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Office of the City Administrator

**FINANCE-PERSONNEL COMMITTEE
MEETING MINUTES
March 10, 2015**

Present: Mayor Abendroth, Aldermen Gierl, Nerbun, Strzelczyk

Also Present: Alderman Pukaite (6:17 PM), Assistant City Administrator Thyges, Finance Director Watson, Deputy City Clerk Fochs, Assistant Finance Director Rudychev, City Attorney Sajdak, Dawn Gunderson-Ehlers Senior Financial Advisor, Executive Assistant Prosser

Mayor Abendroth called the meeting to order at 5:45 PM.

Approve minutes from the February 10, 2015 meeting

Action: Motion to approve minutes from the January 13, 2015 Finance and Personnel Committee meeting (Strzelczyk/Nerbun)

Result: Motion passed by voice acclamation.

License applications

Action: Motion to approve license applications (Strzelczyk/Nerbun)

Result: Motion passed by voice acclamation.

Vouchers for payment

Action: Motion to approve vouchers for payment (Nerbun/Strzelczyk)

Result: Motion passed by voice acclamation.

ORDINANCE 2015-1441 - An Ordinance Creating Section 14-32 of the Mequon Code of Ordinances Regarding Reserve "Class B" liquor licenses

The Committee was provided with a background of the 1997 state statutes limiting the number of "Class B" liquor licenses issued by a municipality. Deputy City Clerk Fochs stated the law limited the city to 36 regular licenses and five reserve licenses at the time the law was implemented. The law allows a city to gain one reserve license with each population increase of 500. Ms. Fochs noted in 2014 the city's population increased by 2,217 residents from 1997; therefore the city was permitted to add four reserve licenses for a current total of nine. Ms. Fochs explained the state statute dictates the number of licenses as well as the fees municipalities charge for liquor licenses. "Class B" liquor licenses have a cap of \$500, while reserve licenses have an initial minimum fee of \$10,000. Ms. Fochs went on to say the law does not prohibit a municipality from creating a system to rebate a portion of the fee back to the applicant. Ms. Fochs stated the city has issued 35 of the 36 regular licenses and will soon begin issuing reserve licenses for the first time. Ms. Fochs concluded by stating staff is looking for guidance from the Committee in order to establish a set of procedures prior to the issuance of the first reserve license.

Action: Motion to approve Ordinance No. 2015-1441 amending the amount of the economic development grant to \$9,500 (Nerbun/Gierl)

Result: Motion passed by roll call vote. (3/0) Ordinance No. 2015-1441- An Ordinance Creating Section 14-32 of the Mequon Code of Ordinances Regarding Reserve “Class B” liquor licenses recommended to Common Council for approval.

RESOLUTION 3283 – A resolution approving a transfer of funds from the general fund to a special revenue fund

Action: Motion to approve Resolution 3283- A resolution approving a transfer of funds from the general fund to a special revenue fund (Nerbun/Gierl)

Result: Motion passed by voice acclamation. Resolution 3283 recommended to Common Council for approval.

RESOLUTION 3282 – Initial resolution authorizing general obligation bonds in an amount not to exceed \$5,800,000

Action: Motion to approve Resolution 3282-Initial resolution authorizing general obligation bonds in an amount not to exceed \$5,800,000 (Gierl/Nerbun)

Result: Motion passed by voice acclamation. Resolution 3282 recommended to Common Council for approval.

RESOLUTION 3286 – Initial resolution authorizing general obligation bonds in an amount not to exceed \$1,325,000

Action: Motion to approve Resolution 3286-Initial resolution authorizing general obligation bonds in an amount not to exceed \$1,325,000 (Strzelczyk/Gierl)

Result: Motion passed by voice acclamation. Resolution 3286 recommended to Common Council for approval.

RESOLUTION 3284- A resolution designating BMO Harris Bank N.A. as a Public Depository for the City of Mequon

Action: Motion to approve Resolution 3284-A resolution designating BMO Harris Bank N.A. as a Public Depository for the City of Mequon (Strzelczyk/Nerbun)

Result: Motion passed by voice acclamation. Resolution 3284 recommended to Common Council for approval.

Adjourn

Action: Motion to adjourn (Strzelczyk/Nerbun)

Result: Motion passed by voice acclamation. Meeting adjourned at 6:21 PM

Respectfully Submitted,
CITY OF MEQUON FINANCE-PERSONNEL COMMITTEE
Lina Prosser, Executive Assistant