



11333 N. Cedarburg Road, 60W  
Mequon, Wisconsin 53092

**CITY OF MEQUON  
BOARD, COMMISSION AND/OR COMMITTEE TALENT BANK APPLICATION**

*Please complete and return to the Administration Office, Mequon City Hall  
Application also available at [www.ci.mequon.wi.us](http://www.ci.mequon.wi.us)*

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**HOME PHONE NUMBER:** \_\_\_\_\_ **YEARS OF RESIDENCE IN MEQUON:** \_\_\_\_\_

**EMPLOYER (or School):** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **OCCUPATION:** \_\_\_\_\_

**CAN YOU BE REACHED DURING WORKING HOURS:** \_\_\_\_\_ **WORK PHONE:** \_\_\_\_\_

**E-MAIL ADDRESS (ES):** \_\_\_\_\_

**Would you be able to attend scheduled evening meetings on a regular basis:** \_\_\_\_\_

**What qualifications would contribute to your role as a Board, Commission or and/or Committee member (use additional paper if necessary):**

\_\_\_\_\_  
\_\_\_\_\_

**Have you been active in organized community groups in the past such as homeowners associations, referenda, and/or special interest groups (use additional paper if necessary):**

\_\_\_\_\_  
\_\_\_\_\_

**Periodically, the City may convene a committee on a temporary basis for a specific project. Do you possess any special skills that could be applied to a specific project (i.e. health care, benefits administration, human resources, economic development, communications, technologies):**

SCHOOL	# OF YEARS ATTENDED	AREAS OF STUDY	WHERE
High School	_____	_____	_____
College	_____	_____	_____
Post Graduate	_____	_____	_____
Trade/Specialty	_____	_____	_____

**Rate the Board(s), Commission(s) and/or Committee(s) in order of preference -#1 being first choice:**

- |   |  |
|---|--|
| _____ Architectural Board               | _____ Mequon Festival Committee          |
| _____ Board of Appeals                  | _____ Open Space Preservation Commission |
| _____ Board of Review                   | _____ Opitz Cemetery Board               |
| _____ Community Wide Branding Committee | _____ Park Board                         |
| _____ Economic Development Board        | _____ Planning Commission                |
| _____ Ethics Board                      | _____ Police & Fire Commission           |
| _____ Joint M/T Bike & Pedestrian Way   | _____ River Advisory Board               |
| _____ Hiram Schmidt Fund                | _____ Tree Board                         |
| _____ Landmarks Commission              |  |
| _____ Library Board                     |  |

**The following information will be held in confidence and is for review if considered for the Police and Fire Commission. Have you ever been convicted of a criminal offense? \_\_\_\_\_  
Would you be willing to allow the Police Department to conduct a background investigation? \_\_\_\_\_**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of parent (if under 18)

\_\_\_\_\_  
Date



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The City of Mequon has created a number of Boards, Commissions and Committees to provide an orderly and thorough investigation of many matters concerning the development and services of the city. The Mayor and/or Common Council appoint all positions. Unless so noted, the term of appointment shall be for a one, two, or three-year period from May 1<sup>st</sup> to the appropriate April 30<sup>th</sup>. Following is a list of these groups and their purpose.

**Architectural Board:** (Section 3.19(4) of the Mequon Code of Ordinances)

**Members:** 5 regular members at-large and 1 alternate member at-large (1 registered architect, 4 lay members, 1 alternate lay member)

**Purpose:** In order to promote the general welfare, good order and prosperity of the city and to ensure that the physical environment of the city be developed in such a manner as will provide for the maximum degree of aesthetic satisfaction through the preservation and enhancement of the natural and architectural beauty of the city, the city has deemed it necessary to exercise regulation over the architecture and appearance of buildings or structures which are constructed, altered, relocated, added to, remodeled or placed within the City of Mequon. The Architectural Board, (hereinafter referred to as the "Board") has been created for the purposes of exercising its powers and to perform its duties in conformance with and consistent with the dictates of the ordinance. The creation of the Board is not intended to impose a pattern of regimented style or to promote a given architectural style; but is intended to provide for the harmonious and aesthetically pleasing development of the city in such a way as will promote and enhance the value of existing single family and duplex residential structures and buildings and to prevent the construction, alteration or remodeling of single family and duplex residential structures or buildings which would be inconsistent in terms of style, design, size, location, orientation and/or materials presently existing within close proximity to the proposed building or structure.

