

CITY OF MEQUON
WISCONSIN

COMMITTEE ON PUBLIC WORKS
MINUTES
March 10, 2015

1. The meeting was called to order at 6:30 p.m. with Alderman Nerbun and Alderman Leszczynski present. Alderman Hawkins arrived at 6:31 p.m.

Staff present was Director of Public Works/City Engineer Lundeen, Deputy Director of Public Works/Assistant City Engineer Jahncke, City Attorney Sajdak and Administrative Secretary Kress.

2. The minutes of the February 10, 2015 Public Works Committee meeting were moved for approval by Ald. Leszczynski, seconded by Ald. Nerbun and unanimously approved by the Committee as written.
3. Director of Public Works/City Engineer Lundeen explained that although Wisconsin Act 28 (TRANS 75) requires that bicycle and pedestrian facilities be provided on any state or federally funded project, there is no existing sidewalk near the Pioneer Road interchange to link to new facilities. Therefore, the requirement is unwarranted at this time for this project. She noted that if the City considers the installation of sidewalk in the future, the City would be responsible for the entire cost.

Following discussion, it was moved by Ald. Leszczynski, seconded by Ald. Hawkins, and unanimously approved by the Committee on Public Works to recommend Resolution 3271, A Resolution Addressing the Need for an Exception of TRANS 75 Standards on WisDOT Project 1229-04-01, to the Common Council for approval.

4. Because the Committee of the Whole has agreed that the City should use special assessment to recuperate funding for the extension of a trunk line sewer along Wauwatosa Road, Director of Public Works/City Engineer Lundeen asked the Committee to review and approve an initial resolution of intent to special assess. This resolution is the first formal step in the special assessment process. Following approval, staff will proceed with the notice of public hearing and City Engineer's Report, and the City will host a public hearing at the April meeting.

Following discussion, it was moved by Ald. Hawkins, seconded by Ald. Leszczynski, and unanimously approved by the Committee on Public Works to recommend Resolution 3277, Preliminary Resolution Declaring Intent to Levy Special Assessments Under the Police Power of the City of Mequon Pursuant to Section 66.0703, Wisconsin Statutes for the Wauwatosa Road Sanitary Sewer Expansion, to the Common Council for approval.

5. Director of Public Works/City Engineer Lundeen explained that We Energies has requested an easement to connect two existing easements on the City-owned property at the northeast corner of Buntrock Avenue and Mequon Road. She stated that this easement will allow We Energies to proceed with the planned rebuild of underground electrical facilities along Mequon Road.

Following discussion, it was moved by Ald. Leszczynski, seconded by Ald. Hawkins, and unanimously approved by the Committee on Public Works to recommend Resolution 3281, Granting of Easement to We Energies – Mequon Road and Buntrock Avenue, to the Common Council for approval.

6. Director of Public Works/City Engineer Lundeen presented the design contract award for the Combined DPW Facility project. She noted that three proposals were received from the five firms contacted by staff, and the low bid was from Kueny Architects. Because this firm also performed the City's first facilities assessment study, they offered a \$25,000 credit for services rendered.

Following discussion, it was moved by Ald. Leszczynski, seconded by Ald. Hawkins, and unanimously approved by the Committee on Public Works to recommend Resolution 3285, Contract Award for Design Services of the Combined Department of Public Works Facility, to the Common Council for approval.

7. Deputy Director of Public Works/Assistant City Engineer Jahncke gave an overview of the Drainage Capital Improvement Plan (CIP). The Major and Secondary Drainage Way Program funds will be used to complete the Pines/Haddonstone drainage issue, with \$50,000 funded for this year and \$148,064.34 carried over from 2014. The Small Bridge and Culvert fund will be used for culverts and small bridges that show signs of deterioration

and are in need of immediate repair, and a 4-5 year comprehensive survey of the City's 1,600 small bridges and culverts will begin in 2015. The Local Drainage Way funding will be distributed, upon petition by the property owners, at the discretion of the Public Works Committee in a formal appeals process.

Following discussion, it was moved by Ald. Hawkins, seconded by Ald. Leszczynski, and the Drainage Capital Improvement Program was unanimously approved by the Committee on Public Works.

8. Deputy Director of Public Works/Assistant City Engineer Jahncke explained the Drainage Policy Administration changes that will be implemented to improve handling of drainage issues. Ald. Leszczynski stated that he supports these changes and the City's desire to simplify the process for residents.
9. Director of Public Works/City Engineer Lundeen updated the Committee regarding the Combined DPW Facility Workshops. She explained that staff will ask the Committee for direction and discussion before there are physical plans for the project.
10. The next meeting is tentatively scheduled for April 14, 2015 at 6:30 p.m.
11. There being no further business to conduct, the meeting was unanimously adjourned at 7:30 p.m.