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Office of the City Administrator

**FINANCE-PERSONNEL COMMITTEE
MEETING MINUTES
April 12, 2016**

Present: Mayor Abendroth, Aldermen Leszczynski, Mayr, Pukaite

Also Present: City Administrator Jones, Assistant City Administrator Thyges, Finance Director Watson, Deputy City Clerk Fochs, City Attorney Sajdak, Executive Assistant Prosser, Press

Mayor Abendroth called the meeting to order at 6:48 PM.

Approve minutes from the March 8, 2016 meeting

Action: Motion to approve the March 8, 2016 meeting minutes (Pukaite/Leszczynski).

Result: Motion passed by voice acclamation.

License applications

Action: Motion to approve license applications and “Class B” Reserve Liquor License contingent upon passing all required inspections (Mayr/Leszczynski).

Result: Motion passed by voice acclamation.

Vouchers for payment

Alderman Mayr requested further information on invoice #3176-Solar Heights Drainage Analysis 2015 in the amount of \$4,500.

Action: Motion to approve vouchers for payment (Pukaite/Leszczynski).

Result: Motion passed by voice acclamation.

Discussion- Jalapeno Loco Dos, Inc. “Class B” Liquor License

Deputy City Clerk Fochs stated at the September, 2015 Finance-Personnel Committee meeting a hearing was held to discuss issuing Jalapeno Loco Dos, Inc. a 2015-2016 “Class B” Liquor license since they were no longer in business. Ms. Fochs noted the Committee decided at that time to issue the license, but asked for an update in six months as to the disposition of the sale of the business. Ms. Fochs provided an update to the Committee stating, the owner indicated there was interest from a developer, however, at this time there have been no plans submitted to the city for review and staff indicated they have not had any recent contact with any potential buyer. Ms. Fochs stated Jalapeno Loco Dos’ license will expire on June 30, 2016 at which time the Committee can decide to review or deny the license for the 2016-2017 licensing year if the applicant chooses to reapply or the Committee could call a hearing to revoke the license due to a non-operating business.

The Committee decided to address whether to renew or deny Jalapeno Loco Dos’s license for the 2016-2017 licensing year if the applicant chooses to reapply.

City Administrator Jones noted all annual license renewals will be provided at the June, 2016 meeting. City Attorney Sajdak indicated ramification proceedings for non-operating businesses will also be scheduled for the June, 2016 meeting.

Adjourn

Action: Motion to adjourn (Pukaite/Leszczynski)

Result: Motion passed by voice acclamation. Meeting adjourned at 7:15 PM.

Respectfully Submitted,

CITY OF MEQUON FINANCE-PERSONNEL COMMITTEE

Lina Prosser, Executive Assistant