on the basis of race, creed, ethnic origin or identity, color, gender, religion, marital status, familial status, age, handicap or national origin, and that the construction and operation of the Project shall be in compliance with all federal, state, and local laws, rules, regulations and ordinances relating to discrimination or any of the foregoing, and any lease for any portion of the Project will include this obligation.

18. No Personal Liability. Under no circumstances shall the City, or any officer, official, director, attorney, employee or agent of the City have any personal liability arising out of this Agreement, and no party shall seek or claim any such personal liability.

19. City Authorization. The execution of this Agreement by the City was authorized by Resolution No. _____ of the Mequon Common Council adopted on May 10, 2016, which also authorized the City Attorney and City Director of Community Development to finalize the wording of this Agreement, the exhibits hereto, and the documents required herein, and authorized the parties signing below to sign the Agreement and related agreements, on behalf of the City.

20. Miscellaneous.

(a) Except as otherwise specifically set forth herein, the respective rights and liabilities of City and Owner/Developer under this Agreement are not assignable or

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delegable, in whole or in part, without the prior written consent of the other party. The provisions of this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

- (b) No waiver, amendment, or variation in the terms of this Agreement shall be valid unless in writing and signed by the City and Owner/Developer, and then only to the extent specifically set forth in writing, but the City Attorney and City Director of Community Development are authorized to approve non-substantive and non-material changes to this Agreement, the exhibits and the agreements required herein, without further City Council Action.
- (c) All agreements, representations, warranties, covenants, liabilities and obligations made in this Agreement and in any document delivered pursuant to this Agreement shall survive the execution and delivery of this Agreement.
- (d) All communications or notices required or permitted by this Agreement shall be in writing and shall be deemed to have been given (i) upon delivery to an officer of the person entitled to such notice, if hand delivered, or (ii) two business days following deposit in the United States mail, postage prepaid, or with a nationally recognized overnight commercial carrier that will certify as to the date and time of delivery, airbill prepaid, or (iii) upon transmission if by facsimile, and each such communication or notice shall be addressed as follows, unless and until any of such parties notifies the other in accordance with this Paragraph of a change of address:

If to the City:

City of Mequon, Wisconsin
11133 North Cedarburg Road
Mequon, WI 53092
Attention: City Administrator

With a copy to:

City Attorney
Community Development Director
Public Works Director

If to the Owner/Developer
P2 Development Company
Attn: Robert Bach

With a copy to:

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(e) This Agreement and the documents executed pursuant to this Agreement contain the entire understanding of the parties with respect to the subject matter hereof. There are no restrictions, promises, warranties, covenants or undertakings other than those expressly set forth in this Agreement and the documents executed in connection with this Agreement. This Agreement and the documents executed in connection herewith supersede all prior negotiations, agreements and undertakings between the parties with respect to the subject matter hereof. All Exhibits referenced herein are attached hereto and incorporated herein by this reference. The City Attorney and City Director of Community Development have the authority to replace exhibits to this Agreement with updated exhibits initialed by the Owner/Developer and the City, as updated versions of those exhibits are approved by both parties. It is intended that Exhibit B, the List of Approved Plans, will be modified by City Staff to add to the list other Plans as they are approved by the City.

(f) This Agreement is intended solely for the benefit of Owner/Developer and the City, and no third party (other than successors and permitted assigns) shall have any rights or interest in any provision of this Agreement, or as a result of any action or inaction of the City in connection therewith. Without limiting the foregoing, no approvals given pursuant to this Agreement by Owner/Developer or the City, or any person acting on behalf of any of them, shall be available for use by any contractor or other person in any dispute relating to construction of the Project.

(g) This Agreement shall be governed by, and construed and interpreted in accordance with, the laws of the State of Wisconsin applicable to contracts made and wholly performed within such state.

(h) This Agreement may be executed in several counterparts, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same agreement. Facsimile signatures shall be deemed original signatures for all purposes of this Agreement.

(i) Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement in such jurisdiction or affecting the validity or enforceability of any provision in any other jurisdiction.

(j) Nothing contained in this Agreement or any other documents executed pursuant to this Agreement, shall be deemed or construed as creating a partnership or joint venture between the City and Owner/Developer or between the City and any other person, or cause the City to be responsible in any way for the debts or obligations of Owner/Developer or any other person. Owner/Developer further represents, warrants and agrees, for itself and its successors and permitted assigns, not to make any assertion inconsistent with their acknowledgment and agreement contained in the preceding

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sentence in the event of any action, suit or proceeding, at law or in equity, with respect to the transactions which are the subject of this Agreement and this paragraph may be pleaded and construed as a complete bar and estoppel against any assertion by or for Owner/Developer and its successors and permitted assigns, that is inconsistent with its acknowledgment and agreement contained in the preceding sentence.

(k) Time is of the essence of each and every obligation or agreement contained in this Agreement.

(l) If any party is delayed or prevented from timely completing construction of the Project, by reason of fire, earthquake, war, flood, riot, strikes, labor disputes, governmental restrictions, judicial order, public emergency, or other causes beyond the control of the party obligated to perform, performance of such act shall be excused for the period of such delay and the time for the performance of any such act shall be extended for a period equivalent to such delay.

(m) This Development Agreement shall terminate upon the latest to occur of the following: (i) the conveyance of the City Owned Improvements to the City; the completion of the Project as described above; (ii) receipt by the City of all payments it is entitled to pursuant to this Development Agreement; (iii) the receipt by Owner/Developer of all payments it is entitled to pursuant to this Development Agreement and the MRO.

(n) This Agreement shall be recorded in the office of the Register of Deeds of Ozaukee County, Wisconsin, prior to the recording of any other mortgage on the Project, it being understood by the parties that until termination of this Agreement as set forth above, this Agreement will run with the land and will be binding upon the Property and the Project and any Owner/Developer and/or lessee and/or mortgagee of all or any portions of the Property and the Project and their successors and assigns.

(o) Nothing contained in this Agreement is intended to or has the effect of releasing Owner/Developer from compliance with all applicable laws, rules, regulations and ordinances in addition to compliance with all terms, conditions and covenants contained in this Agreement.

(p) All financial reports and information required to be provided by Owner/Developer to the City under this Agreement shall be provided to the City's outside financial consultant for review on behalf of the City.

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Dated at Mequon, Wisconsin this _____ Day of _____, 2016.

CITY OF MEQUON

Daniel Abendroth, Mayor

William H. Jones, Jr., Clerk

OWNER/DEVELOPER:

P2 Development Company

By: _____
Roberty Bach

By: _____

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EXHIBIT A: Property Location

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EXHIBIT B: Approved Plan Set

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EXHIBIT C: Required Off-Site Improvements

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EXHIBIT D: Fast Track Improvement Costs

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EXHIBIT E: Special Assessments

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EXHIBIT F: MOU of Development Agreement

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EXHIBIT G: City-Owned Improvements

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