**Bikeway Commission:** (Section 2.32 of the Mequon Code of Ordinances)

**Members:** 9 regular members, 1 residing in each aldermanic district, 1 at-large. An aldermanic liaison shall also be assigned in a non-voting capacity.

**Purpose:** The mission of the Bikeway Commission is to advise the Common Council regarding revisions to and implementation of the citywide master plan for bikeways and trails accessible to bicyclists and pedestrians.

**Board of Appeals:** (Section 3.19(5) of the Mequon Codes of Ordinances)

**Members:** 5 regular members and 2 alternate members

**Purpose:** The purpose of the Board of Appeals shall be to hear appeals taken by any person aggrieved or by any officer, department, board or bureau of the city affected by any decision of the administrative officer or body; and to hear applications for variance from the terms of the zoning ordinances.

**Board of Review:** (Section 2.06 of the Mequon Code of Ordinances)

**Members:** 5 citizen members and 3 alternate citizen members who shall be residents of the City of Mequon, none of whom shall occupy any public office or be publicly employed.

**Purpose:** The purpose of the Board of Review is to receive the annual assessment roll and to hear objections by property owners to the assessment valuations of their property.

**Community Wide Branding Committee**

**Members:** 7 voting members. The Village of Thiensville shall appoint two members and an alternate member of the Village of Thiensville community. Mayor shall appoint and Common Council shall approve three members of the City of Mequon community. Chamber of Commerce shall appoint one member of the M-T Chamber of Commerce community and an alternate member. The M-T School District shall appoint one member of the M-T School District community and an alternate member.

**Purpose:** The Community Wide Branding Committee shall work in conjunction with staff and officials of the City of Mequon, Village of Thiensville, M-T Chamber of Commerce and M-T School District and the

general citizenry of the community in creating and distinguishing brand, a brand package and a program to implement branding elements.

**Economic Development Board:** (Section 2.31 of the Mequon Code of Ordinances)

Members: 9 voting members; 1 aldermanic representative appointed by the Common Council and 8 members appointed by the Mayor. The 8 members shall not be elected officials, but shall have recognized experience and qualifications in the field of business, development, finance, marketing or other field which will be an asset to the administration of the city's economic development program.

Purpose: The Economic Development Board shall stimulate and encourage economic development.

**Ethics Board:** (Section 30.06(1) of the Mequon Code of Ordinances)

Members: 9 members who are residents of the City, none of who shall be elected officials, persons appointed to elective office, full-time appointed officials, whether exempt or non-exempt, or city employees; nor shall they be currently serving on any other city board or commission.

Purpose: The Ethics Board shall advise the Common Council with respect to appropriate rules of ethics which shall govern city officials and employees in their duties and shall administer the City Ethics Code including rendering advisory opinions, undertaking investigatory inquiries and conducting enforcement hearings.

**Hiram Schmitt Fund:** (Resolution 807)

Members: 5 members (City of Mequon residents), 1 each, appointed by the Mayor, the School Board President, the Chamber of Commerce, the American Legion Post and the Ozaukee Bar Association. Members cannot be a staff member, board member nor have any other type of interest in any agency which requests or anticipates requesting funds from the Mequon/Hiram Schmitt Fund

Purpose: Review requests received for funds and submit recommendations to the Milwaukee Foundation on the distribution of funds out of the Mequon/Hiram Schmitt Fund.

