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Office of the City Administrator

**MEQUON FESTIVALS COMMITTEE**  
**May 9, 2016**  
**6:00 PM**  
**South Conference Room**

**AGENDA**

Call to Order, Roll Call

1. Approve minutes of the April 4, 2016 meeting  
**Action requested: review and approve**
2. Staff Updates
  - a. Participants/Applications
  - b. Sponsors
3. 2016 Budget
  - a. Budget Update
  - b. Bounce House**Action requested: discuss and take action as needed**
4. Pre-Event Planning
  - a. ATM Machine
  - b. Entertainment
    1. Music
  - c. Children's Area**Action requested: discuss and take action as needed**
5. Future Agenda Items
6. Next meeting date and time
7. Adjourn

*Dated: May 6, 2016*

*/s/ Vanessa Nerbun, Chair*

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodations for attendance at this meeting should contact the Deputy City Clerk at 262-236-2914, twenty-four (24) hours in advance of the meeting. Any questions regarding this agenda may be directed to the Administration Office at (262) 236-2941 Monday through Friday, 8:00 a.m. – 4:30 p.m.