**Landmarks Commission:** (Section 3.18(3) of the Mequon Code of Ordinances)

Members: 8 citizen members (to represent each aldermanic district wherever feasible), and 4 members at-large

Purpose: The purpose of the Commission is to implement the terms of the Historical Landmarks Ordinance Section 3.18.

**Library Board:** (Chapter 43.56 of the Wisconsin Statutes)

Members: 7 City of Mequon trustees, 2 Village of Thiensville trustees, and 1 School District trustee

Purpose: An appropriate agreement shall be entered into between the governing bodies of the two municipalities (City of Mequon, Village of Thiensville), and it shall be extended, revised and renewed as shall, from time to time, reflect the current agreement of the municipalities. The agreement, without limitation because of enumeration, shall govern such subjects as respective numbers of representatives to the Joint Library Board from each municipality, lengths of terms of office of board members, financial support to be provided by each municipality and all other necessary and proper matters pertaining to the creation and operation of the Joint Library Board.

**Mequon Festivals Committee:**

Members: 7 Mequon residents and/or business owners selected by the Mayor and approved by the Common Council.

Purpose: Create, plan, and coordinate special events within the city, with an emphasis on utilizing the Mequon City Hall/Town Center Civic Plaza, gatherings that bring together residents, community groups and businesses to promote neighborliness, civic spirit, and a sense of community.

**Open Space Preservation Commission** (Section 2.28 of the Mequon Code of Ordinances)

Members: 9 members (1 residing in each aldermanic district,) and 1 at-large

Purpose: The Commission shall stimulate and encourage land preservation throughout the city. Serving an advisory role to the Common Council, it shall manage and administer the city's land preservation program, recommend long and short range elements of the program, recommend an annual work program, prepare an annual report, and recommend an annual budget for its activities and preservation transactions.

**Opitz Cemetery Board:** (Section 15.02 of the Mequon Code of Ordinances)

Members: The city clerk, city treasurer and 1 elector

Purpose: The Board shall take charge and have general supervision of the G. Opitz Mequon Cemetery.

**Park Board:** (Section 2.26 of the Mequon Code of Ordinances)

Members: 8 citizen members (1 residing in each aldermanic district) and 1 aldermanic member

Purpose: The mission of the Park Board is to acquire, develop and maintain the City of Mequon's park and open space for the purpose of providing recreational activities, land and water preservation and environmental education for its residents.

**Planning Commission:** (Section 2.07 of the Mequon Code of Ordinances)

Members: 6 regular citizen members, the Mayor of the City of Mequon, an aldermanic and an alternate aldermanic member

Purpose: The Planning Commission is created for the purpose of carrying out planning and oversight for the orderly physical development of the city and within areas of its extra-territorial jurisdiction, in accordance with Sections 62.23 and 66.1001 of the Wisconsin Statutes and Chapter 3 of the Mequon Code of Ordinances.

**Police and Fire Commission:** (Section 62.13(2), of the Wisconsin State Statutes)

Members: 5 members

Purpose: Police and Fire Commissions were created by the State Legislature over a century ago to separate the selection and removal of police officers and fire fighters from the forces of partisan politics.

**River Advisory Commission:** (Section 2.30 of the Mequon Code of Ordinances)

Members: 5 City of Mequon citizen members and 2 Village of Thiensville members

Purpose: The Milwaukee River Advisory Committee shall identify, study and advise the City of Mequon and the Village of Thiensville on matters of mutual importance concerning the Milwaukee River, its tributaries, and adjacent riparian lands, including recommending conservation and regulation policies and enforcement to ensure the continued health of the river system and the reasonable use and enjoyment of the river by recreational users and riverfront property owners.

**Tree Board:** (Section 2.29 of Mequon Code of Ordinances)

Members: 5 citizen members, 1 member should be a certified landscape architect, arborist or professional in a related field.

Purpose: The mission of the Tree Board is to advise the Common Council about creating an urban forest of high quality mature trees and assuring tree protection and preservation in the City of Mequon.